#### **REGULAR SESSION TUESDAY NOVEMBER 4, 2014**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the October 28, 2014 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the October 28, 2014 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

> Aye - Gary W. Bauer Aye - Tom Dunlap Aye – Joe Hintz

14-320

#### IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY **AUDITOR FOR PAYMENT**

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

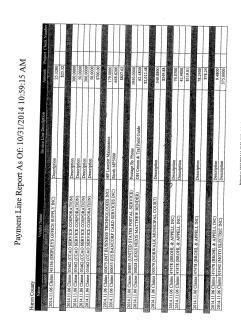
BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 11/04/14 and authorizes the Huron County Auditor to make the necessary warrants;

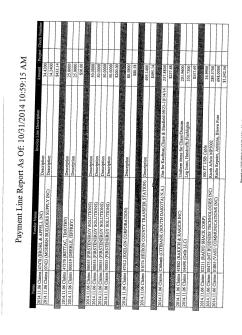
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye - Tom Dunlap Aye – Joe Hintz





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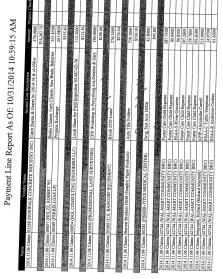
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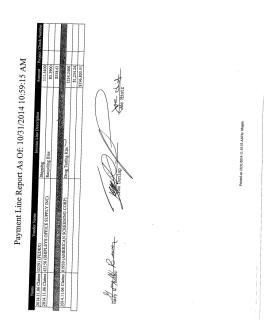
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At 9:16 a.m. the board recessed.

At 10:51 a.m. regular session resumed.

#### At 10:52 a.m. Public Comment

Sue Bommer, HR came before the board in regards to AED's, training for AEDs, CPR. Ms. Bommer explained that the company that supplies the AED's also does training; she received a cost of \$58.00 per person which includes CPR, AED and First Aid. Ms. Bommer explained she talked to the American Red Cross, they offer training at \$90.00 a person with a minimal of 30 people per class. Mr. Welch explained that Solid Waste Department will purchase one for the Commissioners' Office and Landfill. Ms. Bommer explained that this quote is only good for a short time. Ms. Bommer stated that Worker's Comp. has suggested that business set back monies that are returned to them for safety upgrades. Mr. Hintz asked if Health Coverage could be used, Mr. Dunlap stated probably not because it is not health issue, it's a safety issue.

Tom Dunlap stated that Job & Family Services may go ahead with their AED's and the Commissioners will look at the rest of the county next year. Mr. Bauer stated that they need to look into getting an AED for the following locations: Court House, Office Building, he would like to talk to Tim Hollinger would pay for one in the Administration Building and Joe Kovach will pay for one at the Engineer's Office.

#### REGULAR SESSION TUESDAY NOVEMBER 4, 2014

Mr. Welch discussed the issue regarding the parking lot at the Administration Building. Mr. Welch explained he is waiting for Joe Kovach, Engineer to come take a look at the parking lot.

<u>At 11:09 a.m.</u> Pete Welch, Maintenance Supervisor discussed the custodian position to make sure everyone was on the same page regarding the custodian being supervised by Mr. Welch, reimbursement to the Commissioners from Soil & Water, a maximum of 16 hours a week.

Ms. Bommer spoke to the board regarding the Health Insurance and the letters that went out regarding the out-of-pocket maximum. Ms. Bommer stated sometimes the elected officials don't forward this information on to their employees; she is worried that this did not happen.

Mr. Welch explained that he has a meeting with a consultant regarding the wetlands on Friday, November 7, 2014. This will be done for free. The fair board is going to title the garbage truck and insurance it. This was an agreement between the City of Norwalk and Fair Board regarding dumping leaves on the fairgrounds in exchange for the garbage truck. The Commissioners' will not have anything to do with this agreement. Mr. Welch explained that the Solid Waste District Study is almost finished.

Mr. Bauer stated that the back room at the Office Building looks really good.

14-321

IN THE MATTER OF APPROVING OF A REQUEST FOR PAYMENT ON LETTER OF CREDIT AND STATUS OF FUNDS REPORT (FORM DS5) FOR HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (B-C-13-1BJ-1); (B-C-13-1BJ-2) SUBMITTED TO THE BOARD NOVEMBER 4, 2014

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by CT Consultants, Inc., for the Board's certification;

and

WHEREAS the Board has reviewed the request for payment and status of funds report; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

#### **REGULAR SESSION**

#### **TUESDAY**

**NOVEMBER 4, 2014** 

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B-C-13-18J-2	General Administration	5			1,590	23,000	15,71
B-C-13-1BJ-1	Home/Building Repair	3	537 Woodbine Street, Willard		450	6,500	441
B-C-13-1BJ-1	Home/Building Repair	3	805 Main Street, Wiltard		8,403	9,500	1,093
B-C-13-18J-1	Home/Building Repair	3	2281 S. Centerton, Willard		364	7,500	96
B-C-13-1BJ-1	Home/Building Repair	3	86 Park Ave., Plymouth		7,382	8,500	1,118
B-C-13-1BJ-1	Home/Building Repair	3	25 West Washburn Street, New London		1,365	5,500	445
B-C-13-1BJ-1	Home/Building Repair	3	147 Coleman Court, New London		533	8,800	781
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14-322

## IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #027

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, there is a need for appropriation adjustments;

and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable;

now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

TO: Dept. Account Fund FROM: Dept. Account Fund Amount Amount 027 00500 001 \$745.00 027 00300 001 \$745.00 Hospitalization Travel and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye - Gary W. Bauer Aye - Tom Dunlap

Aye – Joe Hintz

## IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #052 IN THE GENERAL FUND TO FUND #036

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, a transfer of funds is needed for the #036;

now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 052-00550-001 in the amount of \$58,900.01 to fund #036 as follows:

FROM: Dept. Account Fund Amount TO: Dept. Account Fund Amount 052 00550 001 \$8,000.00 036 00200 001 \$8,000.00 Jail Equipment and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 036 account; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

14-324

## IN THE MATTER OF APPROVING AGREEMENT BETWEEN BOWSER MORNER AND HURON COUNTY COMMISSIONERS/HURON COUNTY ENGINEER

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS,** the Board of Huron County Commissioners, Huron County Engineer and Bowser Morner desire to execute this agreement for Asbestos and Mold Evaluations, Huron County Highway Department Garage and Office Building;

now therefore

**BE IT RESOLVED,** that the Board of Huron County Commissioners approves the agreement with Bowser Morner for Asbestos and Mold Evaluations, Huron County Highway Department Garage and Office Building as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

• Agreement on file.

#### 14-325

## IN THE MATTER OF ADVERTISING FOR THE POSITION OF FULL TIME CUSTODIAL WORKER

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS,** it is the desire of the Board of Huron County Commissioners to hire a full time Custodial worker for the Buildings & Grounds department; now therefore

**BE IT RESOLVED,** that the Board of Huron County Commissioners will solicit applicants for the position of a full time custodial worker; and further

**BE IT RESOLVED,** that this position be posted and advertised in accordance with Huron County Policies and Procedures Manual Section 2.1-2.5; and further

**BE IT RESOLVED,** that the starting hourly wage for this position is \$10.71 with a \$.50 per hour increase upon successful completion of a probationary period by the successful applicant in compliance with the collective bargaining agreement between the Huron County Commissioners and AFSCME, Ohio Council 8, Local 710;

and further

**BE IT RESOLVED,** that all those applying must submit a Huron County application for employment to the Huron County Human Resource Department, 12 East Main Street, Norwalk, Ohio 44857;

and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion.

Discussion: Mr. Dunlap commented that he is happy to see that this is a joint cooperative effort between office holders and directors.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

#### NOTICE OF JOB OPENING

**Job Title:** Custodial Worker. Classified, non-exempt.

**Wages:** \$10.71 per hour starting rate (additional \$.50/hr. after successfully completing probationary period

#### Job Duties and Responsibilities:

Cleans Huron County facilities and performs light maintenance work. Washes windows, walls, woodwork, etc.; collects recyclable materials, secures doors, moves furniture; performs snow removal and lawn mowing. See complete job description online at www.hccommissioners.com.

#### **Application and Selection Procedures:**

Candidates should submit Huron County Application for Employment (available at <a href="www.hccommissioners.com">www.hccommissioners.com</a>) to Director of Human Resources, 12 E. Main St., Suite 102, Norwalk, OH 44857. Qualified candidates will be contacted for an interview.

Posting Dates: Tuesday, November 4, 2014, until filled.

Huron County is an Equal Opportunity Employer Job Applications are subject to public records law.

# IN THE MATTER OF APPROVING AGREEMENT BETWEEN HURON COUNTY COMMISSIONERS/HURON COUNTY AUDITOR/LICENSE BUREAU/HURON COUNTY CLERK OF COURTS/TITLE OFFICE

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS,** the Board of Huron County Commissioners, Huron County Auditor/License Bureau/Huron County Clerk of Courts/Title Office desire to execute this agreement for the obligation of payment of the general obligation bonds in the amount of \$1,430,000.00 for the License Bureau and Title Office bonds series 2014;

now therefore

**BE IT RESOLVED,** that the Board of Huron County Commissioners approves the agreement with the Huron County Auditor/License Bureau and Huron County Clerk of Courts/Title Office as attached hereto and incorporated herein;

and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

#### HURON COUNTY BUILDING IMPROVEMENT BONDS PAYMENT AGREEMENT SERIES 2014

This Agreement is made by and between the following parties: Huron County Commissioners; Huron County Auditor/License Bureau; Huron County Clerk of Courts/Title Office;

Whereas, License Bureau and Title Office building improvement general obligation bonds, series 2014 were issued in the amount of \$1,430,000 and a voluntary agreement in which the Huron County Auditor/License Bureau and Huron County Clerk of Courts/Title Office has agreed to pay the bond payments semiannually in accordance with the attached debt service schedule;

Whereas, all parties are in agreement that the obligation for payment of the License Bureau and Title Office bonds, series 2014 is that of the Huron County Auditor/License Bureau and Huron County Clerk of Courts/Title Office;

now therefore

#### THE PARTIES HERETO AGREE AS FOLLOWS:

The Huron County Auditor/License Bureau and the Huron County Clerk of Courts/Title Office shall make payments in accordance with the attached debt service schedule with an interest payment due each year of June 1, 2015 – June 1, 2034 and interest/principle payment due each year of December 1, 2015 – December 1, 2034.

The Huron County Auditor/License Bureau and the Huron County Clerk of Courts/Title Office shall make these semiannual payments to Fund #205 Capital Projects Bond Retirement.

The Huron County Auditor/License Bureau and the Huron County Clerk of Courts/Title will split each payment 50/50.

IN AGREEMENT HERETO:

HURON COUNTY AUDITOR

IOK

HURON COUNTY COMMISSIONERS

Roland Tkach

HURON COUNTY CLERK OF COURTS
TITLE OFFICE

> ans

Tom Dunlap

Iintz

Susan Hazel

### IN THE MATTER OF TRAVEL

Gary W. Bauer moved to approve the following travel request this day. Tom Dunlap seconded to motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

2014 for the CLE Required Seminar.

#### IN THE MATTER OF REQUEST FOR LEAVE

**Sue Bommer/**Human Resources/Sick/8:30 a.m. – 11:30 a.m. October 20, 2014/Personal Time/10:00 a.m. – 12:00 p.m. October 27, 2014/Sick/8:30 a.m. – 5:00 p.m. October 30, 2014.

**Jason Roblin/**EMA/9:45 a.m. – 12:15 p.m. October 31, 2014.

**Gary Ousley/**Sick/12:30 a.m. – 4:30 p.m. October 31, 2014.

Ronald Ackerman/Building & Grounds/Sick/8:00 a.m. – 9:00 a.m. October 21, 2014.

**Pete Welch/**SWMD/BG/TS/Sick/12:00 a.m. – 3:30 p.m. October 28, 2014.

**Darwin Pesnell/**Building & Grounds/Vacation/8:00 a.m. – 4:30 p.m. October 27, 2014.

Larry Burdue/Building & Grounds/Personal Time/5:30 a.m. – 2:00 p.m. October 22, 2014.

Maria Lyons/Building & Grounds/Sick/5:30 a.m. – 2:00 p.m. October 27, 2014.

Vickie Ziemba/Commissioners/Sick/2:30 p.m. – 4:30 p.m. October 27, 2014.

Valerie Stebel/Commissioners/Vacation/8:00 a.m. November 13, 2014 – 4:30 p.m. November 14, 2014.

#### **Other Business**

Discussion in regards to the phone system and line pulls at the new building. Mr. Bauer explained at meeting on November 3, 2014 Ms. Hazel will be using Excel to install the system for the state. Mr. Bauer stated that Mr. Tkach will not be using them. Mr. Dunlap questioned if the Commissioners' could say no to an outside firm coming in and installing the License Bureau's equipment. Mr. Bauer stated that they could. Mr. Dunlap stated that if Mr. Tkach is paying for this, then he can have whoever they want to install this equipment, however if the Commissioners' are paying for this then they want Excel to install this equipment.

Ms. Ziemba explained that Mr. Beal from Frontier will be getting the quote to her by Thursday, November 6, 2014. Mr. Dunlap stated that he feels Frontier is the way to go, Mr. Hintz and Mr. Bauer both agreed. Mr. Dunlap explained the clincher was Frontier has local people in the area for service issues. Ms. Ziemba stated that the phone service will need to be changed to Frontier.

Mr. Bauer explained that Norwalk City School board meeting is November 12, 2014; the proclamation for the state cross country participants will be presented to them. Mr. Bauer stated he will present the proclamation for the state cross country participants.

Mr. Hintz stated he would contact New London School in regards to their board meeting to present the proclamation for the state cross country participants.

Mr. Dunlap stated he would contact Western Reserve School in regards to their board meeting to present the proclamation for the state cross country participants.

Mr. Bauer stated he would contact Bellevue School in regards to their board meeting to present the proclamation for the state cross country participants.

The Board discussed dates of closures of the office after holidays for which vacation will need to be taken by the employees such dates where ok by the board.

The dates are as follows:

November 28, 2014

Close at noon on December 24, 2014

December 26, 2014

January 2, 2014

Mr. Bauer explained that the parking lot on the east side will be able to be built, it will cost \$35,000.00, Dan Fredrick will issue the change order, however Mr. Tkach and Ms. Hazel will be paying for this out of their budget.

At 12:15 p.m. Gary Bauer moved to adjourn. Tom Dunlap seconded the motion. The meeting stood adjourned.

## REGULAR SESSION TUESDAY NOVEMBER 4, 2014 IN THE MATTER OF OPEN SESSION

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

#### IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 4, 2014.

#### IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:15 p. m.

#### **Signature on File**