

REGULAR SESSION

TUESDAY

FEBRUARY 28, 2017

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the February 16, 2017 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the February 16, 2017 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-074

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 02/28/17 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

Discussion- Bruce Wilde will abstain next to his reimbursement for the pop purchased at Schilds IGA.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes sub-sections for Department: Commissioners, Department: Microfilming, Department: Adult Probation, Department: Human Resources, Department: Juvenile.

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes sub-sections for Department: Probate, Department: Clerk of Courts, Department: Building and Grounds, Department: Sheriff.

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes sub-sections for Department: Recorder, Department: Disaster Service, Department: Childrens Services, Department: Jail Operations, Department: Miscellaneous.

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes sub-sections for Fund: 105 - Dog & Kennel, Department: Dog & Kennel, Department: Public Assistance.

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Warrant Register for Regular Session - Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Hyatt Regency Columbus, Department Child Support Enforcement, and various maintenance and utility bills.

Warrant Register for Regular Session - Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department Records Technology, Department Recorders Technology, and various training and equipment expenses.

Warrant Register for Regular Session - Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Butts Farms, Brown Crane & Associates LTD, and various cleaning and maintenance services.

Warrant Register for Regular Session - Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Frontier, Claire A. Regan, and various computer and program expenses.

17-075

IN THE MATTER OF APPROVING AGREEMENTS BY AND BETWEEN HURON COUNTY SHERIFF (HEREINAFTER REFERRED TO AS THE EMPLOYER) AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION FOR THE COMMAND & ADMINISTRATIVE SERVICES, ROAD PATROL, CORRECTIONS & LINE STAFF, AND DISPATCH UNITS (HEREINAFTER REFERRED TO AS THE UNION)

Terry Boose moved the adoption of the following resolution:

WHEREAS, it has been brought to the attention of the Board of Huron County Commissioners that an agreement was reached effective January 1, 2017 through December 31, 2019 between the Employer and the Union for the above-named units;

WHEREAS, the Board of Huron County Commissioners has reviewed the agreements and find them to

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be agreeable;

now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the agreements reached between the Sheriff and the Union effective January 1, 2017 through December 31, 2019 as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

*On file in Commissioners' Office, HR & Sheriff's Office

17-076

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00
SUBMITTED TO THE BOARD FEBRUARY 28, 2017**

Terry Boose moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Building & Grounds

Paper 101	Truckload copy paper (840 cases)	\$18,496.80	now therefore
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BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Discussion: Mr. Boose asked if this was bid or just bought. Ms. Ziemba explained that Ms. Beck went out for quotes, and this was the lowest quote.

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Skip Wilde, Commissioner to Hancock County on March 2, 2017 for the new court system.
Peter Welch, Commissioners to Columbus, Ohio on February 28, 2017 for the MTO W/OEPA.

SIGNINGS

CERTIFICATE OF ACCEPTANCE

**Frontier
BUSINESS EDGE**

Customer: HURON COUNTY COMMISSIONERS
Contact: VICKIE ZIEMBA CBR: 419-668-3092
CPE Account: 113419-0025
Order Number(s): DI 3810512
Equipment Type: AVAYA IP OFFICE - 3 SITES
Service Address: 2 E. MAIN STREET, 12 E. MAIN STREET & 16 E. MAIN STREET NORWALK OH 44857
Acceptance/Bill Start Date: 2-22-2017

Frontier has completed installation activities and customer has beneficial use of the equipment/services described. The contract between Frontier Communications and HURON COUNTY COMMISSIONERS-3SITES, dated 2/22/17, has been delivered, satisfactorily tested, and deployed. This will further certify that the equipment/services have been verified as substantially functional with regard to the contract requirements and in accordance with the manufacturer's specifications. Billing of the service will commence on the date listed above.

For Customer:
Signature: *Joe Hintz*
Name: Joe Hintz
Title: Commissioner
Date: 2/28/17

The Following Punch List Items require completion at this time:**

** It is understood and authorized that full invoicing for original contract value and all subsequent change orders will commence upon signature.

For Frontier Communications:
Signature: *Brian Kowalech*
Name: Brian Kowalech
Title: Customer Engineer - Data Applications
Date: 2/22/2017

Thank you for choosing Frontier as your service provider.
 For Billing Inquiries please call 877-462-9514

Our Repair and Service department can be reached 7 x 24 x 365 at 855-438-7273 with the following options:
 Option 1 - Repair
 Option 2 - New System Sales
 Option 3 - MAC (Moves, Adds, Changes)
 Option 4 - New Maintenance Quotes

To be submitted by Frontier Operations: FAX TO 585-262-9798 or email to cpeca@ftr.com

I/View Device installed and configured with CNOC.* Yes No
 Customer Internet IP address assigned to I/View device. Yes No
 If not installed, please provide reason: _____

*Lack of remote access via I/View may cause slower trouble response and restore time. I/View installation is a Frontier Communications standard operating procedure.

**Frontier
COMMUNICATIONS**

CPE & RELATED SERVICES CHANGE ORDER FORM

Date: 2/28/17

Order Information	Contact Information
Order/Project Number: DI 3810512	Requester's Name: BRAO BEAL
Change Order Number: JC01	Requester's Phone: 419-668-1790
Customer Name: HURON COUNTY	Requester's E-mail: brao.beal@huronohio.gov
Product Family: VOICE & DATA	Field OPS Approver's Name: JAMES HILL
STATS Number: 695527 & 035627	Field OPS Approver's Phone: 419-619-5678
UTACS Number: E16-1951	LEAGE - TAMCOYAL: NA
CPE BTN #: 113-419-0025	

Add Equipment:	UJN	Quantity	Description	Part Number (Optional)	Unit Price	Extended Price
IP Office		2	IP Office		\$100.00	\$200.00
IP Office		2	IP Office		\$100.00	\$200.00
Total Adds:						\$400.00

Add Labor and/or Services:	S & E Code	Quantity	Description of Labor and/or Services	Unit Price	Extended Price	
Total Adds:						\$0.00

Return Equipment or Deletion of Labor and/or Services:	UJN or S & E Code	Quantity	Description	Part Number (Optional)	Unit Price	Extended Price
IP Office		2	IP Office		\$100.00	\$200.00
IP Office		2	IP Office		\$100.00	\$200.00
Total Returns:						\$400.00
Total Net Change:						\$0.00

Sales Price Reconciliation (excluding sales tax)

Original/Previous Sales Price	\$134,662.11
Net Change from this Change Order	\$4,000.00
Revised Sales Price	\$138,662.11

Shipping and handling charges for Change Orders will be added to the final invoice.

Description of Labor and/or Services Changes: Describe the Labor and/or Services changes that are to be implemented, approved, and the impact to the project.

Signatures:

Customer: <i>Joe Hintz</i> Joe Hintz Pres. H.C. Comm. 2-28-17	Frontier Communications Inc.: /s/ [Signature] /s/ [Signature] /s/ [Signature] /s/ [Signature]
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For Frontier use only for equipment return
Supply Chain Services Approval

Ohio Development Services Agency / Office of Community Development

Contact Information Form

Organization Name: Huron County
 Organization Number: 181

Personal Identification	Designation (if applicable)	User Status
Name: Tiffany Shaver Title: Housing Coordinator Phone: 419-639-6119 Email: tshaver@wsos.org Addr.: PO Box 590 City: Fremont State: OH Zip: 43420	<input type="checkbox"/> Chief Executive Officer <input type="checkbox"/> Rehabilitation Specialist <input type="checkbox"/> Financial Contact <input type="checkbox"/> Fair Housing Contact <input type="checkbox"/> Labor Standards Officer	<input checked="" type="checkbox"/> Regularly Scheduled (Full-time) <input type="checkbox"/> User Account: [Blank] <input type="checkbox"/> Fair Housing Contact: [Blank] <input type="checkbox"/> Labor Standards Officer: [Blank]
Name: Jamie Munoz Title: MIS Coordinator Phone: 419-639-6100 Email: jmunoz@wsos.org Addr.: PO Box 590 City: Fremont State: OH Zip: 43420	<input type="checkbox"/> Chief Executive Officer <input type="checkbox"/> Rehabilitation Specialist <input type="checkbox"/> Financial Contact <input type="checkbox"/> Fair Housing Contact <input type="checkbox"/> Labor Standards Officer	<input type="checkbox"/> Regularly Scheduled (Full-time) <input type="checkbox"/> User Account: [Blank] <input type="checkbox"/> Fair Housing Contact: [Blank] <input type="checkbox"/> Labor Standards Officer: [Blank]
Name: Marcia Walters Title: Housing & Energy Specialist Phone: 419-639-6118 Email: mwalters@wsos.org Addr.: PO Box 590 City: Fremont State: OH Zip: 43420	<input type="checkbox"/> Chief Executive Officer <input type="checkbox"/> Rehabilitation Specialist <input type="checkbox"/> Financial Contact <input type="checkbox"/> Fair Housing Contact <input type="checkbox"/> Labor Standards Officer	<input type="checkbox"/> Regularly Scheduled (Full-time) <input type="checkbox"/> User Account: [Blank] <input type="checkbox"/> Fair Housing Contact: [Blank] <input type="checkbox"/> Labor Standards Officer: [Blank]
Name: Don Corley Title: Housing Development Coordinator Phone: 419-332-2028 Email: dpcorley@wsos.org Addr.: PO Box 590 City: Fremont State: OH Zip: 43420	<input type="checkbox"/> Chief Executive Officer <input type="checkbox"/> Rehabilitation Specialist <input type="checkbox"/> Financial Contact <input type="checkbox"/> Fair Housing Contact <input type="checkbox"/> Labor Standards Officer	<input type="checkbox"/> Regularly Scheduled (Full-time) <input type="checkbox"/> User Account: [Blank] <input type="checkbox"/> Fair Housing Contact: [Blank] <input type="checkbox"/> Labor Standards Officer: [Blank]
Name: Terry Jacobs Title: Housing & Energy Director Phone: 419-639-6107 Email: tjacobs@wsos.org Addr.: PO Box 590 City: Fremont State: OH Zip: 43420	<input type="checkbox"/> Chief Executive Officer <input type="checkbox"/> Rehabilitation Specialist <input type="checkbox"/> Financial Contact <input type="checkbox"/> Fair Housing Contact <input type="checkbox"/> Labor Standards Officer	<input type="checkbox"/> Regularly Scheduled (Full-time) <input type="checkbox"/> User Account: [Blank] <input type="checkbox"/> Fair Housing Contact: [Blank] <input type="checkbox"/> Labor Standards Officer: [Blank]

Ohio Development Services Agency / Office of Community Development

Security Role Assignment Form

Organization Name: Huron County
 Organization Number: 181

Each user entered on this form must be assigned at least one security role for at least one program.
 Multiple roles and/or multiple programs may be selected when appropriate.

Person	New Only	Full Access	Read Only	Approval Approver	Report Approver	Program Approver	Program Approver
Name: Tiffany Shaver Phone: 419-639-6119 Email: tshaver@wsos.org User Name (if existing): tshaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: Jamie Munoz Phone: 419-639-6100 Email: jmunoz@wsos.org User Name (if existing): jmunoz2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: Marcia Walters Phone: 419-639-6118 Email: mwalters@wsos.org User Name (if existing): mwalters2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: Don Corley Phone: 419-332-2028 Email: dpcorley@wsos.org User Name (if existing): dcorley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: Terry Jacobs Phone: 419-639-6107 Email: tjacobs@wsos.org User Name (if existing): tjacobs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

It is the responsibility of every user to know and understand the following rules:
 1. You are given access to ODSA Information systems only for the purposes of performing your job duties. You must not use, or permit any other person to use, any ODSA information system for any other purpose.
 2. You must not knowingly include or cause to be included in any record or report you create for ODSA any false, inaccurate, or misleading entry.
 3. You must not disclose or share any security codes, i.e., sign-on, passwords, etc., used to access any ODSA information system maintained by your agency.
 4. You certify to ODSA that the email address above your work account, and it is not shared or accessed by anyone else.

I hereby authorize the individuals listed above to access the OCEAN information system, as needed to perform their job duties, on behalf of my organization.

Organization CEO Name: (Please print) *Joe Hintz*
 Notary Public Name: (Please print) *Nickel Ziemba*
 Org. CEO Signature: *Joe Hintz*
 Notary Public Signature: *Nickel Ziemba*
 Date: 2-28-17
 Date: 2/28/17
 Commission Expires: 11/18

OTHER BUSINESS

Ms. Ziemba informed the board the CCAO Legislative meeting has been changed from March 31, 2017 to April 7, 2017. Mr. Boose is not sure if he will be available to attend. Will register full board but may need to cancel Mr. Boose's registration later.

Mr. Boose received an email from Todd Robinson, WSOS Community Action as a Mobility Coordinator stating it's time to update the transportation plan, should be updated every 5 years. Mr. Robinson is forming a Huron County Steering Committee to update the Plan. The people committed to be on the Steering Committee are Kari Smith, Roxanne Sandles, Allyn Schnellinger, and Carlos Vasques. Mr. Robinson asked Mr. Boose to be a part of it. The board was in agreement that Mr. Boose should be their representative. The Steering Committee will meet once a quarter.

Mr. Corley explained required by HUD it is required by every grantee of the Community Development Block Grant conduct series of activities under the citizen participation. This is series of things that take place at the State level and there are local requirements as well. Mr. Corley explained that several of the WSOS people are involved in the first phase of the citizen participation process at the State level, the state holds advisory meetings covering the various programs. There is a larger committee that convenes from the other committees called the Consolidated Plan Advisory Committee that Mr. Corley sits on representing the counties, this then culminates into a public hearing scheduled March 17, 2017 in Columbus, where the final version of the consolidated plan will be released. Mr. Corley explained the draft consolidated plan it is subject to change, but usually doesn't this late in the process. The requirement is if the community is anticipating applying for Community Development Block Grant they hold a general public hearing, which is today's business. A 2nd hearing must be held for each of the programs you apply for.

The county is eligible to apply for CHIP program, Competitive program designed to improve housing conditions and strengthen neighborhoods. Up to \$300,000 alone or up to \$450,000 in partnership. The Cities of Norwalk and Willard are eligible to partner with the County. The tree together are eligible to apply for up to \$1,200,000. A local planning process is held to determine which activities and funding levels would best address local affordable housing needs. Eligible activities include owner and rental housing rehabilitation, owner and rental home repairs, and home ownership assistance.

Mr. Corley explained the next available program, Critical Infrastructure Investment – up to \$300,000 – designed to fund public infrastructure improvements with a significant community impact. Eligible applicants PY 2017 and PY 2018 Community Development Program Counties and Direct Cities. Counties may apply on behalf of non-direct cities, villages, and unincorporated areas.

Mr. Corley explained the third available program, Economic Development Loan and Public Infrastructure Grant Program. Approximately \$10.1 million in CDBG funds will be made available. Eligible applicants may submit applications for one or more of the following categories of funding: Residential Public Infrastructure Program, Economic Development Public Infrastructure Program, and/or Economic Development Loan Program. Communities must qualify activities under the HUD Ohio State CDBG program national objective of low – and moderate – income benefit.

Mr. Corley explained the last available program, Target of Opportunity Program up to an amount to be determined – designed to provide a means to fund worthwhile “targets of opportunity” projects and activities that do not fit within the existing program structures and to provide supplemental resources to resolve immediate and unforeseen needs.

Mr. Corley explained that City of Norwalk and City of Willard are looking into coming in as a partner. Mr. Corley turned over the discussion to Tiffany Schaffer to explain the two type of loans, Ms. Schaffer stated currently our policy and procedure we have in effect allows 85% of the construction costs to be forgiven over a 5 year period. The model they typical use with their other communities is 80% forgiven would like Huron County to be the same. The county will have to update their policy/procedures manual to reflect this change as the application process. Applications due May 5th.

Joe Hintz, President called for testimony in favor of the CDBG FY-17 grant funding. Mr. Hintz called twice for testimony in favor of the CDBG FY-17 grant funding, hearing none called thrice, hearing none called once for testimony against, hearing none called twice, hearing none called thrice. Hearing none, the public hearing was closed.

At 10:36 a.m. the public hearing is closed.

At 10:38 a.m. Jason Roblin, EMA budget, Mr. Boose asked why the increase in salaries. Mr. Roblin stated he always includes for a raise in case the board gives them if not the money is turned back in at the end of the year. Mr. Roblin explained that supplies are down and he uses the State Assistance fund for regular equipment and maintenance. Mr. Roblin explained the special fund accounts, there are 4 of them: LEPC this is pretty straight forward, only expense is the contract to the EMA to do the LEPC work. The EMA board is a \$.25 per capita, that money is earned by them, and the EMA board decides how to spend this money. This funded part of the tower project.

Mr. Roblin explained the 911 funding, the income into the 911 fund is about \$115,000 per year.

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Mr. Roblin explained he has asked if they can use wireless funds to pay for a 911 coordinator, he knows that other counties are using them. Mr. Roblin discussed the next generation 911, everything they have purchased is compatible with this next generation if they decided to go to that level at some point in time there is an additional \$300,000 to \$500,000 in new equipment needed. Mr. Roblin stated it is not worth it until the phone companies deliver the 911 call based on the caller's location. Mr. Hintz asked Mr. Roblin to describe what is needed in regards to a 911 Coordinator. Mr. Roblin stated there are different types of consolidating, it depends on the needs of the county. Mr. Roblin would like the 911 Planning Committee rewrite the 911 plan, because if you have an entity whom doesn't agree on something, the plan states they can move forward and do what they want. Mr. Roblin asked the board to consider the 911 Coordinator, he is more than happy to discuss this further with the board.

At 11:03 a.m. the board recessed.

At 11:15 a.m. the board resumed regular session with Matt Raymond, Veteran Service

Mr. Boose discussed the Veteran's Service Commission administering the 034 Soldier Relief account instead of the Commissioners. Mr. Boose just wants to make this easier for the Veteran's regarding paying the bills. Mr. Raymond stated he doesn't work with this account, that all 88 cemeteries can submit a bill for Memorial Day reimbursements. The board and Mr. Raymond agreed the Veteran's office will handle the Memorial Day reimbursements. This money will continue to be funded in addition to their set millage.

The Commissioners would like to meet with the Veteran's board. Mr. Raymond stated their next meeting is Wednesday, March 1, 2017. Mr. Boose stated that would not work, when is their next meeting? Mr. Raymond stated it is the first Wednesday of the month. The board will discuss this and decided who will attend the meeting.

Mr. Raymond asked if the Board could send a letter requesting support from the surrounding counties regarding The Wall of Heals. Mr. Raymond would like this sooner than later. Mr. Boose asked if Mr. Raymond has a list of specific Commissioners they would like to send this too. Mr. Raymond stated they are having an issue in Ottawa County. Mr. Boose asked if they need to reach out to Crawford and Richland County, Mr. Raymond stated it would not hurt to reach out. Mr. Boose asked about Ashland and Lorain County, Mr. Raymond stated that would be great. Mr. Boose stated he would see if he could get something put together for Thursday.

At 11:36 a.m. Jim Sitterly and Randy Strickler, Prosecutor's Office budget. Mr. Strickler explained the difference in the salary is for payouts from previous staff they need to add \$46,830, PERS \$6,560, Medicare \$680. Total amount requested for the budget with all requests is \$136,300.00.

Mr. Boose discussed the (1) unemployment claim. Mr. Sitterly explained that he feels that the office was ran dysfunctional by the previous administration therefore that is why they are asking for additional funds. The largest expense they are going to have is software that is criminal justice oriented. The software they are looking at is called Matrix, this is used by Cuyahoga County. Mr. Wilde asked if this software is something they can use with the courts, Mr. Strickler stated yes and with the Police Departments. Mr. Sitterly stated that this company currently serves about 25% of the state. Mr. Sitterly explained the following counties who are currently using this program: Erie County, Cuyahoga County and Wood County, who loves this program. Mr. Boose asked are they in the position if they purchase Matrix are their computers going to be compatible or will they have to purchase new computers, and could this be put off for a year so they don't get hit with the \$130,000 expense this year. Mr. Sitterly explained that there is a \$20,000 set up with a \$2,000 a month fee. Mr. Sitterly wants to start on this in April or May, this company doesn't bill until this system is up and running. Matrix charges by population, there for we are getting it cheaper than some of the other counties. Mr. Sitterly explained how he measured the savings, in order to accomplish what he would like, they discussed having someone come in a couple days to assist with the paperwork. The software is not a person therefore there is no liability. Mr. Sitterly stated when trying to measure a savings, this would be it. Mr. Sitterly stated they will have to upgrade the computers. Mr. Boose asked if they receive a bid that is lower than the government bid, can they go with that bid, Mr. Strickler stated yes. The board discussed security issues at the Prosecutor's Office, this software will help with this. The board discussed the need for new office furniture in the Prosecutor's office. Mr. Sitterly stated he has already furnished his office with his own personal desk from his private practice and has brought up 3 file cabinets as well. Mr. Sitterly stated that some of the furniture has been in there so long that they don't function properly. Mr. Strickler stated they have budgeted for 6 new desks, the Commissioners offered Ms. Stebel's old desk if needed. Mr. Strickler informed the board that

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the furniture is state bid pricing received by Seagate. Mr. Boose stated that what they have asked for is not outrageous, but he wants them to know that next year's budget will not be as high as it is for 2017.

At 12:20 p.m. the board recessed for lunch.

At 1:06 p.m. the board resumed regular session with Roland Tkach, Auditor's budget. Diane Masser will be retiring at the end of July, possible payout will be around \$10,000. Mr. Tkach explained that Board of Revision meets every year. Mr. Boose asked if there is anything coming up that the Commissioners need to know about that might affect the budget. Mr. Tkach stated no not at this time.

Mr. Boose asked how his records storage is, Mr. Tkach is comfortable with his storage and he continues to rotate out.

At 1:15 p.m. **Susan Hazel, Clerk of Courts**, explained the Title IV-D Contract. Ms. Hazel explained this is for work the Clerk of Courts Office does for the Children Services Department, and is only billed for actual costs. Ms. Hazel explained that the CSEA indicates any billings that qualify and are charged by docket entries.

17-077

IN THE MATTER OF APPROVING AGREEMENT BY AND BETWEEN HURON COUNTY CHILD SUPPORT ENFORCEMENT AGENCY (CSEA) AND HURON COUNTY CLERK OF COURTS (CONTRACTOR)

Terry Boose moved the adoption of the following resolution:

WHEREAS, pursuant to Title IV-D of the Social Security Act, Section 3125.13 and 3125.14 and rule 5101:12 -10-45.2 and its supplemental rules of the Ohio Administrative Code promulgated by the Ohio Department of Job & Family Services, the Huron County Child Support Enforcement Agency is authorized to enter into this contract with Huron County Clerk of Courts hereinafter referred to as "Contractor" for the purchase of services on the first day of January, 2017; and

WHEREAS, this contract will be effective from the first day of January, 2017 through the 31st day of December 2017 unless terminated according to the terms of paragraph 24 of the attached contract; and

WHEREAS, Huron County CSEA desires to enter into agreement with the Contractor, and agrees to purchase for, and Contractor agrees to furnish to eligible individuals those specific services detailed in attachment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the above mentioned agreement as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

*Contract on file with Commissioners, Clerk of Courts, and CSEA

At 1:25 p.m. **Lee Tansey, Engineer**, budget hearing.

The board reviewed the budget with Mr. Tansey.

Mr. Tansey asked for approximately \$1000 or so from the Commissioners towards new county maps. The board will review and let Mr. Tansey know.

At 1:50 p.m. **Mike Gastier, OSU**, budget hearing. The board reviewed the budget with Mr. Gastier.

Mr. Gastier explained the county needs to have someone who holds a commercial pesticide license. Mr.

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Gastier stated if a farmer wants to spread manure they must per certified in Ohio. The board will review and get back with Mr. Gastier.

At 2:03 p.m. Warren Brown, HR. discussed insurance billing issues. Mr. Brown explained that he received a call stating that the county is currently 6 weeks behind on our insurance payment. The payment cannot be made until the amounts come out of the deductions from employees, however they are being billed in advanced, there may be a penalty assessed as well and this could happen next year. Mr. Brown explained he spoke to Mr. Tkach in regards to using the trust fund to catch up. Mr. Tkach stated he thinks they should talk to CEBCO in regards to this and Mr. Tkach's concern with using the trust fund it is for the benefit of the employees which comes down to they would need a prosecutor's opinion. Mr. Boose stated that Huron County can't be the first county to address this, there has to be an opinion out there. Mr. Strickler asked what fund is this, Mr. Boose explained that the county was self-insured and this is the money that was used to pay claims. Mr. Hintz stated that this will need to be researched by Mr. Strickler, whom is asking for any resolutions that he can review. Mr. Boose stated that this fund was established before he came in 1997. Mr. Boose asked how long have they been with Willis? They should know what they can and cannot do with this fund. Mr. Boose stated he assumed this money is invested in something, Mr. Tkach stated yes. Mr. Brown will speak to Willis regarding this and keep the board informed.

Mr. Brown stated he received an email from CORSA congratulating the county on meeting the LSip program for 2016, it is a couple hundred dollars under where we were last year, it is because our PPM is not completely approved by the Commissioners and he has not be able to send to CORSA a document that says 11 elected officials have accepted the driving policy. Mr. Brown explained the county is receiving over a \$10,000.00 credit on their CORSA bill.

Mr. Brown explained he received a quote from Tusing Builders for \$45,050.00 to repair the roof on the grand stand at the Fair Grounds. Mr. Brown stated they have the money it is sitting in the insurance line in amount of \$47,901.00. Mr. Boose asked if the Fair Board has been notified, Mr. Brown stated they have been.

Terry Boose moved to approve a quote from Tusing Builders for \$45,050.00 to repair the roof on the grand stand at the Fair Grounds. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Mr. Brown discussed the new position he stated that he budgeted the assistant position at \$20.00 hr. That is why his budget is higher, budgeted 40 hrs. a week at \$20.00 hr. Mr. Boose asked if Mr. Brown if he was comfortable with furniture and equipment line. Mr. Brown stated he included a desk, (2) chairs and a computer. He will also be adding a phone switch. Mr. Boose stated that a phone switch can come out of Mr. Welch's budget. The board discussed if the assistant position will be full-time or part-time. Mr. Brown stated that if they go 29 or less they do not have to offer insurance. The job descriptions are to be forwarded to the board to review. Mr. Strickler suggested that Ms. Ziemba should do a resolution to create the following positions. Ms. Ziemba asked if one resolution can be to create the position and job description, Mr. Strickler stated yes they can. The board agreed the Assistant HR position will be full-time.

At 2:45 p.m. Dave Longo, Public Defender, budget. Mr. Longo explained he prepared 2 different budgets, one will work the other will not. He doesn't foresee any major issues this year. The board reviewed the budget with Mr. Longo.

At 3:06 p.m. Carol Knapp, HCDC, and Melissa James, Chamber of Commerce came before the board to discuss the meeting they had with ODOT Aviation. The meeting was to determine if they would allow the light poles at Summit. Mr. Boose asked who was in attendance at this meeting, Ms. Knapp stated ODOT Aviation, ODOT District 3 out of Ashland. Ms. James stated it was the Head of Aviation Jim Bryant, John Stangs, ODOT Engineer, ODOT's Attorney, Director of Detroit Aviation, and the new ODO for the airport, Ms. Knapp, Ms. James, Mr. Bader and Mr. Bader's assistant were in attendance at this meeting. Mr. Boose asked if this meeting was to allow a variance to allow the light pole, Ms. James stated that this issue had gone to negotiations and were denied allowance for the light poles. Then it was sent to the Director of Aviation and was also denied. Ms. James stated Mr. Bryant stated it's in litigation so can't

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discuss. The board and Randy Strickler stated it is not in litigation, Ms. James stated it was at that time. Mr. Bader can go to the board of appeals to appeal the decision. Mr. Strickler asked who told them this was in litigation, if this correct the County is not a part of it. Ms. James stated that she is referring to Mr. Bader’s ability to appeal the decision from ODOT. Mr. Hintz wanted to know what the reason for the meeting was, Ms. James stated they questioned this themselves. Ms. Knapp stated the meeting was to come up with a solution to the situation that Summit Motorsports and Mr. Bader are facing and that Mr. Bader is not forced to close his business. This will affect our county. Mr. Hintz asked if it was an FAA issue or an ODOT Aviation issue, Ms. Knapp stated it was ODOT.

Mr. Boose wanted to make it clear, the law is federal law not ODOT Aviation, ODOT Aviation is to enforce federal law. Mr. Boose stated they need to get as many people from the State, Federal, etc. offices all in the same room to discuss they will not get anywhere unless this happens. Mr. Hintz stated he will contact Gibbs and Jordan and tell them we need a meeting. Ms. Knapp will contact Jobs Ohio, Mr. Boose stated be careful what you say, make sure you can stand behind what you say. Mr. Wilde will call Gail Manning & Dick Stein. Mr. Boose will contact the Speaker of the House. The board needs to set a date and time and invite them, Ms. Knapp will contact Sherrod Brown, and Ms. James will contact the governor. The board does not want this to be a Commissioner meeting. Mr. Boose would like to have Gail Manning or Dick Stein to hold this meeting.

At 3:45 p.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on February 28, 2017.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 3:45 p. m.

Terry Boose

Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board