

REGULAR SESSION**TUESDAY****MARCH 18, 2014**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the March 11, 2014 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the March 11, 2014 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

At 9:30 a.m. Public Comment

Sheriff Howard came before the board in regards to his budget. Sheriff Howard discussed the letter that was sent to him from the Commissioners regarding the budget. Sheriff Howard stated that there is not enough money to hire new deputies; Mr. Hintz stated they thought the Sheriff had enough in his budget to hire. Sheriff Howard questioned what are they going to do regarding purchasing new vehicles? Mr. Hintz stated they want to be able to add to the fleet. Sheriff Howard stated that he would like to buy all state trooper cars this year. Sheriff Howard stated that the costs to maintain these vehicles is costing too much. Mr. Bauer stated that fourteen applications have been received for the mechanics position. Mr. Bauer stated that the hiring process is moving forward. Sheriff Howard questioned if he stayed within the \$65,000.00 budget amount, then he can purchase some vehicles.

The bull pen is all evidence can not get rid of any of this until the prosecutor releases. Mr. Dunlap questioned if the board submits a letter to the prosecutor; how many vehicles could the Sheriff get rid of? Is the paperwork done on these vehicles? Sheriff Howard stated all paperwork is finished, but Sheriff Howard stated he was unsure how many vehicles could be scrapped. Mr. Dunlap questioned how many cruisers are back there that have not had the paperwork done to be placed on GovDeals? Sheriff Howard stated that as far as he knew, all paperwork had been submitted to the Commissioners. Sheriff Howard stated that the cars belong to the Commissioners, and that the Commissioners should just do what they want to do with these cruisers. Ms. Ziembra stated she needed the VIN numbers verified with the pictures that were given to her before they could be placed on GovDeals.

Mr. Bauer stated he would like the Sheriff to identify all the cruises that they are done with. Sheriff Howard stated that they are short-handed and do not have the man power to assign someone to these cars, and since they are the property of the Commissioners, they should handle this. Mr. Bauer stated that they understand that these are the Commissioners property; however the Sheriff's Department knows which vehicles are scraps and which ones need repair. Ms. Ziembra stated that all she needs is more information on the vehicle beside the VIN numbers. Sheriff Howard stated that they will get the Commissioners VIN numbers and pictures and the Commissioners can do what they want with them; that the Sheriff's Office should just stay out of it.

Sheriff Howard discussed on hiring because of the raises, there is not enough money in the budget at this time to hire. Sheriff Howard stated High Visibility grant refunds were not included in their budget. Sheriff Howard discussed they do not have the money in the budget in regards to air cards. Mr. Hintz explained that the Commissioners thought they had the money. All the Commissioners agreed to move forward with the purchase of the air cards. Sheriff Howard discussed the shot guns. There are a lot of shot guns in the cruisers that are not of the same caliber. Sheriff Howard asked the board by resolution to use the researches to get new shot guns at no cost to the Commissioners.

Sheriff Howard discussed the #052 fund turning into a revolving or a special revenue fund. This way they can use the money that comes in, instead of it getting lost in the general fund. Sheriff Howard stated he will draft a letter regarding this issue and submit to both the Commissioners and the Auditor.

At 10:10 a.m. The board recessed.

At 10:17 a.m. the board resumed regular session.

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At 10:18 a.m. Janice Warner, Erie, Huron, Richland CAC director came before the board to present her report.

**CACEHR Huron Co. Social Services Department
Report of our 2013 Accomplishments**

In 1994, the Amendment to the CSBG Act specifically mentioned a requirement for CSBG eligible entities to provide outcome measures to monitor success in three areas: promoting self-sufficiency, family stability and community revitalization.

To meet the amendment requirement, a CSBG Monitoring and Assessment Task Force (MATF) came into being. This group was supported by the Administration for Children and Families, the Office of Community Services (OCS), and the U.S. Department of Health and Human Services and worked to produce a National Strategic Plan in 1994. This plan identifies national goals for community action agencies that would specifically address these three areas, identifying them as "family" and "community" goals. MATF added "agency" goals to complete the plan. Listed below are the six national Results Oriented Management Assessment (ROMA) goals:

- Goal 1: Low-income people become more self-sufficient. (Family)
- Goal 2: The conditions in which low-income people live are improved. (Community)
- Goal 3: Low-income people own a stake in their community. (Community)
- Goal 4: Partnerships among supporters and providers of services to low-income people are achieved. (Agency)
- Goal 5: Agencies increase their capacity to achieve results. (Agency)
- Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. (Family)

**National ROMA Goal 1:
Low-income people become more self-sufficient**

ROMA Goal 1.2A: Number of participants in tax preparation programs who qualified for any type of federal or state tax credits and the expected aggregated dollar amount of credits

CACEHR Programs:
Tax Assistance:
• Ohio Benefit Bank and VITA were used for individuals and household members to apply for the Earned Income Tax Credits and free income tax filing during tax season. This service is offered in all three counties.
• 116 Customers saved during the 2012 tax season.
• A total of \$247,532 in tax credits and refunds during the 2012 tax season.

**National ROMA Goal 2:
The conditions in which low income people live are improved**

ROMA Goal 2.1D: Safe and affordable housing units in the community preserved through construction, weatherization or rehabilitation

CACEHR Programs:
Tri-County Home Repair Program:
• Offers eligible residents in all three counties assistance with home repairs and/or handicapped accessibility modifications.
• 6 home repaired in 2013.

**National ROMA Goal 6:
Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems**

ROMA Goal 6.2: Emergency Services

CACEHR Programs:
Huron County Food Bank:
• This program is operated in partnership with the local churches in the Norwalk area.
• 1,137 customers were provided food during 2013.

ROMA Goal 6.2B: Emergency Fuel or Utility Payments Funded by LIHEAP or other public or private funding sources

CACEHR Programs:
Winter Crisis Program:
• CACEHR assisted households with paying their heating bills during the 2012/2013 heating season. These bills were paid directly to vendors.
• 1,297 created 1,256 households approved.
• \$400,259.18 was distributed to vendors for heating costs.

Summer Crisis Cooling Program:
• During the 2013 summer months of June, July and August, eligible customers received assistance paying electric bills. Eligible customers could also receive an air conditioner if there was a household member with a current respiratory disease or breathing problem which was verified with medical documentation.
• 429 households were assisted with utility payments during 2013.
• 70 air conditioners were distributed in 2013.

PIPP Plus (Percentage of Income Payment Plan)
• This is an extended payment plan that requires utility companies to accept payment based on a percentage of the household income.
• In 2013, CACEHR enrolled 3,083 customers in the PIPP Plus Program.

CACEHR Programs:
Huron County Discretionary Fund:
• 14 households were provided with various assistance.
Huron County Rent Assistance:
• This program provides assistance with rent payments with funding through the Emergency Shelter Grant Program.
• 43 households received rent assistance.
Huron County Norwalk Emergency Shelter:
• 10 families were provided housing in our shelter during 2013.

**CACEHR
2013 Senior Services**

Senior Apartment Living
CACEHR owns two senior apartment complexes for persons 62 years of age and older. These sites offer a safe and secure setting for low-income residents in Erie County and Huron County. Tenants at both complexes pay 30% of their adjusted income and all utilities except telephone and cable are included with the rent.

- Each apartment building offers:
- Spacious one-bedroom units;
 - Living room with dining space, kitchen and bathroom;
 - Kitchen appliances;
 - Individually controlled heat and air conditioning;
 - Laundry facilities;
 - Social area;
 - Convenient parking.



Windy Acres located in New London, Ohio offers 26 one bedroom apartments. Currently, there are several apartments available to rent.



Scan Report

Ms. Warner stated that Huron County really supports her food banks. Ms. Warner stated that the VFW also collects donations that go to the food banks. Huron County is the most supportive county within the three counties she works worth.

14-73

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule C 14-10 authorize the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

CLAIM SCHEDULE Page: 1
Batch Number: 10 Date: Reference:
I hereby certify that there are sufficient funds in the Various Appropriation Codes to cover the payment of the following claims.
Auditor:
I hereby approve for payment by the County Auditor the following vouchers as itemized below.
County Commissioners

Table with columns: Vendor, Amount, PO/Line, Warrant, Account. Includes items like RADIO SHACK CORP, SANDISK CRUZER INV 013043, PITNEY BOWES GLOBAL FINANCI, etc.

CLAIM SCHEDULE Page: 2
Batch Number: 10 Date: 03/20/2014 Reference:
Vendor Amount PO/Line Warrant Account
VERIZON WIRELESS 93.41 34352/1 000000 00475
CELL PHONES INV 9721205857
001-013 JUVENILE COURT 694.24 ** Total **
001-015 JUVENILE C DETENTION
SENECA COUNTY YOUTH CNTRER 6,110.00 34354/1 000000 00475
02/14 DETENTION CARE
BI INC 1,997.30 34354/1 000000 00475
02/14 ELECTRONIC MONITORING ACCT 2200

Table with columns: Vendor, Amount, PO/Line, Warrant, Account. Includes items like ROESCH ASSOCIATES INC, NAME PLATE INV A 83203, CATHOLIC CHARITIES, etc.

CLAIM SCHEDULE Page: 3
Batch Number: 10 Date: 03/20/2014 Reference:
Vendor Amount PO/Line Warrant Account
ERIN BAUER 110.18 34304/1 000000 00175
MILEAGE REIMB
FIRELANDS FAS PRINT 93.00 34304/1 000000 00175
CERTIFICATES INV 29078
SHIPLEYS OFFICE SUPPLY INC 339.54 34304/1 000000 00175
ENCOAST TONER PAPER ACCT 548-0
R J BRCK PROTECTIVE SYSTEM 40.50 34306/1 000000 00275
CENTRAL STATION MONITORING INV 50873
TAMMY SCHAEFER 34.37 34306/1 000000 00275
VACUUM PARTS REIMB
ERIC BARDAR 4.25 34306/1 000000 00275
PUSES FOR CAR RATIO REIMB
NORWALK HARDWARE LTD 2.65 34306/1 000000 00275
KEY FOR CRUISER INV 2690
TIME WARNER CABLE 102.95 34306/1 000000 00275
NEW HAVEN OUTPOST CABLE SERVICE ACCT 318458701
MAHONING COUNTY 150.00 34307/1 000000 00280
CANINE TRAINING (VOSEL & KAUPMAN)

Table with columns: Vendor, Amount, PO/Line, Warrant, Account. Includes items like ARAMARK CORRECTIONAL SERVIC, INMATE PAYS INV 3328000507, FIRELANDS FAS PRINT, etc.

CLAIM SCHEDULE Page: 4
Batch Number: 10 Date: 03/20/2014 Reference:
Vendor Amount PO/Line Warrant Account
001-036 JAIL OPERATIONS 25,997.57 ** Total **
001-040 MISCELLANEOUS
VICKIE B RUFFING LPA INC 130.00 34612/1 000000 00570
INDIGENT DNA201300006
MATTHEW HAWLEY 993.00 34612/1 000000 00570
INDIGENT DNA201300012 & DNA201300013
REBESE WINDMAN ATTORNEY AT L 558.00 34612/1 000000 00570
INDIGENT

Table with columns: Vendor, Amount, PO/Line, Warrant, Account. Includes items like WEX BANK, FUEL ACCT 0496-00-189146-4 INV 35957529, SPEEDWAY SUPRAMERICA LLC, etc.

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CLAIM SCHEDULE Page: 5

Table with columns: Vendor, Amount, PO/Line, Warrant, Account. Includes entries for RONJUN INC, SOCIAL SERVICES, PUBLIC ASSISTANCE, WIA, and various utility and repair services.

CLAIM SCHEDULE Page: 6

Table with columns: Vendor, Amount, PO/Line, Warrant, Account. Includes entries for CITY OF NORWALK, FISHER-TITUS MEDICAL CENTER, HOME DEPOT CREDIT SERVICES, and various repair and maintenance services.

CLAIM SCHEDULE Page: 7

Table with columns: Vendor, Amount, PO/Line, Warrant, Account. Includes entries for WEIMERS AUTO SALES, AUTO TAX - BRIDGES, DYS SUBSIDY, and various youth programs.

CLAIM SCHEDULE Page: 8

Table with columns: Vendor, Amount, PO/Line, Warrant, Account. Includes entries for ROBERT A BORIS, POSTER CARE PAYROLL, and various local AA subsidies.

CLAIM SCHEDULE Page: 9

Table with columns: Vendor, Amount, PO/Line, Warrant, Account. Includes entries for KEN SMITH, LOCAL SUBSIDIES APR 14, and various child and youth services.

CLAIM SCHEDULE Page: 10

Table with columns: Vendor, Amount, PO/Line, Warrant, Account. Includes entries for 560 HEALTH INSURANCE, CERIDIAN, and various canine trust funds.

ACCOUNTING DEPT. (419) 485-8028
 DATA PROCESSING (419) 485-7990
 LICENSING & REGISTRATION (419) 485-8022
 MAP DEPARTMENT (419) 485-8222

ROLAND TKACH
 HURON COUNTY AUDITOR



12 EAST MAIN STREET SUITE 300
 NORWALK, OHIO 44857-1545
 (419) 488-4004

MOBILE HOMES (419) 688-8402
 PERSONAL PROPERTY (419) 688-4844
 REAL ESTATE TAXATION (419) 688-8404
 WEIGHTS AND MEASURES (419) 688-4204
 FAX (419) 682-4348

HURON COUNTY CLAIM SCHEDULE APPROVAL

To the Huron County Auditor's Accounting Department

Please check which one applies:

Everything on the claim schedule has been approved by the Huron County Commissioners and all warrants are to be released.

The following have NOT been approved by the Huron County Commissioners and should be held until further advised.

Hold the following:

Dollar Amount	Vendor
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____

14-74

The following is a resolution enacted by the Board of Huron County Commissioners, Huron County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, the United States Congress has set aside monies for Transportation Enhancement projects through the State of Ohio, Department of Transportation; and

WHEREAS, LPAs can apply for these monies and be selected for funding by the State of Ohio, Department of Transportation; and

WHEREAS; the Ridge Road Bridge Project is a transportation activity eligible to receive federal funding; and

WHEREAS, if requested funds are granted, the County shall be responsible for at least twenty (20%) percent of the construction costs, and for 100% of all other costs associated with the architecture/engineering plans, environmental studies and documentation, right-of-way plans, and right-of-way acquisition, if necessary;

NOW, THEREFORE BE IT ORDAINED by the Board of Huron County Commissioners, State of Ohio, that:

SECTION ONE: The Huron County Engineer's Office of said LPA is hereby empowered on behalf of the LPA to prepare and execute an application for Transportation Enhancement funds for the stated described project and to submit same to the State of Ohio, Department of Transportation.

SECTION TWO: The total construction cost of the project is estimated to be \$985,710.00, of which the LPA, if awarded the funds, commits to pay at least twenty (20%) percent (hereinafter known as the local portion) of the actual construction cost, estimated to be \$197,142.00. The local portion shall be funded by the LPA using County Auto Tax money. The LPA further agrees to pay One Hundred Percent (100%) of the construction cost over and above the maximum amount provided by the State of Ohio, Department of Transportation and for all costs associated with design, environmental and right-of-way activities.

SECTION THREE: Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

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SECTION FOUR: If the application is approved for funding the Ridge Road Bridge Project, the Huron County Engineer's Office of said LPA is hereby empowered on behalf of the LPA to enter into a contract with the Director of the Ohio Department of Transportation necessary to complete the above described project; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

14-75

IN THE MATTER OF THE SUPPLY, HAUL, AND PLACMENT OF VARIOUS MATERIALS

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Huron County Engineer requests the Board of Commissioners seek bids for the supply, haul and place of various materials; and

WHEREAS, pursuant to Section 307.86 of the Ohio Revised Code, notice of this bid is to be placed in a newspaper of general circulation, on Friday, March 21, 2014 and Friday, March 28th, 2014 and notice can also be found on the County's website at <http://www.hccommissioners.com> with bids being opened at the offices of the Board of Commissioners, 180 Milan Avenue, Norwalk, Ohio at 10:15 a.m., Friday, April 4th 2014; now therefore

BE IT RESOLVED, that the Board of Commissioners does hereby resolve to advertise for and open bid(s) for the supply, haul and placement of various materials as indicated above with such bid being coordinated through and by the Office of the County Engineer; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

14-76

IN THE MATTER OF LETTING BIDS FOR VARIOUS REDI-MIX CONCRETE

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, the Huron County Engineer requests the Board of Commissioners seek bids for various Redi-mix concrete; and

WHEREAS, pursuant to Section 307.86 of the Ohio Revised Code, notice of this bid is to be placed in a newspaper of general circulation, on Friday, March 21, 2014 and Friday, March 28th, 2014 and notice can also be found on the County's website at <http://www.hccommissioners.com> with bids being opened at the offices of the Board of Commissioners, 180 Milan Avenue, Norwalk, Ohio at 10:30 a.m., Friday, April 4th 2014; now therefore

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BE IT RESOLVED, that the Board of Commissioners does hereby resolve to advertise for and open bid(s) for various REDI-MIX CONCRETE as indicated above with such bid being coordinated through and by the Office of the County Engineer; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

14-77

IN THE MATTER OF PRESTRESSED CONCRETE BOX BRIDGE BEAMS

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Huron County Engineer requests the Board of Commissioners seek bids for various sets of prestressed concrete box bridge beams; and

WHEREAS, pursuant to Section 307.86 of the Ohio Revised Code, notice of this bid is to be placed in a newspaper of general circulation, on Friday, March 21, 2014 and Friday, March 28th, 2014 and notice can also be found on the County's website at <http://www.hccommissioners.com> with bids being opened at the offices of the Board of Commissioners, 180 Milan Avenue, Norwalk, Ohio at 10:45 a.m., Friday, April 4th 2014; now therefore

BE IT RESOLVED, that the Board of Commissioners does hereby resolve to advertise for and open bid(s) for various sets of Prestressed concrete box bridge beams as indicated above with such bid being coordinated through and by the Office of the County Engineer; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

Notice is hereby given that separate, sealed bids will be received by the Board of Commissioners, Huron County, Ohio at the OFFICE OF THE HURON COMMISSIONERS, 180 Milan Ave, Norwalk, Ohio 44857 on Friday, April 4th, 2014 at the time specified. when bids will be opened publicly and read aloud at 10: 15 a.m. for the supply , haul and placement of various materials: and at 10:30 a.m. for Redi-mix concrete and at 10:45 a.m. for Prestressed concrete bridge beams.

Bids must be made on Standard Proposal Form in the manner designated therein and must be enclosed in a sealed envelope, bearing the name and address of the bidder and the name of the item bid on the outside of the envelope.

Bids may be hand delivered, at the place specified above on or before the hour named. The County will not assume responsibility for bids forwarded by mail and no bid will be accepted after the hour specified. Consideration of the bid may be reserved for a period of time before award of contract is made. These efforts are funded, in part, with funding from Ohio Public Works Commission.

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Bids will be subject to the Specifications, General Requirements and the General Terms and Conditions set forth by the County Engineer for bidding, which are on file at the Office of the Huron County Engineer, 150 Jefferson Street, Norwalk, Ohio. Plans and specifications may be obtained in person and exclusively at the Office of the County Engineer.

Each bidder is required to furnish with its proposal, a Bid Guarantee and Contact Bond in accordance with Section 153.571 and 153.57 of the Ohio Revised Codes. Bid security furnished in Bond Form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

The successful bidder shall give proof of carriage of insurance known as Public Liability and Property Damage Insurance in the minimum amounts as set forth, wherein the County shall be named as "additional insured ". The successful bidder shall be required to give proof of compliance with the Workmen's Compensations Act of the State of Ohio.

All contractors and subcontractors involved with the project will, to the extent practicable use Ohio products, materials, services and labor in the implementation of their Bid. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123, the Governor's Executive Order of 1972, and Governor's Executive Order 84-9 shall be required. Bidders must comply with the prevailing wage rates on public improvements in Huron County as determined by the Ohio Department of Industrial Relations.

Failure to complete the work within the time specified in the proposal may be cause for liquidated damages to be deducted by the County in accordance with the schedule listed in Section 108.07 of the State of Ohio Department of Highways specifications.

Each proposal must contain the full name of the bidders and all interested parties. Each bidder must submit evidence of its experience on similar successful bidding of similar size and complexity.

Before a contract is awarded, the Board may require that a financial statement and a statement of equipment owned by the contractor to be filed with them for the County's consideration and review.

Bidders are required to comply with all requirements of applicable laws of the State of Ohio. The Board reserves the right to reject any or all bids and to waive any irregularities or informalities in the bidding and to award the bid or bids on the basis of the lowest, best, or most responsive bid or bids as it deems to be in the best interest of the County. This advertisement may also be found on the Commissioners website at www.hccommissioners.com

By Order of: Board of Commissioners, Huron County, Ohio

14-78

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD MARCH 18, 2014

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Huron County Transfer Station/Landfill

Northern Tool & Equip., Burnsville, MN Air Compressor \$2,120.00 now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

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Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye - Tom Dunlap
- Aye – Joe Hintz

IN THE MATTER OF TRAVEL

Tom Dunlap moved to approve the following travel request this day. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye - Tom Dunlap
- Aye – Joe Hintz

Huron County DEPARTMENT OF JOB AND FAMILY SERVICES
 185 Study Lane Drive, Norwalk OH 44457 • www.huroncountyohio.com
 419-668-8126 or 1-800-668-3175 • Fax 419-668-7138

HURON COUNTY DEPARTMENT OF JOB & FAMILY SERVICES
 IN-SERVICE TRAINING REQUEST

RECEIVED
 MAR 17 2014
 HURON COUNTY COMMISSIONERS

DATE: 3/14/14
 TO: Huron County Commissioners
 FROM: Judy Loughton, HCDJFS Fiscal Specialist

4/27 - 4/29/14 CSEA OCDA Spring Symposium Columbus, Ohio
 Lenora Minor, Heather Carman, Char Steffanni, Brian Bogner,
 Kara Vandersommen, Rachel Sotora
 Up to \$200.00

Joseph Hintz, Commissioner
 Gary Bauer, Commissioner
 Tom Dunlap, Commissioner

IN ACCORDANCE WITH SECTION 3820 OF THE OHIO REVENUE CODE

Huron County RECEIVED *Travel Notification*
Employees MAR 17 2014 ORC 325.20 (A) and ORC 325.20 (B)
 HURON COUNTY COMMISSIONERS

To be completed and submitted 14 days in advance, if possible, of travel away from the regular work site.

Person traveling: Brenda Milks Date(s) traveling: 04/28/14-04/29/14
 Department/office: Huron County CSEA
 Traveling to: Columbus, OH Purpose: CSEA Spring Symposium
 Passengers/coworkers: Brian Bogner, Kara Vandersommen, Rachel Sotora

I will be using a Huron County vehicle.
 I will be driving my own vehicle. It is insured and I have a valid driver's license.
 I will be using public transportation.
 Other: _____

Travel will involve overnight accommodations.
 Travel will involve reimbursement meal expenses. Tip, tax, and alcoholic beverages are not reimbursable.
 Other anticipated expenses. Personal telephone calls and entertainment are not reimbursable.

Total expense estimated to \$100.00 to \$500.00 \$500.00+ Attach detail

Authorized By: _____
 Signed: _____ Date: 03/14/14

A copy of this form will be retained at the Commissioners' office filed under: Insurance / Business Travel Form 11.24 01/11/01

Huron County RECEIVED *Travel Notification*
Employees MAR 17 2014 ORC 325.20 (A) and ORC 325.20 (B)
 HURON COUNTY COMMISSIONERS

To be completed and submitted 14 days in advance, if possible, of travel away from the regular work site.

Person traveling: Lenora Minor Date(s) traveling: 4/27/14-4/29/14
 Department/office: Huron County CSEA
 Traveling to: Columbus, OH Purpose: CSEA Spring Symposium
 Passengers/coworkers: Heather L. Carman, Charlene Steffanni

I will be using a Huron County vehicle.
 I will be driving my own vehicle. It is insured and I have a valid driver's license.
 I will be using public transportation.
 Other: _____

Travel will involve overnight accommodations.
 Travel will involve reimbursement meal expenses. Tip, tax, and alcoholic beverages are not reimbursable.
 Other anticipated expenses. Personal telephone calls and entertainment are not reimbursable.

Total expense estimated to \$100.00 to \$500.00 \$500.00+ Attach detail

Authorized By: _____
 Signed: _____ Date: 3/14/14

A copy of this form will be retained at the Commissioners' office filed under: Insurance / Business Travel Form 11.24 01/11/01

IN THE MATTER OF REQUEST FOR LEAVE

- Cheryl Nolan/Commissioners/Vacation/8:00 a.m. – 4:30 p.m. July 3, 2014.
- Maria Lyons/Buildings & Grounds/Sick/9:00 a.m. – 1:30 p.m. March 19, 2014/Vacation/5:30 a.m. June 12, 2014 – 2:00 p.m. June 16, 2014/Vacation/5:30 a.m. November 26, 2014 – 2:00 p.m. November 28, 2014/Vacation/5:30 a.m. December 24, 2014 – 2:00 p.m. December 31, 2014.
- Ron Ackerman/Buildings & Grounds/Sick/5:00 a.m. – 1:30 p.m. April 23, 2014.
- Larry Burdue/Buildings & Grounds/Sick/8:30 a.m. – 2:00 p.m. March 21, 2014/Vacation/8:30 a.m. –

REGULAR SESSION**TUESDAY****MARCH 18, 2014**

2:00 p.m. March 25, 2014.

Jeff Deeble/Buildings & Grounds/Compensatory Time/5:30 a.m. -2:00 p.m. April 11, 2014/Compensatory Time/5:30 a.m. -2:00 p.m. April 18, 2014/Compensatory Time/5:30 a.m. -2:00 p.m. April 25, 2014/Compensatory Time/5:30 a.m. -2:00 p.m. May 2, 2014.

Jason Roblin/EMA/Sick/8:00 a.m. – 4:30 p.m. March 10, 2014/Sick/8:00 a.m. – 4:30 p.m. March 11, 2014/Sick/8:00 a.m. – 4:30 p.m. April 15, 2014.

Christina Norton/EMA/Sick/8:00 a.m. – 4:30 p.m. April 7, 2004.

Administrator/Clerk's Report

Bill Ommert called regarding visiting Holmes County on March 31st at 11:00 a.m. Ms. Nolan will contact Mr. Ommert to set this up.

Six County luncheon meeting on April 3rd, \$14.00 per person with include the drink. You have your choice of meal, Mr. Bauer and Mr. Dunlap chose the perch and Mr. Hintz chose the cheeseburger.

Mr. Bauer stated the Senior Citizens breakfast will be on May 8th and a proclamation will be done.

The Commissioners agreed on the plaque for ROY.

Ms. Nolan discussed the Shady Farm lease, still need the exhibit of the number of acres to go with the lease. Ms. Nolan questioned once they have this will she be able to move forward. Ms. Kasper stated you will need to send the exhibit with the lease and they will be able to move forward. The additional amounts will also need to be added.

OTHER BUSINESS

Mr. Dunlap questioned if a resolution was needed to send the documentation to the BOR regarding the airport. Per Mr. Hintz he already sent the documentation to the BOR. Ms. Kasper stated she thought the board was going to speak to the Auditor to see if a new appraisal could be done, before this was sent to BOR. Mr. Dunlap stated the Airport Board overruled this. Ms. Kasper questioned if the Board was informed that they had an option for a new appraisal? Mr. Hintz stated he spoke with Carl Essex and the Airport Board overruled this, however it is unclear if the board was notified of their options. Ms. Kasper stated that the board should do something formal about this. Ms. Nolan questioned if it could be withdrawn before the 31st. Ms. Kasper suggested that the board should ask the Airport Board to have a special meeting, to inform them of these other options. Mr. Hintz will speak to Mr. Essex regarding having the Airport Board having a special meeting and a motion will need to be made by the Board of Commissioners.

Prosecutor's Report

Ms. Kasper discussed the credit card policy regarding receiving some policies from surrounding areas. With these policies they should be able to write up a policy for Huron County. Mr. Bauer stated there will not be a procurement card. Ms. Kasper stated she reviewed a couple that has \$1,000.00 limits and number of transactions. Ms. Kasper also stated what name will be placed on this card and who has authorization to use it.

Mr. Dunlap explained that when they visited Fulton County, they do not do a claim schedule, they do everything through a Purchase Order, the Commissioners approve the P.O. and then they approve a warrant schedule. This is done before the money is spent. Mr. Dunlap would like to submit to the board that he would like to change this practice. Ms. Kasper stated that the Commissioners would need to speak to the other elected officials regarding this change, however I process is not wrong or the State Auditor has not brought it to our attention that this is incorrect. The Commissioners agreed that this needs to be reviewed with the Auditor.

Ms. Kasper questioned on what was going on with the vendor's agreement. Ms. Stebel explained that she sent the agreement back to Fireland's Vending to change the line that stated exclusive rights to vending. Ms. Stebel has not heard back from them. Ms. Kasper stated that she is inclined to accept the agreement as long as this vendor is giving the County competitive pricing on the vending items. Ms. Stebel will review the three proposals to see if Fireland's Vending did give competitive pricing. Ms. Stebel and Ms. Kasper will review this.

REGULAR SESSION

TUESDAY

MARCH 18, 2014

Ms. Kasper stated that Christie Lane is fine with the location; the board will need to submit a letter giving permission to go across the property. Ms. Kasper stated that the board may want to ask for compensation for the easement. Ms. Nolan will email and ask Eagle Creek owners to attend a Commissioners' meeting.

At 11:32 a.m. Tom Dunlap moved to adjourn. Gary W. Bauer seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on March 18, 2014.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:32 a. m.

Signature on File