

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose and Harry Brady. Bruce Wilde on vacation.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Roger Hunker, Lyme Township Trustee/APEX; Brad Mesenburg, Citizen; Patricia Didion, Citizen; Shylee Greszler, Norwalk Ohio News.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the May 7, 2024 ad May 14, 2024 meeting(s) were presented to the Board. Harry Brady made the motion to waive the reading of the minutes of the May 7, 2024 and May 14, 2024 meeting(s) and approve as presented. Terry Boose seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde

24-203

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Harry Brady moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Claim Register for Payment Batch #381366 and #381382 (JPMorgan Chase Bank NA) and authorize the Huron County Auditor to make the necessary warrant; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose explained the charge for the dumpster is for two months. He wants to verify with Mr. Welch that this does not include Firelands Local.

There were ES Consulting bills that equal about \$2,700 - \$2,800. Mr. Boose asked for a copy of the invoices. Almost all those charges are at \$150/hour to do things Mr. Boose thought our IT department could be doing. He thought this was two to three times what it would have cost to do it in house.

Mr. Boose noted there were 0 block hours for TekRx. It looked like it was over \$100/hour. He stated IT is much cheaper than that.

Underground storage unit, Shady Lane, BJAAM. Mr. Boose asked if that was still them doing testing, or if it had to do with the covenant. Ms. Ziemba said they were still doing testing. She thought there was still money remaining on the contract.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for General Fund, Police, and various departments.

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for various departments like Police, Sheriff, and Public Works.

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Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for various departments like Police, Sheriff, and Public Works.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for 'Big Lots General Office', 'Account 115.105.00200 (PROZ/SB) Total', 'Account 115.105.00200 (CMI/EP) Total', 'Account 115.105.00300 (Utilities) Total', 'Account 115.105.00475 (Other Expenses) Total', 'Department: Public Assistance', 'Department: Child Support Enforcement', 'Department: WDA', 'Department: WCOA', 'Fund 123 - Special Funds-JPC'.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for 'More Electric Inc', 'Account 001.038.00200 (Equipment) Total', 'Account 001.038.00520 (Electric) Total', 'Account 001.038.00527 (Gas) Total', 'Department: Jail Operations Total', 'Department: Miscellaneous', 'Account 001.040.00500 (Other Expenses) Total', 'Account 001.040.00570 (Attorney Fees) Total', 'Department: Miscellaneous Total', 'Fund 001 - General Fund Total'.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for 'Berry W Vermeiren LLC', 'Department: Special Funds-JPC Total', 'Fund 124 - Special Funds-JPC Total', 'Fund 125 - Auto Tax', 'Department: Auto Tax Administrative', 'Department: Auto Tax Road', 'Department: Auto Tax Support', 'Account 125.126.00200 (Equipment) Total', 'Account 125.126.00200 (Supplies) Total', 'Account 125.126.00200 (Utilities) Total', 'Account 125.126.00200 (Other Expenses) Total', 'Department: Auto Tax Administrative Total', 'Fund 115 - Public Assistance', 'Department: Public Assistance', 'Account 111.100.00200 (Supplies) Total', 'Account 111.100.00200 (Contract/Repairs) Total', 'Department: Sheriff IV-D Child Support', 'Department: Sheriff IV-D Child Support Total', 'Fund 115 - Public Assistance Total'.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for 'Department: Dog & Kennel', 'Account 105.105.00275 (Contract Repairs) Total', 'Account 105.105.00280 (Shelter Medicine) Total', 'Department: Dog & Kennel Total', 'Department: Dog & Kennel Clerk', 'Account 105.009.00175 (Supplies) Total', 'Department: Dog & Kennel Clerk Total', 'Fund 105 - Dog & Kennel Total', 'Department: Sheriff IV-D Child Support', 'Account 111.100.00200 (Supplies) Total', 'Account 111.100.00200 (Contract/Repairs) Total', 'Department: Sheriff IV-D Child Support Total', 'Fund 115 - Public Assistance', 'Department: Public Assistance', 'Account 111.100.00200 (Supplies) Total', 'Account 111.100.00200 (Contract/Repairs) Total', 'Department: Sheriff IV-D Child Support', 'Department: Sheriff IV-D Child Support Total', 'Fund 115 - Public Assistance Total'.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for R & A Subcontract & Supply LTD, MVA Subcontract, and various maintenance and equipment items.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for AAASMS Salary-June 2024, Foster Care Child Expenditure-Reggie Food, and various HOA-Hourly Assistance items.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for ES Consulting Inc, May Services, and various substation and equipment items.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for T&M LLC, 80 Batch hours, and various communication and improvement items.

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
06/13/2024	Digital Insurance LC	381386	2024-002071	Monthly Consulting Services	\$3,090.00	
Account 560.000.00260 (Expenditures) Total:					\$3,090.00	
Department Health Insurance Total:					\$3,090.00	
Fund 560 - Health Insurance Total:					\$3,090.00	
Fund: 620 - Harter Trust						
Department: Harter Trust						
06/13/2024	Capital One	381386	2024-002841	Harter-Child Abuse Prevention Walk	\$44.07	
06/13/2024	Capital One	381386	2024-002841	Harter-Child Abuse Prevention Walk	\$37.78	
Account 620.020.00260 (Activities) Total:					\$81.85	
Department Harter Trust Total:					\$81.85	
Fund 620 - Harter Trust Total:					\$81.85	
Fund: 640 - Canine Trust Fund						
Department: Canine Trust Fund						
06/13/2024	Canine Trust Fund	381382	2024-002091	Food for Elm, Cered & Ivan	\$209.97	
Account 640.040.00260 (Expenditures) Total:					\$209.97	
Department Canine Trust Fund Total:					\$209.97	
Fund 640 - Canine Trust Fund Total:					\$209.97	
Grand Total:					\$231,488.01	

Sign 1: *Kelley Brady* Sign 2: *Toby Rouse* Sign 3: *ASSENT*

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Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
06/13/2024	Digital Insurance LC	381386	2024-002071	Monthly Consulting Services	\$3,090.00	
Account 560.000.00260 (Expenditures) Total:					\$3,090.00	
Department Health Insurance Total:					\$3,090.00	
Fund 560 - Health Insurance Total:					\$3,090.00	
Fund: 620 - Harter Trust						
Department: Harter Trust						
06/13/2024	Capital One	381386	2024-002841	Harter-Child Abuse Prevention Walk	\$44.07	
06/13/2024	Capital One	381386	2024-002841	Harter-Child Abuse Prevention Walk	\$37.78	
Account 620.020.00260 (Activities) Total:					\$81.85	
Department Harter Trust Total:					\$81.85	
Fund 620 - Harter Trust Total:					\$81.85	
Fund: 640 - Canine Trust Fund						
Department: Canine Trust Fund						
06/13/2024	Canine Trust Fund	381382	2024-002091	Food for Elm, Cered & Ivan	\$209.97	
Account 640.040.00260 (Expenditures) Total:					\$209.97	
Department Canine Trust Fund Total:					\$209.97	
Fund 640 - Canine Trust Fund Total:					\$209.97	
Grand Total:					\$231,488.01	

Sign 1: *Kelley Brady* Sign 2: *Toby Rouse* Sign 3: *ASSENT*

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Huron County
Claims Register for Payment Batches

Payment Type: All
Warrant Numbers: All
Funds: 001 to 951

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 001 - General Fund						
Department: Commission						
06/13/2024	#Worgan Chase Bank NA	381382	2024-002791	Credit Card Payment-Summer Symposium	\$519.43	
Account 001.001.00300 (Travel) Total:					\$519.43	
Department Commissions Total:					\$519.43	
Fund: 001 - General Fund						
Department: Treasurer						
06/13/2024	#Worgan Chase Bank NA	381382	2024-001481	CTAD Spring Conference Hotel & Meals	\$519.43	
Account 001.005.00300 (Travel) Total:					\$519.43	
Department Treasurer Total:					\$519.43	
Fund: 001 - General Fund						
Department: Clerk of Courts						
06/13/2024	#Worgan Chase Bank NA	381382	2024-003021	Office Supplies	\$655.93	
Account 001.017.00175 (Supplies) Total:					\$655.93	
Department Clerk of Courts Total:					\$655.93	
Fund: 001 - General Fund						
Department: Sheriff						
06/13/2024	#Worgan Chase Bank NA	381382	2024-001791	Police applicant background investigation training	\$895.00	
Account 001.023.00260 (Training) Total:					\$895.00	
Department Sheriff Total:					\$895.00	
Fund 001 - General Fund Total:					\$2,001.62	
Fund: 125 - Auto Tax						
Department: Auto Tax Administrative						
06/13/2024	#Worgan Chase Bank NA	381382	2024-000181	Hotel Room For Conference	\$279.84	
Account 125.125.00275 (Office Expenses) Total:					\$279.84	
Department Auto Tax Administrative Total:					\$279.84	
Fund 125 - Auto Tax Total:					\$279.84	
Fund: 177 - Emergency Management						
Department: Emergency Management						
Fund 177 - Emergency Management Total:					\$279.84	

Sign 1: *Kelley Brady* Sign 2: *Toby Rouse* Sign 3: *ASSENT*

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At 9:30 a.m. Public comment - Roger Hunker, Fair building committee. Mr. Hunker informed the board that the fair building went out to bid today. Bids are due on July 2. Mr. Hunker stated at the last Fair Board meeting they voted to sell the three buildings. The plan is to do an online auction that would run during the fair and finish up right after. The Fair Board would ask the commissioners, since the buildings technically belong to the county, if the proceeds from the sale of the buildings could flow back to the fair for their projects. Mr. Hunker sent some information to Mr. Strickler so they could get some release of liability language put together. The plan would be that auction would end around August 19 or 20. The buyer would pay in full within four days and then they would start demolition the first of September. Basically they would have the month of September to get the buildings down. Mr. Boose asked if there was anything special/unique to counties for selling things by auction that they needed to have. Mr. Strickler thought we would have to do the normal resolution for disposal of property. In that resolution we would set forth the manner in which we do it. We also need a description of the buildings – how big they are, how tall they are, possibly what they are made out of. Mr. Boose suggested naming or numbering them so they could separate them. He asked Ms. Ziemba what she needed. Ms. Ziemba asked if they were going to hold the auction through GovDeals. Mr. Strickler thought they would. Mr. Boose asked if it could be done through an online process. Mr. Strickler will look into it. Mr. Boose said they asked us to do a process, let's see if we can do that process. Ms. Ziemba will have to get together a resolution and it would be for three separate buildings. We are not selling them together, they would be going out individually. Ms. Ziemba asked if

the board would be receiving something from the Fair Board indicating they would like to put these up for sale. Mr. Brady said they already met and voted to sell it, so it would just be a matter of them drafting a letter and having Mr. Morgan sign it. Mr. Boose said he talked to Mr. Morgan on Friday. Mr. Morgan told him they were ready to go, they voted on it, etc. Mr. Boose wanted to confirm that was what Mr. Morgan told him on Friday, so it was not just Mr. Hunker coming to them; Mr. Boose did have that conversation with Mr. Morgan. Mr. Morgan told him exactly what Mr. Hunker told him - that is what they decided on and how they are moving forward. Mr. Boose will get a hold of Mr. Morgan and ask him to put it in writing.

Mr. Boose asked if we would need to have some resolution or something prepared for the \$300,000 the county is putting towards the building and the \$300,000 loan. Mr. Strickler said yes. Mr. Boose thought that would need to be done fairly quickly. Mr. Brady said he supported the money from the sale of the buildings going back to the Fair Board. He would like to see it used toward this project. Mr. Boose said there were some things they needed to do for Mr. Hunker, but he thought it would be a few weeks before the resolution would be done. Mr. Hunker said they would just like to get notice out so potential buyers will know. Mr. Boose stated he will contact Mr. Morgan and make sure they get something in writing.

24-204

IN THE MATTER OF APPROVING THE PROPOSAL SUBMITTED BY AIR FORCE ONE FOR THE 22 E. MAIN STREET ROOFTOP UNIT REPLACEMENT PROJECT

Harry Brady moved to adopt the following resolution:

WHEREAS, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the COVID-19 pandemic; and

WHEREAS, the ARPA program appropriates funds to provide support to State, local, Tribal and Territory governments in responding to the impact of the COVID-19 pandemic; and

WHEREAS, Huron County has applied for and received ARPA funds from the U.S. Department of Treasury under the under the Coronavirus State and Local Fiscal Recovery Funds established by American Rescue Plan Act of 2021; and

WHEREAS, all funds received from the American Rescue Plan Act of 2021 shall be expended only to cover costs of the County consistent with the requirements of section 603(c)(1) of ARPA as described in H.R. 1319, and any applicable regulations and guidance only to cover expenses that:

- (1) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (2) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (3) for the provision of government services to the extent of the reduction in revenue of such county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency; or
- (4) to make necessary investments in water, sewer, or broadband infrastructure. and

WHEREAS, the Board of Huron County Commissioners has engaged McDonald Hopkins LLC for assistance in determining the eligibility of projects for the use of ARPA funding pursuant to the regulations promulgated for ARPA; and

WHEREAS, McDonald Hopkins LLC has reviewed the Commissioners' request to utilize ARPA funds to replace four (4) electric rooftop units with four (4) gas units at the 22 E. Main Street property and has determined that the use of ARPA funds received by the County may be used under the Revenue Loss Category, a copy of McDonald Hopkins LLC's opinion is attached hereto and expressly incorporated by reference herein; and

WHEREAS, Air Force One is a part of the Ohio Department of Administrative Services Ohio Buys Program, State Contract Number CTR006257; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby authorize the use of ARPA funds to replace four (4) electric rooftop units with four (4) gas units at the 22 E. Main Street property; and further

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Proposal submitted by Air Force One in the amount of \$98,732.00, as attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose wanted to make sure they were in regular communication with NAC so they did not disrupt them.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Absent – Bruce Wilde

**On file*

24-205

IN THE MATTER OF APPROVING THE PROPOSAL SUBMITTED BY QUALITY ONE PAINTING FOR THE ADMINISTRATION BUILDING EXTERIOR PAINT PROJECT

Harry Brady moved to adopt the following resolution:

WHEREAS, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the COVID-19 pandemic; and

WHEREAS, the ARPA program appropriates funds to provide support to State, local, Tribal and Territory governments in responding to the impact of the COVID-19 pandemic; and

WHEREAS, Huron County has applied for and received ARPA funds from the U.S. Department of Treasury under the under the Coronavirus State and Local Fiscal Recovery Funds established by American Rescue Plan Act of 2021; and

WHEREAS, all funds received from the American Rescue Plan Act of 2021 shall be expended only to cover costs of the County consistent with the requirements of section 603(c)(1) of ARPA as described in H.R. 1319, and any applicable regulations and guidance only to cover expenses that:

- (1) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (2) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (3) for the provision of government services to the extent of the reduction in revenue of such county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency; or
- (4) to make necessary investments in water, sewer, or broadband infrastructure. and

WHEREAS, the Board of Huron County Commissioners has engaged McDonald Hopkins LLC for assistance in determining the eligibility of projects for the use of ARPA funding pursuant to the regulations promulgated for ARPA; and

WHEREAS, McDonald Hopkins LLC has reviewed the Commissioners’ request to utilize ARPA funds to paint the exterior of the Huron County Administration building and has determined that the use of ARPA funds received by the County may be used under the Revenue Loss Category, a copy of McDonald Hopkins LLC’s opinion is attached hereto and expressly incorporated by reference herein; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby authorize the use of ARPA funds to paint the exterior of the Huron County Administration building; and further

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Proposal submitted by Quality One Painting in the amount of \$14,500.00, as attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde

**On file*

24-206

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$5,000.00 SUBMITTED TO THE BOARD JUNE 11, 2024

Harry Brady moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$5,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

EMA (Fund #197)

New Wave Snorkel & Scuba	Rescue diver course	\$ 7,440.00	
			now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$5,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose stated this came up at the Firefighters’ Association meeting a few months ago. They wanted to expand the county rescue diver’s group. Most members are from Willard and they are trying to expand it around the county. They needed money for training.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde

24-207

IN THE MATTER OF ADVERTISING FOR A FULL-TIME, CLASSIFIED, NON-EXEMPT FLSA, CUSTODIAL WORKER

Harry Brady moved the adoption of the following resolution:

WHEREAS, there is a need for a full-time Custodial Worker for the Huron County Buildings and Grounds Department; and

WHEREAS, the starting hourly wage for this position is \$14.00 per hour in compliance with the collective bargaining agreement between the Huron County Commissioners and AFSCME, Ohio Council 8, Local 710; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby authorizes the Huron County Director of Human Resources to solicit applicants for the position by posting and advertising in accordance with the AFSCME, Ohio Council 8, Local 710 Collective Bargaining Agreement and the Huron County Personnel Policy Manual; and further

BE IT RESOLVED, that all those applying must submit a Huron County application for employment to the Huron County Human Resource Department, 12 East Main Street, Norwalk, Ohio 44857. Applications will be accepted until the position is filled; now therefore

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public in compliance with all applicable legal requirements, including Section 121.11 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** The Board authorized Mr. Welch to make an offer to a successful applicant immediately, rather than waiting and possibly losing them.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde

Custodial Worker

HURON COUNTY COMMISSIONERS, JOB POSTING

Position Title: Custodial Worker
Reports to: Huron County Buildings and Grounds Supervisor
Status: Bargaining- AFSME, Ohio Council 8, Local 710
FLSA Status: Classified/ Non-Exempt
Hours: Full-time
Revision Date: 6/15/2023

Job Summary: Under the direction of the Buildings and Grounds Supervisor this position is responsible for cleaning county facilities, snow removal, grass mowing/trimming, and may also perform some light-duty maintenance tasks.

Starting Wage: \$14.00/hour

Benefits:

- Health and dental insurance
- Paid vacation and personal time
- Fifteen (15) accrued sick days per year
- Eleven (11) paid holidays
- Retirement Pension
- Public Student Loan Forgiveness Eligible Employer
- Life Insurance Policy

Essential Functions:

- Performs routine and scheduled cleaning of county-owned facilities to include dusting, vacuuming, scrubbing, sweeping, waxing, and disposal of garbage.
- Cleans offices, hallways, bathrooms and other areas within facilities.
- Washes windows, walls, woodwork, and ceilings.
- Polishes brass and other metal surfaces.
- Collects recyclable materials on a regular schedule.
- Ensures that doors are secured at designated times.
- Raises, lowers, or replaces flags as appropriate.
- Moves or stacks furniture in the process of cleaning specific areas.
- Replaces light bulbs when necessary.
- Mows lawns and removes snow from walkways.
- Ensures that cleaning supplies are stocked adequately.
- Prepares meeting rooms upon request.

Custodial Worker

- Performs other related duties as requested or assigned by Buildings and Grounds Supervisor.
- Completes of all tasks as assigned in a timely manner.
- Maintains regular and predictable attendance.

Marginal Functions:

- Temporary assignment to other positions within the unit as required.

Preferred Knowledge, Skills, Abilities:

- Knowledge of safety practices and procedures.
- Knowledge of proper cleaning techniques
- Ability to operate floor scrubbers, buffers, and strippers.
- Ability to work with minimal supervision.
- Ability to meet strict deadlines.
- Ability to develop and maintain effective working relationships with supervisors, co-workers, and general public.

Required Education and Experience:

- High School diploma or equivalent
- Valid Ohio driver's license with an acceptable driving record

Preferred Educations and Experience:

- Previous custodial experience and knowledge of cleaning equipment and procedures.

Physical Requirements:
 Must be able to lift 50 pounds. Must be able to lift, bend, stoop, push, pull, walk, stand, sit, and squat. Must be able to place and climb ladders. Must be able to see, hear, communicate, touch, feel, grasp, turn, and manipulate small tools and equipment or be able to perform the essential functions of the position with reasonable accommodation. Must be able to work under various climate and weather conditions, including heat, cold, snow, ice, and sometimes wind or rain.

HOW TO APPLY:
 If interested submit Resume and Employment Application to Lara Hozalski, Deputy Director of Human Resources, 12 E. Main Street, Suite 513 or hcdirector@huroncounty-oh.gov
 You can find our application at: <https://www.hccommissioners.com/employment-opportunities/>
 Deadline: Until filled.

AN EQUAL OPPORTUNITY EMPLOYER AND SERVICE PROVIDER

24-208

IN THE MATTER OF ADVERTISING FOR A FULL-TIME, CLASSIFIED, NON-EXEMPT FLSA, MAINTENANCE WORKER II

Harry Brady moved the adoption of the following resolution:

WHEREAS, there is a need for a full-time Maintenance Worker II for the Huron County Buildings and Grounds Department; and

WHEREAS, the starting hourly wage for this position is \$19.00 per hour in compliance with the collective bargaining agreement between the Huron County Commissioners and AFSCME, Ohio Council 8, Local 710; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby authorizes the Huron County Director of Human Resources to solicit applicants for the position by posting and advertising in accordance with the AFSCME, Ohio Council 8, Local 710 Collective Bargaining Agreement and the Huron County Personnel Policy Manual; and further

BE IT RESOLVED, that all those applying must submit a Huron County application for employment to the Huron County Human Resource Department, 12 East Main Street, Norwalk, Ohio 44857. Applications will be accepted until the position is filled; now therefore

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public in compliance with all applicable legal requirements, including Section 121.11 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** The Board authorized Mr. Welch to make an offer to a successful applicant.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde

Maintenance Worker II

HURON COUNTY COMMISSIONERS OFFICE, JOB POSTING

Position Title: Maintenance Worker II
Reports to: Huron County Buildings and Grounds Supervisor
Status: Bargaining- AFSME, Ohio Council 8, Local 710
FLSA Status: Classified/ Non-Exempt
Hours: Full-time
Revision Date: 4/1/2024

Job Summary: The Maintenance Worker II is responsible for complex repairs and maintenance tasks as part of the Huron County Buildings and Grounds operations. This position may also function as a working supervisor at times. The incumbent will receive direct supervision from the Buildings and Grounds Supervisor and will complete all tasks as assigned in a timely and professional manner.

Starting Wage: \$19.00/ hour

Benefits:

- Health and dental insurance
- Paid vacation and personal time
- Eleven (11) paid holidays
- Fifteen (15) accrued sick days per year
- Retirement Pension
- Public Student Loan Forgiveness Eligible Employer
- Life Insurance Policy

Essential Functions:

- Performs maintenance, replacement, minor installation, and repair of plumbing equipment (e.g., water and steam lines, sewer pipes, trap fittings, plumbing fixtures, pumps, regulators, valves, faucets, toilets, sinks, showers, heating and air conditioning, piping, drinking fountains). Work may require the use of hand or power tools.
- Performs maintenance, replacement, minor installation, and repair of electrical equipment (e.g., light fixtures, electrical outlets, switches, motors, appliances, electrical circuits, fire and other security alarms, and meters).
- Performs rough and finished carpentry work involving maintenance, alteration, or repair to buildings, equipment, and wooden structures (e.g., doors, windows, walls, woodwork, floors, partitions, stairways, furniture, door closers). Performs spot roof repair and installs security devices, locks, and window air conditioners.
- Paints or assists in painting of fixtures, rooms, buildings, signs, and equipment. Patches plaster and prepares surfaces for painting. Performs or assists in masonry work.

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Maintenance Worker II

- Operates machine tools to make repairs to metal parts and equipment as well as performing maintenance and repairs on other general equipment owned by the County.
- Performs interior custodial duties and exterior grounds-keeping duties, including snow removal, when required.
- Notifies supervisor of needed repairs or malfunctions.
- Ensures that reports, logs, and forms are completed in a timely manner.
- Provides support for operating and servicing boilers.
- Completes all tasks as assigned in a timely manner.
- Must be able and willing to be on call and work overtime as needed.
- Performs building checks during designated hours.
- Assembles, repairs, and moves office furniture.
- The person holding this position is required to be qualified to drive a county vehicle, and may also be required to take the vehicle home in order to respond to any after-hours emergency or other situation. The vehicle assigned to the person holding this position is not to be driven for any personal purpose or use.
- Performs other functions and related duties as requested or assigned.
- Maintains regular and predictable attendance.
- Develops and maintains effective working relationships.

Preferred Knowledge and Skills:

- Better than working knowledge of heating, plumbing and air conditioning.

Required Education and Experience:

- High school graduate/GED.
- Possess or obtain a valid Ohio driver's license within thirty (30) days of appointment.
- Training and previous experience (at least five years) in maintenance and repair work (e.g., basic electrical circuitry and controls, plumbing and pneumatic controls, carpentry, masonry repair, mechanical as well as use of associated hand and power tools and equipment).
- General knowledge of building and grounds maintenance, methods, tools, materials, and supplies.
- Knowledge of small engine maintenance.
- Demonstrated knowledge of construction and safety practices and procedures.
- Ability to work under minimal supervision, but also as part of a team.
- Ability to follow oral and written instructions and to communicate effectively orally and in writing.
- Skilled at operating equipment, hand, and power tools.
- Ability to read blue prints and offer cost estimates regarding necessary repairs.
- Ability and willingness to follow safe practices and procedures and attend training as required or requested.

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IN THE MATTER OF TRAVEL

Harry Brady moved to approve the following travel request this day. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde

Nikki Cross, JFS, to Columbus, Ohio for Ohio FCFC Association meeting on June 28, 2024.

SIGNINGS – None

OLD BUSINESS / NEW BUSINESS

Administrator/Clerk's report

Yesterday Ms. Ziemba received an email and a package from the Wendy Oney with the North Fairfield Improvement Group. They have a project for revamping their park. They were advised to come before the board to see if they would be willing to spend ARPA money to assist them. Ms. Ziemba explained to her that most of the money is tied up in ARPA projects. She asked the board what their thoughts were. The Board intends to utilize the full allotment of ARPA funding for county projects. Ms. Ziemba will reply to Ms. Oney, NFIG, to advise her of the board's decision.

Last week Ms. Ziemba received a call from Dave Ditz regarding the 2025 cruisers. Their vendor called indicating they had received 2024s in and wanted to know if they would like to switch so they would not be skipping a year. Ms. Ziemba let Mr. Ditz know it was okay to switch from the 2025 to the 2024 cruisers. There is a slight reduction in cost. Mr. Ditz will probably be in last quarter of this year to request funding for additional vehicles next year.

They completed the CDBG FY18 grant audit. There were no findings or advisories. It was a clean audit. Ms. Ziemba thanks the staff and GLCAP for their work on the grant.

Ditch meetings are scheduled for the June 20th meeting.

Ms. Ziemba is attempting to schedule New London and their contact from Kleinfelder to come before the board to answer their questions on the grant. Mr. Boose expressed concern about the amount of work that this will cause our office. He thought our office had enough to do as it was. Ms. Ziemba stated the work should be the same as for all the other CDBG grants. Most of it should be handled by the administrator of the grant. But, instead of GLCAP administering, it would potentially be Kleinfelder. The Board would need to go out for procurement to determine who would administer the grant if awarded.

Mr. Boose called Mr. Welch into the meeting. Mr. Boose had received an email from CCAO last night. He let Mr. Welch know that he would be receiving \$225,000 for the new scale at the landfill. This was from the \$700 million the House and Senate were appropriating in the capital budget. he suggested sending an email to our representatives and senator to thank them and ask how the process works.

Assistant Prosecutor report

Mr. Strickler said he has been spending a lot of time working on public records requests and trying to prepare a Brief in Opposition to his Motion to Proceed. Yesterday Mr. Sitterly and Ms. Couch had a criminal pretrial with him and he handed them a letter indicating he was withdrawing his public records requests. Later in the afternoon Mr. Strickler received an email from him with a Notice to Dismiss the mandamus action against Mr. Sitterly and the mandamus action against the entire county. As of right now we are done.

Mr. Strickler is working on the bid packet for the Transfer Station floor. Ms. Ziemba asked where that was being paid from. Mr. Boose thought it was 310, but suggested she go back and look at the discussion.

Commissioner Brady report

Mr. Brady had the 9-1-1 meeting last Thursday. It was just an update. As far as the billing from the sheriff dispatching, that is on hold. Ms. Ziemba reminded Mr. Brady they had discussed setting up a committee, and one of the commissioners was going to be a part of that committee. The Levy Expenditures committee. Mr. Brady was supposed to find out which commissioner would be on that committee. Mr. Boose recommended that Mr. Wilde be on that committee, even though he was not present. He would expect Mr. Brady to be on the committee for the contracting. Mr. Boose just has so many projects he was working on right now. Mr. Boose asked that it be put in the minutes that they would like Mr. Wilde to be on that committee. He would also like to inform Ms. Spears of their decision.

Mr. Brady attended the Elections Committee meeting. This was to discuss the elections bill that is out which would require a massive amount of money. It would require all new voting machines. Mr. Brady said this would be almost impossible before the next election because they don't exist right now. Also, it would require paper ballots that would be hand counted. Mr. Brady acknowledged that may sound great, but it doesn't necessarily improve the accuracy of the count. In this state we have audits after the election where they do hand recount a percentage of the ballots that were cast. So, there are safeguards in place already. The consensus of everybody was we want to have safe and fair elections but we also don't want to be spending upwards of a hundred million or more to redo everything. The committee's recommendation was to not support this bill.

Yesterday Mr. Brady attended the Airport Board meeting. Mr. Schwan from Richland Engineering was also there. The airport is working with Storage Masters on the land transfer. Because the board had a conversation about the uses of the upper bucket for wastewater infrastructure, Mr. Brady asked them about the drainage. It starts at the same point "A" and ends at the same point "B", but there was a suggestion to change how it gets there. Mr. Brady thought there was the possibility of using some of the ARPA money for this project. He explained he was one commissioner so he can't commit, and we have to own the land before we can do it. He told them if they can get the transfer done and could provide a rough estimate to do the drainage, he thought the board might consider using some of the ARPA money. The airport board also had something they were going to need to bring to the commissioners. Mr. Brady asked that they not show up at a meeting and expect it to be signed that day. He asked that they get it to Ms. Ziemba so she could forward it to the board for review in advance. Ms. Ziemba said she had just received an email indicating they need a resolution to submit FAA grant application for the design and lighting project, and

they need to come in sometime soon to discuss the local share. They thought the request could go in the interim budget. Mr. Boose said his intention was not to put any projects committed for the next commissioners in the interim budget. Ms. Ziembra guessed that the FAA grant would need to be submitted this year; she thought that was probably why they were asking to come in. They would have to show that they have the money. Mr. Brady didn't know for sure, he just knew they had wanted to come in to a meeting.

Mr. Brady will attend the Land Bank work session this afternoon.

Tomorrow he will be at Camp Conger for their lunch and Norwalk Fire in the evening.

Thursday is the Township dinner.

Commissioner Boose report

Erie Basin RC&D meeting on Friday. This will be in Fremont.

Next Wednesday there is a Region 19 meeting. Huron County still does not have anybody to put on the Technical Advisory Committee to rate the projects. They still have not seen these projects. If and when they get somebody they have to fill out an ethics form. Ms. Ziembra thought Ms. Cardone had suggested someone. She read "*When I spoke with Terry I recommended he consider someone from Family Health Services given that they are an FQHC. They receive funding from the federal government and the state, which hopefully would reduce any need on their part to apply for additional funding.*". Mr. Boose said he didn't know anybody there and wondered if she could talk to somebody. She knows what it is all about. He asked Ms. Ziembra to respond and ask Ms. Cardone to speak to somebody. Mr. Boose's concern would be, when he went to their grand opening, more than half the people were from Erie County. He would like to make sure to have somebody from Huron County.

This reminded Mr. Brady he had a 5310 meeting on Monday. This would be for the additional funding from ODOT to try to fill in the cracks. Also, Job & Family Services has a 5k run/walk this Saturday.

Mr. Boose said Statehouse Report reported that state revenues exceed estimates in May with continued weakness in income tax collections. Overall for the year they are down 2% in revenue, which could translate to local government funds being down 2%.

They had received an invitation to the Volunteen Youth Grantmaking Council 23rd Annual Closing Banquet. Mr. Boose would like to have someone RSVP for them.

At 10:07 a.m. the board recessed

At 10:30 a.m. the board resumed regular session

At 10:31 a.m. Harry Brady moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; ORC 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; and ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde*

At 11:36 a.m. Harry Brady moved to end Executive Session ORC 121.22 (G)(1), (2), and (3). Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde*

***Action taken:**

Terry Boose made a motion to authorize Pete Welch to make an offer to a successful candidate for the Solid Waste Management or landfill open position. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

REGULAR SESSION

TUESDAY

JUNE 11, 2024

Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde

At 11:37 a.m. Harry Brady moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on June 11, 2024.

IN THE MATTER OF ADJOURNING

The meeting was called to order at a.m. With no further business to come before the Board, the meeting was adjourned at 11:37 a.m.

Signatures on File