

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the November 16, 2021, November 18, 2021 and November 23, 2021 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the November 16, 2021, November 18, 2021 and November 23, 2021 meeting(s) and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

Mr. Boose turned the meeting over to Ms. Ziemba to begin the reorganizational meeting.

Ms. Ziemba stated each year the Board of County Commissioners shall organize by the election of one of its members as president for a term of one year. She opened the floor for nominations for President of the Board of Commissioners for 2022.

Harry Brady nominated Bruce Wilde. Terry Boose seconded the nomination. Ms. Ziemba asked for any additional nominations. Hearing no further nominations, Ms. Ziemba closed nominations.

22-001

**IN THE MATTER OF ELECTING A PRESIDENT FOR THE BOARD OF HURON COUNTY COMMISSIONERS FOR CALENDAR YEAR 2022 IN ACCORDANCE WITH ORC 305.05**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, the board of county commissioners shall organize each year in accordance with the Ohio Revised Code Section 305.05 and elect of one of its members as president for a term of one year; and

**WHEREAS**, Bruce Wilde has been nominated to serve as President for 2022; now therefore

**BE IT RESOLVED**, that Bruce Wilde is hereby elected to serve as President of the Board of Huron County Commissioners for the year 2022; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

Ms. Ziemba stated each year the Board of County Commissioners shall organize by the election of one of its members as vice president for a term of one year. She opened the floor for nominations for Vice President of the Board of Commissioners for 2022.

Terry Boose nominated Harry Brady. Bruce Wilde seconded the nomination. Ms. Ziemba asked for any additional nominations. Hearing no further nominations, Ms. Ziemba closed nominations.

22-002

**IN THE MATTER OF ELECTING A VICE PRESIDENT FOR THE BOARD OF HURON COUNTY COMMISSIONERS FOR CALENDAR YEAR 2022**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the board of county commissioners shall organize each year in accordance with the Ohio Revised Code Section 305.05 and elect of one of its members as vice president for a term of one year; and

**WHEREAS**, Harry Brady has been nominated to serve as Vice President for 2022; now therefore

**BE IT RESOLVED**, that Harry Brady is hereby elected to serve as Vice President of the Board of Huron County Commissioners for the year 2022; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

Ms. Ziemba stated that the Board has always met on Tuesdays and the first and third Thursdays beginning at 9:00 a.m. Before bringing up the next resolution, she wanted to make sure the Board was still okay with those days and times. Mr. Wilde thought they should keep it the same.

22-003

**IN THE MATTER OF SETTING THE MEETING TIME FOR THE BOARD OF HURON COUNTY COMMISSIONERS FOR 2022**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, as per Section 305.06 of the Ohio Revised Code, the board of county commissioners shall conduct at least fifty regular sessions each year, at the usual office of the board at the county seat and these sessions shall be conducted at a specific time fixed in advance; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners will hold their regular sessions every Tuesday and the first and third Thursday’s beginning at 9:00 a.m. until adjournment, at 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-004

**IN THE MATTER OF SETTING SPECIAL MEETINGS FOR THE BOARD OF HURON COUNTY COMMISSIONERS**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, pursuant to Ohio Revised Code section 121.22 (F), every public body, by rule, shall establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings; and

**WHEREAS**, the Board of Huron County Commissioners desires to establish a rule to provide for notice of special meetings; now therefore

**BE IT RESOLVED**, that the Clerk shall give notice of the date, time, location, and purpose or purposes of a special session other than an emergency session as early as practicable, but not later than twenty-four (24) hours before the time the meeting is to start; and further

**BE IT RESOLVED**, if there is sufficient time to post twenty-four hours notice, the clerk shall give notice of an emergency session in the same manner as notice of a non-emergency special session. Otherwise, notice of the emergency session shall consist of notifying all news media who have requested notice in writing of special or emergency sessions as soon as an emergency session has been called or if communications are not possible as soon thereafter as is possible; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

Ms. Ziemba explained that public comment participation has always been three minutes. It had been set for 9:05 a.m., or 5 minutes after the start of the meeting. She asked if the Board wanted to stay with that. They did.

22-005

**IN THE MATTER OF PUBLIC PARTICIPATION DURING THE BOARD OF HURON COUNTY COMMISSION MEETINGS**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, the public is invited to speak to any of the agenda items and other topics, comments will be limited to three (3) minutes and directed to the Board of Huron County Commissioners; and

**WHEREAS**, it will be the practice of the Board of Commissioners that personnel matters of a personal and confidential nature are not appropriate topics for a public meeting and accordingly these concerns should be addressed individually with the Administrator/Clerk and/or in executive session of the Board of Huron County Commissioners; and

**WHEREAS**, the board welcomes public comments and questions during the time set aside in the meeting for public comment and asks that any member of the public who wishes to address the board sign in to provide name, address and telephone number; and

**WHEREAS**, the time scheduled for public comment for the year 2022 will be 9:05 a.m. In the event the meeting opening time changes, the public comment period will begin five minutes after the meeting opens; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners set public participation policy during the Board of Commissioners meeting as stated above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

Mr. Wilde explained there would not be any public comment at today’s meeting.

22-006

**IN THE MATTER OF AUTHORIZING THE COUNTY ADMINISTRATOR/CLERK TO THE BOARD TO PERFORM ADMINISTRATIVE FUNCTIONS ON BEHALF OF THE BOARD OF COMMISSIONERS IN ACCORDANCE WITH OHIO REVISED CODE 305.30**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, pursuant to Ohio Revised Code 305.30 the Board of Huron County Commissioners is authorized to delegate specific authority to the County Administrator/Clerk to the Board for contracting on behalf of the Board, allowing and paying claims, and performing personnel functions as the Board may determine by resolution; and

**WHEREAS**, the Board of Commissioners desire to grant the authority to the County Administrator/Clerk to the Board to perform those functions for 2022; now therefore

**BE IT RESOLVED**, by the Board of Huron County Commissioners, that the County Administrator/Clerk to the Board be, and hereby is, authorized to exercise the powers of the Board within the limitations and guidelines set forth below:

1. **CONTRACTS.** The County Administrator/Clerk to the Board is hereby authorized to negotiate, approve, and execute contracts or agreements that are for amounts not exceeding Twenty Thousand Dollars (\$20,000). The County Administrator/Clerk to the Board must inform the Board of all contracts that have been executed.
2. **PAYMENT OF GOODS.** The County Administrator/Clerk to the Board be, and is hereby, authorized to allow and pay claims for goods received and services rendered for individual invoices up to Fifty Thousand Dollars (\$50,000.00) upon receipt of written certification from the Auditor’s Office that the county departments have provided sufficient documentation of the purchase of the goods or services.
3. **PERSONNEL.** The County Administrator/Clerk to the Board is hereby authorized to perform any or all personnel functions otherwise conferred or incumbent upon the Board of Commissioners under chapter 124 or any other chapter of section of the Ohio Revised Code for departments that report to the Board, with the exception of hiring or termination of employment. and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Boose had a perfect example of why this was necessary. Over break someone had asked if the County should be getting Covid tests. The Board cannot make decisions when they are not in a meeting, so he thought this was a good decision for Ms. Ziemba to make.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-007

**IN THE MATTER OF DESIGNATING THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2022**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, Article IV, Section 6, of the Code of Regulations of the County Commissioners’ Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

**WHEREAS**, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

**WHEREAS**, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate; now therefore

**BE IT RESOLVED**, that Terry Boose is designated as the Official Voting Representative of Huron County; and further

**BE IT RESOLVED**, that Harry Brady is designated as the Alternate Voting Representative of Huron County; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-008

**IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO PROCEED WITH CONSTRUCTION OR RECONSTRUCTION BY FORCE ACCOUNT**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the Board of Commissioners has determined the health, safety and welfare of the residents of Huron County will be best served by authorizing the County Engineer to proceed by "Force Account" in matters pertaining to the construction, reconstruction, improvement, of Huron County roads, bridges and culverts; now therefore

**BE IT RESOLVED**, that the Huron County Board of Commissioners does hereby authorize the Huron County Engineer to use county forces and proceed by "Force Account" in the construction, reconstruction and improvement, of the roads, bridges and culverts serving Huron County's residents, and that this authorization shall extend to, and include, any such roads, bridges and culverts on state, county, city or village roadways when the County Engineer has been so authorized by the respective jurisdiction; and further

**BE IT RESOLVED** that the County Engineer is hereby authorized by the Board of County Commissioners to employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement of said roads by force account. And that, when determining whether construction or reconstruction of roads may be undertaken by force account, the County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form developed by the auditor of state under section 117.16 of the Revised Code. When the total estimated cost of the Force Account work exceeds thirty thousand dollars per mile, the County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work in accordance with sections 307.86 to 307.92 of the Revised Code; and further

**BE IT RESOLVED**, that the County Engineer is authorized by this Board of County Commissioners to use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, of bridges and culverts by force account. And that, when determining whether such construction, reconstruction, improvement of bridges or culverts may be undertaken by force account, the County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form. When the total estimated cost of the work exceeds one hundred thousand dollars, this Board of County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work, in accordance with sections 307.86 to 307.92 of the Revised Code. The County Engineer shall obtain the approval required by section 5543.02 of the Revised Code; and further

**BE IT RESOLVED**, that "Force Account," as used in this section means that the County Engineer will act as contractor, using labor employed by the Engineer, or, using material and equipment either owned by the county or leased by the county, or purchased in compliance with sections 307.86 to 307.92 of the Revised Code and excludes subcontracting such work which requires competitive bidding pursuant to sections 307.86 to 307.92 of the Revised Code unless, or until, such work has been bid and awarded by the Board of Commissioners; and further

**BE IT RESOLVED**, that the term "competitive bids" as used in this section requires competition for the whole contract regarding such materials, or, components of any such contract awarded by the County Commissioners and in regard to its component parts, includes labor and materials; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

22-009

**IN THE MATTER OF AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE HURON COUNTY ENGINEER FOR 2022**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, the Huron County Engineer, Lee E. Tansey, P.E., P.S., by way of letter requests to maintain a Change Fund, as recommended by Huron County Auditor, Roland Tkach in the total sum of \$500.00 from account line 125-125-00475 “Other Expenses-Administration”. now therefore

**BE IT RESOLVED** that,

Section 1. The Huron County Auditor is directed to issue a warrant to the Huron County Engineer in the manner aforementioned to establish Change Funds for the Huron County Engineer for 2022.

Section 2. The \$500.00 shall be repaid to the General Fund of the Huron County Engineer to account line 125-125-10185 “Other Revenue” at the end of each calendar year and a request made by the official of the board to establish a Change Fund if the official deems necessary to transact the business of the office.

Section 3. The resolution shall be copied to the Huron County Auditor and Huron County Engineer.

Section 4. An audit to be conducted once the money is returned at the end of the year; and further

**BE IT RESOLVED, BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Mr. Tansey thought this would be the last year for this.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

22-010

**IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO SUBMIT FOR THE ROUND 37 FUNDING OF CERTAIN HIGHWAY AND BRIDGE PROJECTS BY THE OHIO PUBLIC WORKS COMMISSION**

Harry Brady moved to adopt the following resolution:

**WHEREAS**, District Nine of the Ohio Public Works Commission has established local application deadlines for the Engineering Review Subcommittee and the District’s Executive and Integrating Committee Selection meeting prior to submittal of locally reviewed, ranked and selected projects to the Ohio Public Works Commission in Columbus; and

**WHEREAS**, the County Engineer has requested authorization to submit various projects as part of Huron County’s application process; therefore

**BE IT RESOLVED**, the Board of Huron County Commissioners does hereby authorize the County Engineer to submit for the funding of various improvement projects to the Ohio Public Works Commission, enter into any agreements that may be necessary and appropriate for obtaining this financial assistance and for the funding of the local share of said projects be paid from the Engineer’s Auto Tax account to the extent said projects are selected by the Local Integrating Committee, approved by the District Committee and otherwise approved for funding by the Ohio Public Works Commission; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-011

**IN THE MATTER OF CONTINUING FUND #131 FOR THE TECHNOLOGY NEEDS OF THE COUNTY RECORDER**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, the Recorder submitted a proposal for needed technology equipment for the operation of her office for the fiscal year 2022; now therefore

**BE IT RESOLVED** that the Board of Huron County Commissioners hereby approves of the continuation of the Technologies Fund #131 with the cost per document at \$7.00 for the fiscal year of 2022 effective January 1, 2022; and further

**BE IT RESOLVED**, that the Administrator/Clerk is to certify a copy of this resolution to the Huron County Auditor and the Huron County Recorder; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-012

**IN THE MATTER OF AUTHORIZING MEMBERSHIP IN THE COUNTY ADMINISTRATORS' ASSOCIATION OF OHIO**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, Vickie Ziemba has asked for approval to hold membership in the County Administrators' Association of Ohio in the amount of \$360.00; and

**WHEREAS**, the Board of Huron County Commissioners recognizes that membership in this organization would be beneficial; now therefore

**BE IT RESOLVED**, that Vickie Ziemba is hereby endorsed for membership in the above listed association; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-013

**IN THE MATTER OF APPOINTING HARRY BRADY, HURON COUNTY COMMISSIONER, AS AN ALTERNATE TO THE DISTRICT 9 INTEGRATING COMMITTEE**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the Ohio Public Works Commission advisory permits the appointments of alternates by the appointing authority; and

**WHEREAS**, the Board of Huron County Commissioners desires to appoint Harry Brady as an alternate for Terry Boose, as the Huron County Commissioner representative to the District 9 Integrating Committee; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby appoints Harry Brady as the alternate for Terry Boose, to the District 9 Integrating Committee, to fulfill the term expiring May 23, 2024; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-014

**IN THE MATTER OF APPOINTING DOUG GREEN, HURON COUNTY ENGINEER’S OFFICE, AS AN ALTERNATE TO THE DISTRICT 9 INTEGRATING COMMITTEE**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, the Ohio Public Works Commission advisory now permits the appointments of alternates by the appointing authority; and

**WHEREAS**, the Board of Huron County Commissioners desires to appoint Doug Green as an alternate for Lee Tansey, Huron County Engineer, to the District 9 Integrating Committee; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby appoints Doug Green as the alternate for Lee Tansey, Huron County Engineer to the District 9 Integrating Committee to fulfill the term expiring May 23, 2024; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-015

**IN THE MATTER OF AWARDING BID TO RMH CONCRETE & FOUNDATIONS FOR THE HURON COUNTY COURTHOUSE RAMP PROJECT**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, Pursuant to Resolution 21-367 the Board of Huron County Commissioners authorized to seek bids for the Huron County Courthouse Ramp Project; and



WHEREAS, notice was given in accord with Section 307.87 of the Ohio Revised Code; and

WHEREAS, bids were received on Monday, December 13, 2021 at 2:00 p.m. from the following:

RMH Concrete & Foundations	\$22,401.00
Quality Masonry Company	\$29,100.00

now therefore

BE IT RESOLVED, the Board of Huron County Commissioners does hereby award the bid for the Huron County Courthouse Ramp Project to RMH Concrete & Foundations in the amount of \$22,401.00 as recommended by Great Lakes Community Action Partnership; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

*\*Discussion:* Mr. Boose acknowledged they would temporarily be taking away the handicap access to the Courthouse. He wanted to make sure everybody was aware of when this was going to happen. Mr. Strickler thought they would have to set up some sort of temporary accommodation.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

22-016

**IN THE MATTER OF AUTHORIZING THE VACATION OF THREE PUBLIC RIGHTS-OF-WAYS WITHIN THE UNINCORPORATED AREA OF CLARKSFIELD TOWNSHIP AS PETITIONED BY THE BOARD OF TRUSTEES OF CLARKSFIELD TOWNSHIP PURSUANT TO R.C. 5553.045.**

Harry Brady moved the adoption of the following resolution:

WHEREAS, a petition was received from the Clarksfield Township Trustees for the vacation of three public rights-of-ways within the unincorporated area of Clarksfield Township as follows:

1. A right of way, approximately 30 feet in width, running due east and west between certain termini and abutting the southern lot line of lots 18 and 7, and the northern lot line of lots 17 and 8 as shown on the Plat of a Part of the Village of Clarksfield, and as recorded in Plat Volume A, at Page 22, Huron County Plat Records
2. A right of way, approximately 30 feet in width, running due north and south between certain termini and abutting the eastern lot line of lots, 3, 18, 17, 16 and 15, the western lot line of lots 4, 7, 8, 9 and 10 and bounded on the south by the southern lot line extended between lots 15 and 10, as shown on the Plat of a Part of the Village of Clarksfield, as recorded in Plat Volume A, at Page 22, Huron County Plat Records.
3. A right of way, approximately 60 feet in width, running due north and south between certain termini and abutting the eastern lot line of lots 6, 7, 8, 9, 10, 11 and 12 as shown on the Plat of a Part of the Village of Clarksfield, as recorded in Plat Volume A, at Page 22, Huron County Plat Records. and

WHEREAS, resolution 21-366 fixed the time and date of the hearing for said vacation in accordance with Section 5553.045 of the Ohio Revised Code; and

WHEREAS, on Tuesday, December 21, 2021 at 9:30 a.m. the Board of Huron County Commissioners held a public hearing for the purpose of receiving the report from the Huron County Engineer and hearing public comments in favor of and against the petitioned vacation of the three public rights-of-ways; and

WHEREAS, the County Engineer verbally stated that it is the recommendation of the Huron County Engineer that the three rights-of-ways within the unincorporated area of Clarksfield Township, detailed above, be vacated; now therefore

**BE IT RESOLVED**, that it is the opinion of the Board of Huron County Commissioners that it will be for the public convenience and welfare to vacate the three public rights-of-ways within the unincorporated area of Clarksfield Township as petitioned by the Board of Trustees of Clarksfield Township and hereby authorizes the vacation of said rights-of-ways as petitioned; and further

**BE IT RESOLVED**, that the Clerk of the Board is hereby authorized and directed to file a certified copy of the resolution to the Clarksfield Township Board of Trustees, the Huron County Auditor, and the Huron County Recorder; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Mr. Boose asked if this was the final step. Mr. Strickler said as far as the Board’s action, this was the final stop. Ms. Ziemba will be sending a copy to Clarksfield Township Board of Trustees and the Auditor, as well as filing a certified copy with the Recorder’s office.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**IN THE MATTER OF TRAVEL - None**

**SIGNINGS**

Ms. Ziemba stated Cynthia Frankart submitted a CHIP payoff in the amount of \$3,750.00. Ms. Stebel prepared a Satisfaction of Lien for signature.

**Harry Brady moved to approve signing the satisfaction of lien for Cynthia Frankart. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde



**HURON COUNTY BOARD OF COMMISSIONERS**

Terry Boose \* Harry Brady \* Bruce \*Skip\* Wilde  
Vickie Ziemba, Administrator/Clerk

E-PU County Use only  
IP PR AN X 2  
Instr: 202201040000081 1/4/2022  
Page: 1 F: 50.00 2: 39 P/4  
Jan M. Tlach 720220000137  
Huron County Recorder DISP:PKUP

**SATISFACTION OF LIEN**

This is to Certify, that the conditions of a certain lien bearing the date of June 11, 2004, given by Cynthia Frankart to Huron County to secure the payment of \$1,000.00, and recorded original in Volume 0328 Page 0311 of Huron County Records, and July 1, 2004, given by Cynthia Frankart to Huron County to secure the payment of \$24,000.00, and recorded original in Volume 0331 Page 0451 of Huron County Records, has been fully complied with, and the same is hereby satisfied and discharged.

Signed this 4<sup>th</sup> day of January, 2022.

In presence of: Witness  
Huron County Board of Commissioners  
 Bruce Wilde, President

THE STATE OF OHIO )  
COUNTY OF HURON ) JSS:

Before me a Notary Public in and for said County, personally appeared the above named Bruce Wilde, and acknowledge that he did sign the foregoing instrument, and that the same is his free act and deed, this 4<sup>th</sup> day of January, 2022.

NOTARY PUBLIC



Prepared by: Valerie Stebel, Administrative Assistant, Huron County Commissioners.

180 Milan Avenue, Suite 7, Norwalk, Ohio 44857-1195  
419-668-2092 \* 800-809-5092 \* Fax: 419-663-3370  
Email: main@huroncommissioners.com  
www.huroncommissioners.com

**OLD BUSINESS / NEW BUSINESS**

Ms. Ziemba forwarded an email from Linda Border regarding their budget and funding for Ms. Mutchler. Mr. Brady asked Mr. Stricker if he had heard back from the AG’s office regarding getting a letter of permission to use the funds the Prosecutor has set aside from previous years. Mr. Strickler has a phone conference set up with the AG’s office on January 7<sup>th</sup> at 9:30.

Congressman Jordan will be at JFS tomorrow at 10:30 a.m. Mr. Boose and Mr. Brady will attend.

Mr. Strickler will have the Prosecutor and JFS IV- E contract for Thursday.

Mr. Strickler received RUMA revisions from Doug Green. Has not had a chance to review them, but once he does he will forward to Apex.

Mr. Brady had a Zoom meeting with an attorney that represents airports. A representative from the Airport Board also attended. He hopes the Airport Board decides to move forward with hiring him.

Mr. Boose has a call tomorrow with Kristen Cardone. They try to meet once a month. He provided some Quick Response Team data.

Mr. Boose would like to have the letter of support for GLCAP for Thursday. This was the letter Firelands Forward had asked the Board to sign in December.

Carnegie Medal of Honor presentation is scheduled for Thursday. Mr. Wilde would like to have Mr. Boose do the presentation since he was the one to get the process started.

The Board will not be attending the Celeryville Muck Growers school/lunch on Thursday due to the increase in Covid cases. This will also allow them to spread out a little more.

Mr. Boose would like to begin moving on ARPA projects.

Discussed hiring a new person for the Commissioners' office. Ms. Ziemba asked if the Board would be open to having a full-time employee. The Board was okay with part-time or full-time.

Team NEO Regional meeting is February 25<sup>th</sup>. It will be in Cleveland and there was a \$25 fee to attend. Mr. Boose suggested checking with NEDC to see if they had a bus going as they have in the past.

Mr. Boose would like the County to join the Huron County Chamber of Commerce. Ms. Ziemba stated the County has been a member for years. She will need the paperwork to prepare the resolution to approve membership. Mr. Boose will get it to Ms. Ziemba.

The Grand Opening for Praxis of the Firelands is January 18<sup>th</sup> at 3:00 p.m. in Willard.

Mr. Wilde will be meeting today at 1:00 with FTMC to discuss dispatching for North Central EMS.

Mr. Wilde will be looking at wireless and fiber setup in Wellington with Mr. Riedy tomorrow morning.

Mr. Reidy sent the paperwork and quotes for the data center. Mr. Strickler has it for review.

Mr. Reidy forwarded the Fairgrounds internet bid package to Mr. Morgan. Mr. Wilde did not think Mr. Morgan fully understood how it was going to work, so he asked Mr. Riedy to talk to him about it. Mr. Boose thought it should be put in writing that the bandwidth can be increased during fair.

Discussion on the projects currently under way and how to keep track of them. Mr. Boose would like to have Mr. Welch and Mr. Riedy scheduled into the meetings to provide weekly updates.

Land Bank meeting on Thursday at 2:00. Discussion regarding having the Land Bank hire an attorney.

Reviewed Board appointments. Updated to include Greater Ohio Workforce Board. Mr. Boose thought they would need to have a discussion regarding Erie Basin RC&D. Mr. Wilde asked if they wanted to assign someone to ARPA, but noted they would all be involved. Ms. Ziemba agreed. She thought it should be handled similarly to how they handled CARES Act, where they did everything in open discussion. However, it would be nice to have one person to bounce ideas off to make sure they are understanding the rules completely. Ultimately though, it would need to be brought back to their meetings. Mr. Boose suggested Mr. Wilde may want to act as liaison since he had handled CARES Act. Mr. Wilde agreed to do this.

Final Interim Assignments

Boards		2022
9-1-1 TAC Committee*	All – designee – President	
911 Planning Committee*	President	
Board of Revision	Skip Wilde	
CAC Board	-	
Catastrophic Leave Board	Harry Brady	
Community Corrections Board	Harry Brady	
Courthouse Security*	All – designee – Skip Wilde	
DATA Processing Board	Skip Wilde	
District 9	Terry Boose – voting+ Harry Brady – alternate+	
EMA Board	All – designee – Skip Wilde	
Erie Basin RC & D	?	
Family & Children First	Harry Brady	
HCDC	All	
Investment Board	Skip Wilde, Harry Brady	
LEPC Board	All – designee Harry Brady	
Planning Commission	All	
Huron County Transportation Committee	Harry Brady	
Records Commission	Terry Boose	
RLF Board/TIRC	Skip Wilde	
Solid Waste Management**	Terry Boose	
Transportation Improvement District Board	Harry Brady	
Willard Economic Development Advisory Council***	Harry Brady	
WIOA Board	All	
Land Bank	Skip Wilde, Harry Brady	
Firelands Forward	Terry Boose	
Department Liaisons		2022
CEBCO	Harry Brady	
CORSA	Skip Wilde	
ARPA Liaison	Skip Wilde	
Region 19 Liaison (opioid)	Skip Wilde	
JFS Liaison	Terry Boose	
Senior Enrichment Liaison	Harry Brady	
Veterans Office Liaison	Harry Brady	
Airport Liaison	Harry Brady	
United Fund - EFSP	Skip Wilde	
Landfill Liaison	Terry Boose	
Wind Farms Liaison	Harry Brady	
IT Liaison	Skip Wilde	
CCAO Board	Terry Boose	
CCAO Committee	Terry Boose	
Health Department	Skip Wilde	
Greater Ohio Workforce Board	Terry Boose	

\*President of the Board is designated  
 \*\*President of Board or designee  
 \*\*\*Lunch or meal

Updated January 4, 2022

At 10:40 a.m. Harry Brady moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 4, 2022.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:40 a. m.

Signatures on File