

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Administrator/Clerk; Lee Tansey, Engineer; Josh Jasinski, Dog Warden; Shawn Pickworth, Administrator at Village of New London; Brad Mesenburg, Citizen; Tom Dunlap, Citizen; Shylee Greszler, Norwalk Ohio News.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the May 16, 2024 and May 21, 2024 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the May 16, 2024 and May 21, 2024 meeting(s) and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

At 9:05 a.m. Public comment – *Shawn Pickworth, Administrator at Village of New London.* Mr. Boose noted Mr. Pickworth is present. He knew Ms. Ziemba had looked into it last week. He thought it may be a little additional work for the county, but he has not heard any red flags that would keep them from supporting New London. Ms. Ziemba stated she had not had a response from anybody. GLCAP sent her a contact with the state. She sent them some questions and asked about training. She also sent questions off to Kleinfelder, yesterday. Mr. Boose asked if they had a preference. Mr. Wilde thought Ms. Ziemba just needed a couple questions answered. Ms. Ziemba said there are still things she needs to know, but they will do whatever needs to be done. It is going to cause work for the office and more responsibility. That will have to be addressed. Mr. Wilde stated because we are responsible for it. Mr. Boose was not happy with a different grant person right now. But unless they hear that it is going to take lots of time, he would like to move forward on it, considering it is Kleinfelder and we are planning on working with Them. Mr. Brady agreed. He is all about getting the training for Ms. Ziemba and whoever she thought might benefit from it because it would be good for us to have that understanding. But he did not have a problem moving forward. Mr. Pickworth said when they find out about the training he would like to be a part of it. Ms. Ziemba said there was a training coming up next month, but they don't think it will be very beneficial because it is not one on one. She thought they may attend that meeting and have a separate meeting there for one on one training. Ms. Ziemba will let him know. Mr. Boose just wanted to let him know they are moving on it and asking questions. He thought it sounded like all three commissioners agree. Mr. Pickworth asked if they would have a problem if he went ahead and sent the letters out to the building owners. He understood they did not have all the answers and things could change. Ms. Ziemba didn't remember who she talked to, but one of the questions was will you require a match property owner. Mr. Pickworth stated the grant said it could be up to a zero match. Ms. Ziemba said that was what she was asking - do they want there to be a match so there is some stake in the game. Mr. Brady thought if the building owner wants the grant and is willing to put up the money for it, that it gives them points on the rating scale. This moves them up as far as chances of getting it so it is in their best interest to be willing to kick in something. Mr. Wilde and Mr. Pickworth both agreed. Mr. Boose asked if it would be detrimental to him if they wait another week. Mr. Pickworth said that was fine. Mr. Boose would like to do that. Ms. Ziemba said she would forward Mr. Pickworth whatever answers she receives. She explained she and Ms. Stebel have looked over the paperwork, but they do have multiple other projects going on so it has taken a little bit of time; this was only discussed last Thursday. Mr. Pickworth said he understood. Mr. Brady asked if Mr. Pickworth already had a conversation with the building owners. Mr. Pickworth said yes, they had a meeting to see if there was an interest. They had a lot of interest. Mr. Brady did not have a problem waiting until next Tuesday. But he thought Mr. Pickworth should let the building owners know so they can be ready if this does move forward. It gives them a chance to at least think about in general what they would ask for. Mr. Pickworth said it is a whole process. By the time the applications are submitted and anything can be approved it will be the first of next year.

Scott Sparks, President of Airport Authority Board. Mr. Sparks thanked Engineer Lee Tansey and the Board for the work on the road at the airport.

24-217

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Claim Register and Then and Now's for Payment Batch #382357 and authorize the Huron County Auditor to make the necessary warrant; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Brady did notice that the prosecutor's office was still on there. Mr. Strickler said it should not be because he sent Sandy(Ms. Miros) the certificate of insurance. He will double check. Ms. Ziemba said Ms. Miros sent her an email last weekend saying they were still being charged and she received something from the company. Ms. Ziemba told her to speak with Ms. Hozalski for the certificate of insurance or if she needs something different.

Mr. Boose said on page two we repaired fire alarms and replaced smoke detectors. He confirmed with Mr. Welch this was at Job and Family Services and was approved last January or maybe even last year. He asked Ms. Ziemba if this is one of those things that gets rolled into their indirect cost. Ms. Ziemba will check on this. Mr. Boose thinks also it should be in the description so it is easy to pick out for indirect cost due to the larger amount of \$4,000 to R. J. Beck.

Mr. Boose questioned the miscellaneous autopsy cost. Ms. Ziemba explained if Dr. Harwood sends the person out to Toledo etc. he pays the bill because it was his decision. If someone is life-flighted from Fisher-Titus to Cleveland and they pass away then that becomes the commissioners' responsibility because Dr. Harwood did not make the decision.

Mr. Boose is questioning a payment to Clemmans & Nelson. The description is "legal consultation, shipping". He is questioning "shipping". Mr. Tansey commented they use them and they always pay their portion.

Mr. Boose questioned page 8, 911, New London Site propane tank and New London site propane. Mr. Boose though they got rid of the New London site. He is thinking it is the Fitchville one because they did buy a generator there. He asked Ms. Ziemba to confirm the address.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for General Fund, Disaster Service, and various departments like Jail Operations and IT.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Sheriff, Jail Operations, and various departments.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for US Bank Equipment Finance, Prosecutor, and various departments.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Law LLC, IT Department, and various departments.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Account 115.115.0020 (PRC/RSB) Total, Account 115.115.0026 (COMPE) Total, and Department Public Assistance Total.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Account 126.00276 (Equipment Maintenance) Total, Account 126.00525 (Contract Services) Total, and Department Auto Tax Road Total.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Account 115.115.0020 (PRC/RSB) Total, Account 115.115.0026 (COMPE) Total, and Department Public Assistance Total.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Account 145.145.00150 (Contract Services) Total, Fund 145 - Children's Services Total, and Department Children's Services Total.

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
06/27/2024	Ohio Edison	382337	2024-00211	Ohio Edison Payment	\$338.78	
Account 193.193.0025 (Contract Services) Total:					\$5,283.11	
Department 9-1-1 & Countywide Communications Total:					\$5,309.15	
Fund 193 - 9-1-1 & Countywide Communications Total:					\$5,309.15	
Fund: 500 - Landfill						
06/27/2024	China Corp	382337	2024-00401	Uniforms	\$277.14	
06/27/2024	China Corp	382337	2024-00401	Uniforms	\$307.95	
06/27/2024	China Corp	382337	2024-00401	Uniforms	\$323.00	
06/27/2024	Ohio County Department of Environmental	382337	2024-00401	Mary Lachance	\$7,380.00	
06/27/2024	China Energy Inc	382337	2024-00401	DEF Drum	\$303.00	
06/27/2024	China Energy Inc	382337	2024-00401	Diesel Fuel	\$1,265.89	
06/27/2024	China Corp	382337	2024-00401	Uniforms	\$10,038.31	
Department Landfill Total:					\$10,038.31	
Fund: 500 - Landfill Total:						
Department: Harter Trust						
06/27/2024	Kuhniene Venz	382337	2024-00241	Harter-Cedar Point Park for Foster Care Child	\$155.00	
Account 620.620.00250 (Activities) Total:					\$155.00	
Department Harter Trust Total:					\$155.00	
Fund 620 - Harter Trust Total:					\$155.00	
Grand Total:					\$280,526.00	

Sign 1 *Bruce Wilde* Sign 2 *Terry Boose* Sign 3 *Harry Brady*

V.3.2

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06/26/24 2:10 PM

PKY TO NAME	DESCRIPTION	TOTAL AMOUNT	DATE	FUND
Ferry Lake Counseling and Psychiatric Services	Ohio State November	4,110.58		
Then and over \$41,110.58				

Bruce Wilde *Terry Boose* *Harry Brady*

24-218

IN THE MATTER OF AUTHORIZING THE ADVERTISEMMENT AND LETTING BIDS FOR THE SAND HILL ROAD BRIDGE REPLACEMENT DESIGN/BUILD PROJECT HUR CR 040-00.15 PID 113809

Bruce Wilde moved to adopt the following resolution:

WHEREAS, the Huron County Engineer has received notification of the availability of Federal Funding for the Sand Hill Road Bridge Design/Build project and therefore has requested approval for seeking bids for said project; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for Sand Hill Road Bridge Design/Build project; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and on the County’s website www.hccommissioners.com by clicking on the Legal Notices link until the bid is opened on Friday, July 26, 2024 at 9:00 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Tansey said this is the one that is closed. It will not be completed until next year.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

ADVERTISEMENT

NOTICE TO BIDDERS

Sealed bids may be submitted on or before the bid opening date of Friday, July 26, 2024 until 8:59 a.m. local time, at the Huron County Commissioner’s Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: Sand Hill Road Bridge Replacement Design/Build Project HUR-C.R. 040-00.15; FY 2025; PID 113809 FAN E220(168). Bids shall be opened and publicly read aloud at 9:00 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than **September 26, 2025**.

Only **prequalified contractors** are eligible to submit bids for this project. Bidders must be prequalified by the Ohio Department of Transportation (ODOT) in accordance with ODOT’s Construction and Material Specifications Section 102.

Bidders must comply with the prevailing wage rates as determined by the U.S. Department of Labor under the Davis-Bacon and related Acts.

Bid documents must be obtained from the Huron County Engineer, no copies will be accepted. All bid documents must be submitted bound in their entirety.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be viewed by logging on to <http://www.hccommissioners.com> and clicking on the “Legal Notices” link or <http://www.huroncountyengineer.org> and clicking on the “Bid Information” link.

Advertise:
June 27, 2024
July 5, 2024

24-219

IN THE MATTER OF AWARDING THE BID FOR THE FITCHVILLE RIVER ROAD CULVERT REPLACEMENT PROJECT

Bruce Wilde moved to adopt the following resolution:

WHEREAS, Pursuant to Resolution 24-193 the County Engineer requested authorization to seek bids for the Fitchville River Road Culvert Replacement project; and

WHEREAS, notice was given in accordance with Section 307.87 of the Ohio Revised Code; and

WHEREAS, bids were received Friday, June 21, 2024 at 9:00 A.M from the following:

Denes Concrete, Inc.	\$169,916.00
Hockenberry Trucking & Excavating, LLC	\$179,840.50
Siteworx Unlimited, LLC	\$208,582.00

BE IT RESOLVED, the Board of Huron County Commissioners does hereby award the bid to Denes Concrete, Inc., Wellington Ohio, for the Fitchville River Road Culvert Replacement project; and further

BE IT RESOLVED, that all further matters relative to this award be coordinated through and with the Huron County Engineer's Office; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Tansey said the engineer's cost estimate was \$190,000, so they are happy with what they received. Mr. Brady asked where on Fitchville Rd. is this being done. Mr. Tansey said south of Cook Rd.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

24-220

IN THE MATTER OF AUTHORIZING THE HURON COUNTY AIRPORT TO SUBMIT A FEDERAL AVIATION ADMINISTRATION (FAA) FY2024 AIRPORT IMPROVEMENT PROGRAM GRANT APPLICATION

Bruce Wilde moved to adopt the following resolution:

WHEREAS, it is the recommendation of the Huron County Airport and Richland Engineering to submit a FY2024 Airport Improvement Program grant application to FAA for the following projects:

Reconstruct Runway 10-28 Lighting – Design; Reconstruct Taxiway C Lighting – Design;
Reconstruct or replace Airfield Electrical Vault – Design; Reconstruct Airport Beacon – Design;
Reconstruct Airport Wind Cone - Design; and

WHEREAS, the Board of Huron County Commissioners has agreed to provide the local share match in the amount of \$8,047.40 as required for this grant; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby authorize submitting the FAA FY2024 Airport Improvement Program Grant application for the above projects as recommended by the Huron County Airport and Richland Engineering; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Boose noted this was something they had talked about at previous meetings and said they would move forward with. Mr. Spark said, as with all federal government stuff, this would normally have been done, had they passed their budget, before the fiscal year ended. So, they would have been done last October, or in reality December. They sometimes get hammered because they are six months behind on the fiscal year, but it is something they can't help. Also, last week he stated the local share was \$8,333.50. The \$8,047.40 is the actual local share.

Mr. Wilde said he appreciates they are getting things done slowly but surely, no fault of Mr. Sparks. It is because of the FAA. Mr. Sparks mentioned they have had an increase in traffic this past year. Fuel sales are very good. Mr. Wilde mentioned someone told him the fuel is the least expensive in the area, this probably brings more traffic in. Mr. Sparks said traffic is already starting to come in for Nationals. Mr. Wilde asked Mr. Sparks how many jets. Mr. Sparks said last year they had eight on the east ramp and two on the west ramp. Mr. Brady asked how many hangars are empty right now. Mr. Sparks said one and he is pretty sure it is rented. He said the big maintenance hangar would probably be rented however everyone is waiting until after the election before they decide on pulling the trigger on moving a business. Mr. Wilde asked what the monthly cost is on renting a hangar. Mr. Sparks said the T-hangars are \$187. They are going to raise it about \$20 per month.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-221

IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) B-C-21-1BJ-1 (DRAW #13A) AND B-C-21-1BJ-2 (DRAW #9B) SUBMITTED TO THE BOARD JUNE 25, 2024

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board’s certification;

WHEREAS the Board has reviewed the requests for payment and status of funds reports; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Ms. Ziemba explained this is the closeout of PY2021 grant. One draw is the \$5,000 for the administration offices’ part in it, B1-13A. The B2-9B is the \$16,394 which is completion of projects in New London, Willard and Wakeman. The County will be returning \$10,991.00 of unused funds to the state.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

Submit to: Development Services Agency Office of Community Development P.O. Box 1001 Columbus, Ohio 43216-2001		Name and Address of Grantee: Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44857		CDMG E.E. RLF Balance: CDMG Housing P.J. Balance: Home Program Income Balance:			
Contact Person Information: Name: Sheri Zibert Phone number: (614) 332-4130 Email: szibert@glcap.org		Grant Number: B-C-21-1BJ-2		Draw Number: 9B			
Project NBR	Project Name:	Activity NBR	Activity Name	Housing Site Address (if applicable)	Amount Requested	Approved Activity/Total Budget (\$)	Balance of Activity/Total Budget (\$)
1	Rehabilitation Assistance	1	Private Rehabilitation	175 W Main St, New London	4041.00	88687.00	0.00
1	Rehabilitation Assistance	1	Private Rehabilitation	155 Williams St, New London	14634.00	127800.00	0.00
1	Rehabilitation Assistance	1	Private Rehabilitation	123 W Maple St, Willard	5000.00	100961.00	0.00
1	Rehabilitation Assistance	1	Private Rehabilitation	6849 County Line Rd 2, Wakeman	30097.00	40637.00	0.00
Total Amount of this Draw:					53772.00	359983.00	0.00

Handwritten notes: \$3197.00 needs paid, \$3197.00 needs paid

Submit to: Development Services Agency Office of Community Development P.O. Box 1001 Columbus, Ohio 43216-2001		Name and Address of Grantee: Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44857		CDMG E.E. RLF Balance: CDMG Housing P.J. Balance: Home Program Income Balance:			
Contact Person Information: Name: Sheri Zibert Phone number: (614) 332-4130 Email: szibert@glcap.org		Grant Number: B-C-21-1BJ-1		Draw Number: 13A			
Project NBR	Project Name:	Activity NBR	Activity Name	Housing Site Address (if applicable)	Amount Requested	Approved Activity/Total Budget (\$)	Balance of Activity/Total Budget (\$)
1	Rehabilitation Assistance	1	Private Rehabilitation	155 Williams St, New London	-9634.00		
1	Rehabilitation Assistance	1	Private Rehabilitation	175 W Main St, New London	-844.00		
5	Repair Assistance	1	Home/Building Repair	2407 Jennings Rd, New London	844.00		
2	Administration/Fair Housing	2	Gen Admin		9634.00	44634.00	0.00
Total Amount of this Draw:					0.00	0.00	0.00

Handwritten notes: \$3197.00 needs paid, \$3197.00 needs paid

24-222

IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) B-C-23-1BJ-1 (DRAW #2 & #3) AND B-C-23-1BJ-2 (DRAW #2) SUBMITTED TO THE BOARD JUNE 25, 2024

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board’s certification;

WHEREAS the Board has reviewed the requests for payment and status of funds reports; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Ms. Ziemba explained this is the closeout of PY2023 grant. There were three draws. One was for a home in Willard, \$18,100; another in Willard for \$1,300 and general administration for \$5,012. Mr. Boose assumed they were not closing this one out. Ms. Ziemba confirmed they are just getting started with this one.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Amount Requested	Approved Activity/State Budget (\$)	Balance of Activity/State Budget (\$)
2	Administration/Fair Housing	2	General Admin		5012.00	65000.00	34928.00
Total Amount of this Draw:					5012.00	65000.00	34928.00

Certification of Itemization of Expenditures: Two Authorized Signatures are Required
 I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.

Date: 6/25/24	Signature: Terry Boose	Title: President
Date: 6/25/24	Signature: Bruce Wilde	Title: V.P.

State Use Only:
Approved:

**State of Ohio
Office of Community Development
Request for Payment and Status of Funds request**

Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Amount Requested	Approved Activity/State Budget (\$)	Balance of Activity/State Budget (\$)
5	Repair Assistance	1	Home/Building repair	726 S Myrtle Ave, Willard	1300.00	22000.00	0.00
Total Amount of this Draw:					1300.00	22000.00	0.00

Certification of Itemization of Expenditures: Two Authorized Signatures are Required
 I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.

Date: 6/25/24	Signature: Terry Boose	Title: President
Date: 6/25/24	Signature: Bruce Wilde	Title: V.P.

State Use Only:
Approved:

State of Ohio
Office of Community Development
Request for Payment and Status of Funds request

Submit to: Development Services Agency Office of Community Development P.O. Box 1001 Columbus, Ohio 43216-1001		Name and Address of Grantee: Huron County Commissioners 180 Milton Ave Norwalk, Ohio 44857		CSDB E.E. R.F. Balance: CSDB Housing P.J. Balance: Home Program Income Balance:			
Contact Person Information: Name: Shari Zibert Phone number: (614) 353-4130 Email: szibert@ocd.usp.org		Grant Number: B-C-23-1B1-1 Draw Number: 2		Date: Year/mon: 			
Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Amount Requested	Approved Activity/Line Budget (\$)	Balance of Activity/Line Budget (\$)
5	Repair Assistance	1	Home/Building repair	726 S Myrtle Ave, Willard	18100.00	22000.00	0.00
Total Amount of this Draw:					18100.00	22000.00	0.00
Certification of Remission of Expenditures: Two Authorized Signatures are Required I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.							
Date: 6/25/24		Signature: Terry Boose		Title: President			
Date: 6/25/24		Counter Signature: [Signature]		Title: V.P.			
State Use Only:							
Approved:							

24-223

IN THE MATTER OF APPROVING CHANGE ORDER #002 WITH CLASSICAL CONSTRUCTION, LLC FOR THE HURON COUNTY ENRICHMENT CENTER PROJECT

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Garmann-Miller & Associates, Inc., (Architect) recommends a change order for the Huron County Enrichment Center Project as follows and as detailed in the attached Proposal Requests:

- 1) The change order includes the change in cost associated with PR 002. Add \$3,442.53
- 2) The change order includes the change in cost associated with PR 005. Deduct (\$2,039.00)
- 3) The change order also includes the change in cost associated with PR 006. Add \$720.00

Total change in cost associated to Change Order #2 is \$2,123.53; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves Change Order #002 as submitted by Garmann-Miller & Associates, Inc. for Contractor, Classical Construction, LLC for the Huron County Enrichment Center Project as listed above and as attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Boose explained Ms. Ziemba had forwarded the commissioners these change orders. They are all just minor changes as the process moves along. Such as, suggestion from the vendor for the lights, changes in drainage to make sure to get it away from the patio to the existing pond next door and size of PVC pipe.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

Proposal Request 02

Project
Board of Huron County Commissioners
Huron County Enrichment Center
325 Shady Lane Drive

Architect
Garmann/Miller
38 S Lincoln Drive
Minister, OH 45865

Request

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within fourteen (14) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

Sheet E1.2 Electrical Details: Detail 8 Exterior Lighting Control Diagram: Remove flood light circuit for sign from lighting contractor and mark as spare.

Sheet E2.1 Site Electrical Plan: Remove flood lights type '11'. Electrical contractor shall instead disconnect existing digital sign and utilize control/power cabling and conduit for new digital sign. Adjust technology service entrance conduit to technology room.

Sheet E7.1 Luminaire Schedule: Remove light fixture type '11' from schedule.

Sheet EK.1 Electrical One Line Diagram and Panel Schedules: Panel L1: Mark unused circuit breaker for removed sign lights as spare.

Attachments: Sheets L1.2, L2.1, E1.2, E2.1, E7.1 and EK.1

Price

Electrician Credit	\$	(6,544.47)
Sign Removal	\$	1,358.00
Sign Modification	\$	7,829.00
2-Steel posts 5' in length (if needed)	\$	800.00
Sub Total	\$	3,442.53
Bond		
Mark-up		
Admin		
Total	\$	3,442.53

Proposal Request 05

Project
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Request

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(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

State the order to replace 21.5' of 8" sanitary line with 6" sanitary line from proposed manhole #1 to the existing manhole on the north side of the site.

Attachments: n/a

Price

Excavation	\$	(2,039.00)
Sub Total	\$	(2,039.00)
Bond	3%	
Mark-up	10%	
Admin		
Total	\$	(2,039.00)

Proposal Request 06

Project
Board of Huron County Commissioners
Huron County Enrichment Center
325 Shady Lane Drive

Architect
Garmann/Miller
38 S Lincoln Drive
Minister, OH 45865

Request

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within fourteen (14) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

State the order to add alarm lines to connect the internal downspouts in the columns at the south porch and porch areas as shown on sheet C2.1. State the details for removing the internal downspouts in the 2 center columns of the back porch (Alterate 08) on sheet A1.1 which are not needed.

Attachments: Sheet C2.1

Excavation	\$	840.00
Downspout Deduct	\$	(120.00)
Sub Total	\$	720.00
Bond	3%	
Mark-up	10%	
Admin		
Total	\$	720.00



Change Order

PROJECT: (Name and address) Huron County Enrichment Center 325 Shady Lane Drive Norwalk, Ohio 44857	CONTRACT INFORMATION: Contract For: General Construction Date: December 19, 2023	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: June 10, 2024
OWNER: (Name and address) Board of Huron County Commissioners 180 Milan Avenue, Suite 7 Norwalk, Ohio 44857	ARCHITECT: (Name and address) Garmann/Miller & Associates, Inc. 38 S. Lincoln Drive, P.O. Box 71 Minister, Ohio 45865	CONTRACTOR: (Name and address) Classical Construction, LLC 8162 Secret Road Apple Creek, OH 44608

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to associated Construction Change Directives.)

- 1.) The change order includes the change in cost associated to PR 002. The change in cost for this update: \$3,442.53
- 2.) The change order also includes the change in cost associated to PR 005. The change in cost for this update: (\$2,039.00)
- 3.) The change order also includes the change in cost associated to PR 006. The change in cost for this update: \$720.00

Total change in cost associated to CO 002: \$2,123.53

(Original General Contract A Contingency Allowance - \$176,000.00)
(Previous General Contract A Contingency Allowance - \$162,896.34)
(Remaining General Contract A Contingency Allowance - \$160,772.81)

The original Contract Sum was	\$	4,908,261.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	4,908,261.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	4,908,261.00

The Contract Time will be unchanged by zero (0) days.
The new date of Substantial Completion will be October 1, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to respond to the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Garmann/Miller & Associates, Inc.	Classical Construction, LLC	Board of Huron County Commissioners
ARCHITECT (Print name)	CONTRACTOR (Print name)	OWNER (Print name)
SIGNATURE	SIGNATURE	SIGNATURE
Hannah Holzapple	Eddie Miller	Terry Boose
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
06/10/2024	6/20/24	6/25/24
DATE	DATE	DATE

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Mr. Boose said he attends the Monday meetings for the Enrichment Center Project and they go very well. Everyone works well together. He said the meeting next week the "big boss" is coming. He thought it might be a good time to discuss the electrical panel that will not be complete until around the middle of October. He confirmed it is not just a door, it is the whole electrical panel. The electrical sub-contractor was at the meeting yesterday and he said he called the vendor again on Thursday and he has not received a return phone call. Mr. Boose also mentioned they are discussing eliminating a bathroom. They have all the drawings in to SafeBuilt. Mr. Wilde said he spoke with Mr. Kurtz yesterday and he said he did not know exactly yet and he is going to research and get back to Mr. Wilde. Mr. Boose said he thinks they will see a credit on that because the change is saving on supplies. Mr. Brady said he had a bit of concern that there would be many change orders coming through because unfortunately, sometimes, that is how contractors make up deficiency in their bids. He said he is pleased the contractors are trying to stay on budget.

Mr. Boose continued with Enrichment Center Project. He said they discussed right where you walk into the building there's some steel frames that are installed. The ceiling in that area is supposed to be 14 feet high, however because of that beam there is a part that can only be 13 1/2 feet high. The architect was questioning if maybe they would like to make the entire ceiling 13 1/2 feet high or just do a step down in that area. The architect thought they could just do the step down. Mr. Brady and Mr. Wilde agreed with the step down. Ms. Ziemba said she approved \$950 yesterday for this. She expects a change order will come in later. Mr. Boose said he forwarded to everyone an email from Mr. Beal, or Mr. Beal may have sent it to Garmann Miller. Mr. Beal has done a lot of work looking over their equipment.

He has spoken to his kitchen staff. They think it would be in the best interest, rather than moving the convection oven, to purchase a new one. It would give them more space in the convention oven. Mr. Boose thought they were looking at a two-tiered one to replace what they have. The cost of the new convection oven is a little over \$7,000. The other new piece of equipment they suggest is a steamer. They do not have a steamer right now and they feel it would be beneficial. Mr. Brady and Mr. Wilde agreed to purchasing the new equipment. Mr. Boose would like to do the approval now for this and rather than use the \$27,000 almost \$28,000, say not to exceed \$30,000 because he is not exactly sure how the invoices work because he is not sure if it goes through the contractor. Ms. Ziembra said she sent emails to Garmann Miller, asking them to confirm whether this will be done through Classical or Breckenridge. She has not received a response back yet. However, they can do a motion and second to move forward with the purchase. Ms. Ziembra will follow-up with the actual paperwork for the correct vendor.

Bruce Wilde moved to approve up to \$30,000.00 for the purchase of a steamer and convection oven for the new senior center. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

IN THE MATTER OF TRAVEL - None

SIGNINGS - None

Assistant Prosecutor's report

Mr. Strickler asked if the letters he prepared regarding the Rt. 601, 18, & Greenwich Milan Townline Road roundabout have been sent out. Ms. Ziembra stated they are being mailed today and will also be emailed. Mr. Strickler asked that they be copied to Mr. Bader, Mahl's, and his attorneys.

Administrator/Clerk's report

Ms. Ziembra asked if the board needed a letter prepared opposing the proposed roundabout at Rt 20 and Hartland Center Road. Mr. Boose stated no, there was an online form on the ODOT website that he completed on behalf of the board. This was the instruction from the ODOT representative reporting at the meeting.

Ms. Ziembra updated the board on their request for her to reach out to the electric companies to give an update on Spectrum's electric pole permit applications. She explained she has been going in circles; she needs to know which pole permits they are waiting on. The electric companies need the pole numbers or at the very least the area they are trying to permit. Mr. Riedy is working with Spectrum to get this information. They stated they don't have it broken down by county. Spectrum stated they would work on it this week. Mr. Boose thought it was a generic question – were the electric companies going to give them the rights to their poles or were they not? Mr. Brady thought there was an issue if Spectrum could not provide some pole numbers that they had asked for permits for. Mr. Tansey pointed out this may just be Spectrum's excuse. Ms. Ziembra stated she does have Mr. Katsaros from First Energy scheduled to come in some time in July but he would like this information ahead of time so that he can look into it. He was not aware they were waiting on anything. Ms. Ziembra was able to get a contact person and number from both AEP and Firelands. She will try to get them scheduled in as soon as Spectrum responds so that they can also look into it on their end.

At 10:00 a.m. Josh Jasinski, Dog Warden, dog tag increase request. Mr. Jasinski said it has been several years since they have had an increase on dog tags. As we all know everything has increased in cost. Mr. Boose mentioned they have discussed many times employee wages and keeping up with the rising cost as well. Wages are a bit on the low end however we have great benefits. He understands that Mr. Jasinski works from the revenue from the dog tags and he is not a part of the general fund. The increased cost all comes out of the dog tag fees that they sell. That is his only source of money. Mr. Boose asked how long it has been since they raised the dog tag cost and if he had a recommended increase to suggest. Mr. Jasinski said between five and seven years and since the increment must be in \$2.00, this is not enough so he would like to go to \$4.00. The surrounding counties are already at this rate. Mr. Boose said constituents understand cost are rising but he does not want the cost to increase again in two years. Mr. Brady asked how much the dog tags are now. Mr. Jasinski said presently the cost is \$18.75. Mr. Brady stated so if \$4.00 increase, the cost would be \$22.75. Mr. Wilde asked how many dog licenses were sold last year and how many have been sold year-to-date this year and is this number up or down. He asked should maybe people be reminded if they bought one last year and have not purchased one this year they need to do so. Mr. Jasinski said there are different tiers; one year, three year or permanent. Ms. Ziembra asked if Mr. Jasinski does tag checks occasionally. He replied yes and they announce they will be in an area checking. He said

it does bring people in. Ms. Ziemba said Mr. Tkach, Auditor, who is technically responsible for dog tags, sent her an email stating he supports whatever Mr. Jasinski and the commissioners decide to do. Mr. Boose asked if they knew how much a \$4.00 increase would bring in. Ms. Ziemba had an email from Mr. Tkach that stated, with an estimate of 9,000 tags being sold at \$4.00, the increase is \$36,000/yr.; if \$6.00 increase it is \$54,000/yr. Mr. Brady asked why \$18.75 if \$2.00 increments. Mr. Jasinski stated the \$0.75 was a writing fee. He confirmed that if purchased at Auditors' office the fee is \$18.00. The Dog Warden office is an outpost so they are charged the \$0.75 which goes to the Auditor's office. Mr. Boose wanted to confirm that part of the dog tag fees goes to the Auditor's Office. Mr. Jasinski said yes, up to 15% or whatever the commissioners decide. Ms. Ziemba confirmed the ORC does require them to go up in \$2.00 increments. Mr. Boose asked everyone should do a bit more research as to whether or not the increase should be \$4.00 or \$6.00 because he does not want to raise the rates again in two years. They have until September 1st to make this decision and do a resolution for the new rates. Mr. Wilde requested a spreadsheet be done with the cost difference between \$2.00, \$4.00 and \$6.00. Ms. Ziemba asked if Mr. Jasinski needs to come again to a board meeting or if she and he can work together to create the resolution. The commissioners confirmed they can work together to create the resolution.

OLD BUSINESS/NEW BUSINESS

Commissioner Wilde report

Mr. Wilde stated Thursday at 1:00 p.m. he is attending the Planning Commission meeting and at 2:00 p.m. the Land Bank meeting.

The youth grantmaking annual meeting is July 2nd. at 6:00 p.m., everyone must RSVP.

Commissioner Brady report

Mr. Brady said the meeting this morning was not CEBCO, it was Governance committee. He as not sure how he ended up on this committee because it had nothing to do with health insurance. It was about the Commissioners CCAO building, they had to replace the bottoms of the columns that hold up the carports because they were rusting. The CCAO commissioners were requesting approval to go ahead with a quote they received from a company to paint the rest of them. Also, they needed approval for a leak in the front of the building to be repaired.

Tomorrow he will attend the Family and Children First Counsel at 9:00 a.m. which is out at Job and Family Services.

He will also attend the Planning Commission meeting Thursday at 1:00 p.m. and at 2:00 p.m. the Land Bank meeting.

On Friday, he will be in Columbus for the board meeting. He stated they are having a luncheon for Commissioner Tony Bornhorst, of Shelby County who is resigning.

Commissioner Boose report

Mr. Boose noticed that our prevention coordinator has left again. Mr. Brady said yes it was effective June 14th. Mr. Boose asked if they work under the Health Department. Mr. Brady confirmed yes.

Mr. Boose mentioned again they had a very good meeting yesterday for Enrichment Services.

He reported it looks like the fairgrounds got another sum of money out of the capital project. The total between all the different monies is \$375,000. He had a discussion with Mr. Morgan to say the commissioners may be interested in, rather than splitting 50/50 off of the grants, they eliminate the loan first. Mr. Wilde agreed this was a good idea.

Mr. Boose reported Norwalk Arts Center did receive another \$1,000,000 for their renovation project. If everything goes as planned this week down in Columbus, it looks like they will be receiving \$3,000,000 total in grants. They do have some work to do on their fund raising. He said if it does pass as is, Huron County did very well in the budget part of this. Per capita we did better than other counties such as, Sandusky, Seneca, Erie, Ashland, Wyandot and Wayne counties. He said should the house and senate do their work, all fairs will get \$107,000 from the state to do other projects. He mentioned last time he spoke with Mr. Morgan they hoped that money was going to come in and go towards a drainage project along the left side.

At 10:40 a.m. Bruce Wilde moved to enter into Executive Session ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

**No action taken*

Mr. Ziemba stated she received an email from Hannah Holtzapple, Garmann Miller, regarding the oven/steamer as follows: *“I have had different conversations with Steve about the intent of the convection oven and steamer, whether this would come from contingency or whether this would be purchased separately. Steve can purchase this directly from Breckenridge or it can become part of the project. If it becomes part of the project, we would use contingency and there would be an additional markup from Classical on the PR pricing to coordinate the change. Let us know how you would like us to proceed, and we will update accordingly.”* The board would like to know what the markup would be so that it can continue to be paid from ARPA funds as part of the senior center project. In the meantime, Mr. Boose will review the budget and see if there is a different fund that it can be paid from if they order it direct from the vendor. The other question is to confirm who would physically install the unit. Usually, it is the vendor (Breckenridge) and it is incorporated in the cost of the equipment. Mr. Boose will check with Mr. Beal about the installation. Mr. Brady pointed out they were not gaining anything by going through the contractor. They were not warranting it, they are not doing anything. We are just paying them more to run it through them. Mr. Boose asked Ms. Ziemba if it includes the 3% for the architect. She was not sure. She is going to reach out again to see what the increased cost would be. It did not look like Breckenridge had included installation in the quote. Mr. Brady said normally the suppliers come in and do it. Some of them build it into the price of the equipment. A lot of times if it is not installed by them or an authorized installation service they won't warranty it. Ms. Ziemba read in the letter, *“Be advised that this pricing is subject to change if a change order or written direction is not received within the next 30 business days. Breckenridge will continue to move forward per the original contract documents and will not make this change without written direction.”* Mr. Boose will check with Mr. Beal. Ms. Ziemba asked who was originally going to move the original kitchen equipment to the new building. Mr. Boose confirmed it would be the contractor, Classical. Ms. Ziemba thought there would be no extra cost because now they are not moving the original kitchen equipment.

At 11:20 a.m. Bruce Wilde moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on June 25, 2024.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:20 a.m.

Signatures on File

DOG WARDEN REPORT - January 6, 2024 through April 27, 2024

Week ending	Placed	Claimed	Destroyed	Other	Total
January 6, 2024	1	1	1	0	3
January 13, 2024	2	1	2	0	5
January 20, 2024	2	1	0	0	3
January 27, 2024	7	0	0	1	8
February 3, 2024	0	0	0	0	0
February 10, 2024	3	1	0	1	5
February 17, 2024	1	3	0	0	4
February 24, 2024	1	2	0	0	3
March 2, 2024	5	1	0	0	6
March 9, 2024	5	9	0	0	14
March 16, 2024	3	4	0	0	7
March 23, 2024	0	0	0	0	0
March 30, 2024	0	2	0	2	4
April 6, 2024	3	8	0	0	11
April 13, 2024	1	1	0	0	2
April 20, 2024	0	2	1	0	3
April 27, 2024	4	2	0	1	7
Total	38	38	4	5	85