TUESDAY

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following were also in attendance: Cherise Crable, Clerical Assistant; Randal Strickler, Assistant Prosecutor; Patricia Didion, Citizen; Shylee Greszler, Norwalk Ohio News.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the April 18, 2024 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the April 18, 2024 meeting(s) and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Aye – Terry Boose Aye – Harry Brady Aye – Bruce Wilde

24-185

## IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve the Claim Register for Payment Batch #380416 and authorize the Huron County Auditor to make the necessary warrant; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

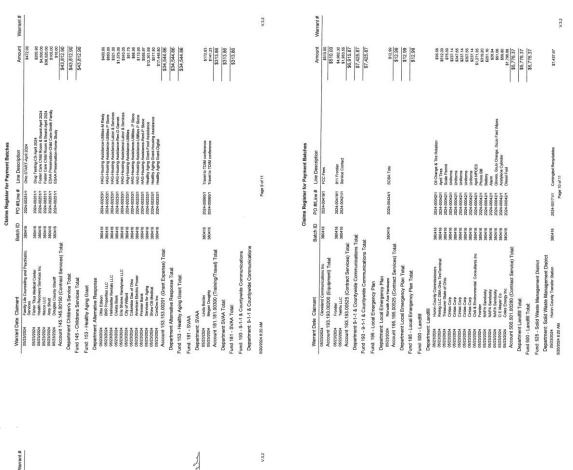
\*<u>Discussion</u>: Mr. Boose had asked for a copy of the ES Consulting bill from the Sheriff's office. This week it looked like they were paying for cybersecurity-type software and services. He was curious how that tied into CORSA and what would happen if we had a hit as opposed to going through Mr. Riedy.

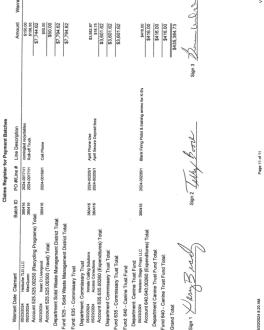
The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Harry Brady Aye – Bruce Wilde

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24-186

## IN THE MATTER OF APPROVING AGREEMENT WITH GARMANN/MILLER & ASSOCIATES, INC. FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE REROOF OF COUNTY OFFICE BUILDINGS (16 EAST MAIN STREET THROUGH 22 EAST MAIN STREET)

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS,** on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the COVID-19 pandemic; and

**WHEREAS,** the ARPA program appropriates funds to provide support to State, local, Tribal and Territory governments in responding to the impact of the COVID-19 pandemic; and

#### TUESDAY

WHEREAS, Huron County has applied for and received ARPA funds from the U.S. Department of Treasury under the under the Coronavirus State and Local Fiscal Recovery Funds established by American Rescue Plan Act of 2021; and

WHEREAS, all funds received from the American Rescue Plan Act of 2021 shall be expended only to cover costs of the County consistent with the requirements of section 603(c)(1) of ARPA as described in H.R. 1319, and any applicable regulations and guidance only to cover expenses that:

(1) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality; (2) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(3) for the provision of government services to the extent of the reduction in revenue of such county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency; or and

(4) to make necessary investments in water, sewer, or broadband infrastructure.

WHEREAS, Pursuant to Resolution 23-048 the Board of Huron County Commissioners authorized an open solicitation of qualifications for professional architectural and engineering services for facility repair, renovation, replacement, energy conservation, sustainment, and construction projects in Huron County, Ohio; and

WHEREAS, Pursuant to Resolution 23-173 the Board received and qualified eleven professional architectural and engineering firms, with contracts to be awarded on a per project basis; and

WHEREAS, the Board of Huron County Commissioners has engaged McDonald Hopkins LLC for assistance in determining the eligibility of projects for the use of ARPA funding pursuant to the regulations promulgated for ARPA; and

WHEREAS, McDonald Hopkins LLC has reviewed the request and the relevant ARPA regulations and has determined that the use of ARPA funds received by the County may be used for roofing improvements under the Revenue Loss Category, a copy of McDonald Hopkins LLC's opinion is attached hereto and expressly incorporated by reference herein; and

WHEREAS, the Board of Huron County Commissioners desire to enter into an agreement with Garmann/Miller & Associates, Inc. for these services; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the Agreement with Garmann/Miller & Associates, Inc., in the amount of \$70,500.00, for professional architectural and engineering services for the planning, design, and construction management services for the reroof of County Office buildings located at 16 East Main Street through 22 East Main Street, a copy of which is attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye - Terry Boose Ave – Harry Brady Aye – Bruce Wilde

\*On file

At 9:05 a.m. Public comment - None

24-187

IN THE MATTER OF HIRING FOR THE POSITION OF SEASONAL WORKER FOR THE HURON COUNTY BUILDINGS AND GROUNDS

#### TUESDAY

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS,** it is the desire of the Board of Huron County Commissioners to hire a Seasonal Worker for the summer of 2024 for the Huron County Department of Buildings and Grounds, and

WHEREAS, applicant Lars Livengood was interviewed and deemed qualified to fill this position; and

**WHEREAS,** Steve Minor, Buildings and Grounds Supervisor, recommends the hiring of Lars Livengood as a Seasonal Worker for the Department of Buildings and Grounds effective June 3, 2024;

now therefore

**BE IT RESOLVED,** that the Board of Huron County Commissioners hereby approves the hiring of Lars Livengood to the position of Seasonal Worker for the Huron County Department of Building and Grounds at the rate of \$12.50 per hour effective June 3, 2024; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Harry Brady Aye – Bruce Wilde

#### IN THE MATTER OF TRAVEL

Bruce Wilde moved to approve the following travel request this day. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Harry Brady Aye – Bruce Wilde

John McClaflin, Weights & Measures, to Akron, Ohio for Training on June 4, 2024.

Vickie Ziemba & Cherise Crable, Commissioners, to Geneva, Ohio for CCC-EAPA Regional Training on June 7, 2024.

Ashley Smith, Jacob Bruder & Kimberly Jenkins, JFS, to Fremont, Ohio for Workforce Cohort on June 26, 2024.

#### **SIGNINGS** - None

## **OLD BUSINESS / NEW BUSINESS**

#### Assistant Prosecutor report

Mr. Strickler had sent out the revised NCAT lease yesterday. He thought it was supposed to start January 1; they changed it to April 1. Everyone agreed they had moved in to the building in January, so the lease should start in January.

#### **Commissioner Wilde report**

Mr. Wilde attended the New London library groundbreaking last week.

He was a little late, but Mr. Wilde went to the CAC 60-year Celebration.

Tomorrow is the Breakfast of Champions at the middle school.

Board of Revision meeting tomorrow morning.

Breakfast of Champions again on Thursday morning.

Land Bank at 2:00 on Thursday.

Friday, if they desire, the Veterans BBQ is at the Bellevue VFW.

TUESDAY

Mr. Wilde will go to the Memorial Day Ceremony at Woodlawn Cemetery to accept the flag.

## **Commissioner Brady report**

Tomorrow Mr. Brady will be on the Region 19 Zoom meeting.

Last Thursday night Mr. Brady attended the All Hazards EMA meeting. It only lasted about 20 minutes.

He will try to stop in to the Veteran's BBQ on Friday. They asked him to speak at the ceremony on Monday.

Mr. Wilde let them know the 9-1-1 meeting had been rescheduled to June 6 at 9:00 a.m. This conflicts with the Commissioner's meeting. Mr. Boose asked Ms. Crable to let Ms. Spears know this was a commissioner meeting day.

## **Commissioner Boose report**

Mr. Boose went to the LEPC meeting last Thursday. It was well attended. Discussed tornado warning signals. Mr. Stevens is coming up with a list of all the tornado signals and making sure they are all functioning properly. It is not the county's responsibility to pay for them, but he is concerned as to whether they are working or not. Mr. Wilde noted at the last meeting everyone's cell phones had been going off. He thought the electronic notifications were a good idea. Mr. Strickler said they would have to talk about that. The contract is with the commissioners. Mr. Mead would like to cancel the contract, and Mr. Strickler needs their okay to do it. Apparently there have been times when the WENS text system has not worked. They wanted to terminate the contract and go with another provider. Mr. Mead has had discussions with the provider Sandusky County uses. Mr. Boose thought it was more than just a discussion the commissioners need to have. He thought all first responders need to be involved. Mr. Strickler suggested they might be able to talk about it at the next 9-1-1 meeting.

At 9:30 a.m. Ben Martens, GLCAP. CDBG projects review. Mr. Marten explained he was here to talk about the Program Year 2024 CDBG allocation application they are in the process of putting together. A preapplication was sent out to all of the organizations, non-profits, villages and cities throughout the county. They received two applications for funding. One was from the City of Willard for the Laurel Street Waterline Replacement Project. The other application was from Village of New London for a Water Plant Fence Project. The commissioners need to decide what they want to fund and how they want to fund it. The county's allocation is \$162,000 for PY2024. Administration and Fair Housing will use \$25,500 of that amount. This leaves a little over \$130,000. Mr. Martens spoke to both the City of Willard and the Village of New London and has figured out a way to fund both their requests. Willard would receive \$78,500 and would leverage \$278,000 in local funds. Village of New London would receive \$58,000 and would leverage \$20,000 in local funds. With Fair Housing and Administration, this takes them right to the \$162,000. That is what he worked out with them; however, the commissioners can decide to do what they want with the funding. Mr. Boose asked when they had to have the decision made. Mr. Martens explained there would need to be a second public hearing to formally introduce the application. After that the commissioners would have to pass a resolution to authorize it on June 4. They have to advertise at least a week prior and the ad will need to list the projects. They really need to make a decision today. Mr. Boose asked if there was an agreement amount the commissioners. Mr. Wilde thought Mr. Martens did a good job making sure both could be funded. He was all for funding both projects. Mr. Brady agreed.

# Bruce Wilde made a motion to go forward with the PY2024 CDBG allocation preapplications they received from the Village of New London and City of Willard as presented. Harry Brady seconded the motion.

\*<u>Discussion</u>: Mr. Brady asked when the grant started. Mr. Martens said the application was due on June 12. The actual grant agreement will be dated September 1. It is a bi-annual cycle; they have until August 2026 for the projects to be completed.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Harry Brady Aye – Bruce Wilde

## <u>Commissioner Boose report</u> – *continued*

At the LEPC they had been talking about, Mr. Boose thought they probably do need to talk more about emergency notifications. He would like to make sure all first responders are present.

Yesterday Mr. Boose had a meeting with the day care coalition. They have been working on trying to help resolve day care issues in Huron County. One of the things they talked about was, when the county

purchased the building on S. Norwalk Road, there may be space there for some day care services. Today Mr. Boose was asking for a commitment to move forward on that project. He thought his discussions in the past had been met with lukewarm responses. He reminded them that the Chamber had come out with their report a month ago stating the cost of day care in Ohio is at 103% of the average cost of rent or mortgage for a home. If they want to move forward Mr. Boose would like to take a first step, which he would explain in a minute. This is something that is going to take years to get done. It is not something that is going to be finished by the end of the year. The coalition has already met with Janotta & Herner and others to get some ideas about the space that is available. They found out Janotta & Herner has many, many diagrams of that building. Water, sewer, electric, heating, air conditioning. He mentioned this to Ms. Smith, who knew they had the diagrams. But she did not know if they had built the building. Janotta & Herner looked at the space to see if it was feasible and what kind of needs there might be. It was a very basic introductory meeting. They wanted to get some kind of idea on dollars it might take. Mr. Boose didn't know if it would be ARPA or 310 money, but he asked if the commissioners were willing to put a few things in to show the community that they were committed to such a project. The coalition would then go back and have community meetings to try to decide the best way to help provide day care in this area. It would probably be more of a public/private partnership of some sort. Some businesses have spoken up and indicated they may be willing to work with somebody to come up with something specific for their business. The study done by Fireland's Forward showed the need is not going away, it is getting stronger. They would be willing to work with the coalition. Mr. Boose reiterated that this would be a minimum of a couple years in the making. The board has talked about a lot of different things, such as heating, air conditioning, plumbing. One of the things that seemed to be important was that the area needs to be totally separated from the rest of the building if they are going to have day care in it. So, the partial wall that goes the length of the one room probably should be completed so that is secured. Mr. Wilde thought they all agreed that needed to be done. Mr. Boose said they also think they probably need to somehow secure a wall between public transportation and the child care, considering there are public restrooms in there. Those are some things they might be able to do to show to the community. Depending on how much money we have and depending on grants, we could also be looking at their proposal for additional restrooms. According to the plan that was discussed with Janotta & Herner, there would be several smaller restrooms rather than a few big ones. That would be an option for the commissioners to do.

The talk had been about finding money to do as much as possible, wherever they can. Mr. Boose contemplated the possibility of using some of the ODOT money NCAT had received to complete the wall. Mr. Brady thought Mr. Welch had met with NCAT and they had decided that money would go towards the floors and ceilings for the building. This would use up most of it. Mr. Boose did not see any reason to do the floors and ceilings in an area that may potentially be remodeled. It might make more sense to put up the wall separating the two than to do floors and ceilings in an area they weren't sure how it was going to be designed and used. Mr. Brady said that was just the conversation Mr. Welch had with NCAT. Mr. Boose said he had hoped Mr. Welch would be present this morning. But his number one question was, would the commissioners like to commit? Mr. Wilde noted there was no terms, it was just basic. Mr. Boose said the idea was to try to figure out how to do the capital work that would then go towards a facility offering some kind of day care to make it affordable. They are going to have to pay utilities, but they don't have to pay all the construction costs. Mr. Boose noted that if you look in the Counties Current this week it is unbelievable how many resolutions or new bills there are about day care. To Mr. Boose, this was the newest hot topic in Columbus. This is going to need a commitment from the commissioners. If they want to do something with ARPA money it would be tough to get it under contract by the end of the year. He thought they owed it to the coalition to either say yes, we are willing to start taking some steps forward, or no. If the project is not going to move forward then they don't need to do any more work. Mr. Wilde said he believed it was one of the big three they have been talking about forever, and if they don't take action nothing is ever going to get done. He would like to see it go forward and see where that goes. He thought we need affordable day care. He was not sure how much the county could afford, but he would like it to go forward. It was for everybody in our community.

Mr. Brady stated that if they were making capital improvements to the building, he was okay with that – putting restrooms in, putting walls in. But they have a change of commissioner board coming at the end of this year. The next board may decide they do not want to pursue this. He was okay with planning capital improvements to the building, regardless of what it ends up being used for. Those are things that are still needed. But for them to say let's pursue it, he didn't know what the next commissioner board was going to say - if they want to have child care in there or not. Mr. Boose and Mr. Wilde are going to be leaving. If it were two years ago it would be different. But they are talking about a multi-year program. Mr. Brady reiterated that he didn't have a problem if they want to move forward with the physical end of things. He has talked to Ms. Minor, and she is not real crazy about having child care in that building. But if it can be made secure, we need child care. We need it, there is no doubt about it. And they really can't go wrong with permanent improvements. Mr. Wilde agreed, noting the two walls Mr. Boose had been talking about. Mr. Brady's point was, he was okay with moving forward doing that, with the coalition understanding that we don't know what the next commissioner board is going to say. Mr. Boose said his guess was, if all we do is make physical improvements to the building, if he were the coalition he wouldn't do anything else.

And it is just going to extend the time it is going to take for things to happen out there. Mr. Boose thought, from reading the room, it was never a high priority. But it has been for him from day one, and was one of the number one reasons why he bought the building. But, if he were the coalition he would need a commitment from the commissioners. They are spending a ton of time on this. He did not know if they would continue to spend time on it when it might not happen. Mr. Brady did not know how they could commit for the next board. Mr. Boose said you can always commit. They have made all kinds of contracts, all the decisions they have made, all the ARPA contracts – they have made all those decisions. Mr. Brady noted those were all physical changes to the buildings He asked if Mr. Boose was asking to enter into a contract that we were going to have child care out there? Mr. Boose said he didn't know; they may each need to talk to the coalition individually to see what is needed to move forward. He saw how hard they have been working on this and hated to see them put in seven months more of hard work and then have it go another way. Mr. Wilde stated he was okay with it. Mr. Brady asked if they were talking about physical changes to the building, or were they talking about going forward with signing a contract to have child care in the building? Mr. Boose said there is no contract because we don't even know how the day care is going to work. They want the day care to work for what is best for the community. It will take some time to design and do those kind of things. The coalition is probably not going to be the end all manager of the space; it is whatever they work out with the community. Mr. Boose thought it needs to come from Mr. Brady that yes, let's move forward or not. He thought they should know whether to spend the next seven months continuing to work on this.

Mr. Brady said its wasn't that he was not interested in this. But to him there are still a lot of missing pieces. Mr. Boose thought he needed to sit down and talk to them. The pieces come from us. Mr. Brady noted the Director of Job & Family Services said absolutely not, we should not have child care in that building. Mr. Boose said he just talked to her yesterday and she did not say that. Mr. Brady said they were discussing a multi-year plan with the state for child care. What he didn't want to see was what Mr. Boose described. He didn't want the coalition to spend the next seven months and then the next commissioner board comes in and says nope, that's it, we are stopping it right there. There are two people coming in; they can change a lot of things. He continued to reiterate that he was okay with prepping it for the potential of using it for child care. But he does not know what the next board was going to say. Mr. Boose continued to suggest that Mr. Brady sit down with Makenna Laser from Fireland's Forward. Mr. Wilde agreed that Mr. Brady should sit down and let them know what his concerns were. Mr. Brady agreed to sit down with Ms. Laser and have that conversation.

10:00 a.m. Amy Hoffman, Palmer Energy on behalf of CCAO Energy program. Natural Gas Purchasing Program. Ms. Hoffman explained all they were doing this morning was amending Exhibit A of the CCAO energy agreement. Last year Exhibit B was amended, which was on the electric side. Exhibit A deals with gas facilities. There are two main changes. First, they would like to go out ten years so they can look forward to hedging and so forth and have that as the same timeframe outlined in Exhibit B. The other major change: Palmer Energy is not changing the fee, but when and if they decide to go that direction, they will take it to the Executive Energy Committee at CCAO.

Mr. Boose read the resolution:

## 24-188

IN THE MATTER OF APPROVING THE FIRST AMENDMENT TO EXHIBIT A OF THE PARTICIPATION AGREEMENT REGARDING THE VARIOUS ENERGY PURCHASING **PROGRAMS OF THE CCAO SERVICE CORPORATION (THE "AGREEMENT") AMONG** THE CCAO SERVICE CORPORATION ("CCAOSC"), AN OHIO FOR-PROFIT CORPORATION, THE COUNTY OF HURON, A POLITICAL SUBDIVISION OF THE STATE OF OHIO ("HURON COUNTY"), AND CCAOSC ENERGY SOLUTIONS, A SUBSIDARY OF PALMER ENERGY COMPANY, INC. (THE "MANAGER"), COLLECTIVELY CALLED **"PARTIES"** 

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, by Resolution 18-383, signed on December 13, 2018, Huron County entered into a joint purchasing program established by the County Commissioners Association of Ohio (CCAO), through its affiliate CCAOSC and under the authority of Revised Code Section 9.48, in order to assist eligible Ohio counties or boards, agencies, districts or other instrumentalities which are affiliated with them in securing competitively priced energy supplies through various energy purchasing programs (the "Program" or "Programs") under contractual terms favorable to Participants; and

WHEREAS, CCAOSC and Manager have submitted Amendment #1 to Exhibit A. Natural Gas Purchasing Program to Huron County for review and approval; now therefore

#### TUESDAY

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**BE IT RESOLVED,** that the Board of Huron County Commissioners hereby approves the First Amendment to Exhibit A of the Participation Agreement regarding the various Energy Purchasing Programs of the CCAO Service Corporation as attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

\**Discussion:* Ms. Hoffman wanted to provide a quick update. Norwich put electric aggregation on the ballot last year; it didn't pass. They want to try again this year. Peru is also interested. She recently reached out to New Haven to see if they were interested. Mr. Boose thought if it is going to be put on the ballot, it needs to be marketed. Ms. Hoffman agreed and is working with those townships.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Harry Brady Aye – Bruce Wilde

\*On file

## **Commissioner Boose report** continued

CCAO meeting last Friday. Discussed funding coming out of the state. State Public Defender's office has told CCAO that our reimbursement has been reduced to 78% for indigent defense.

Summer symposium registration open. CCAO has a list of the trainings, but not what days they are on.

Governor awarded \$2.1 million to Drug Task Forces. Not sure if we didn't apply, but Huron County did not receive any money.

State awarding \$2 million to expand pilot programs that have successfully supported children with complex needs.

HB491 would require counties to be a part of the Ohio Checkbooks system. 46 counties are currently in the checkbook, but data is not always being updated.

There is a bill to change the allocation of local government funds from 1.7% to 3.86%. We have been asking for that for about the last fifteen years.

10:39 a.m. Bruce Wilde moved to enter into Executive Session ORC 121.22 (G)(4) preparation for, conducting, or <u>reviewing negotiations</u> or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Harry Brady Aye – Bruce Wilde

At 11:52 a.m. Bruce Wilde moved to end Executive Session ORC 121.22 (G)(4). Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Harry Brady Aye – Bruce Wilde

## **Clerical Assistant report**

Ms. Crable stated there was a contract with State Opioid and Stimulant Response grant funding. She asked if they were ready to put it on the agenda. Mr. Boose said he had no idea what that was. Ms. Crable said it was a grant MHAS and the sheriff's office wanted to apply for. The board was not ready. Mr. Boose wanted to find out where the money was going.

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Ms. Crable had received an email from the engineer's office. Ms. Buser has the drawings and the descriptions for the Shady Lane property split. Mr. Wilde noted they had a Land Bank meeting on Thursday and asked Mr. Strickler to keep him updated.

At 11:56 a.m. Bruce Wilde moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.

## IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on May 21, 2024.

## IN THE MATTER OF ADJOURNING

The meeting was called to order at a.m. With no further business to come before the Board, the meeting was adjourned at 11:56 a.m.

Signatures on File