

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following were also in attendance: Valerie Stebel, Administrative Assistant; Randal Strickler, Assistant Prosecutor; Lee Tansey, Engineer; Scott Sparks, Airport Board; Tom Dunlap, Citizen; Brad Mesenburg, Citizen; Patricia Didion, Citizen; Madeline Anderson, Norwalk Ohio News.

**At 9:05 a.m. Public comment – None**

24-267

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:**

Mr. Wilde moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve the Claim Register for Payment Batches #385736 and #383879 (JPMorgan Chase Bank NA) and authorize the Huron County Auditor to make the necessary warrant; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Brady seconded the motion.

**\*Discussion:** Mr. Boose will be abstaining from page six, equipment maintenance, Custom Metal Works Inc. for U-Bolts, \$80. He commented last week they paid last year’s municipal court charges. Ms. Stebel explained they had actually sent last year’s charges out in February, but they just had it returned back to them two weeks ago. The envelope stated the commissioners address is not longer 180 Milan Ave. Ms. Stebel has asked her to email the court charges from now on. She said ever since HCDC left they have been sending some mail back. Mr. Wilde brought up Ms. Stebel has sent checks out and some were not delivered. Classical and Norwalk Reflector were among these. They will be reissued. She said Classical is going to pick up theirs from the Auditor today. Mr. Boose referenced on page two, replaced leaking grooved fitting – JFS \$3,006, he asked Mr. Minor about this, who explained it was the HVAC system when they were winterizing it.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde



Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Owens Nelson & Associates Inc, Builders Home Current Local Share 1, American Electric Power, Lemnox Computer Black Office Hardware, Foster Care Child Expenditures, and 2024 EMAC Winter Conference & Hospitality & 44.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Ohio Edison, PNC-Caregiver Program, Zoom Video Communications, and Department Public Assistance.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Treasurer State of Ohio, Board of Building Standards, s/w/ibw LLC, CWP-General Admin, and Countywide Communications.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Department Child Support Enforcement, Department Child Support Enforcement Total, Department WDA, and Department Auto Tax Administrative.

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
08/22/2024	J*Vergara Chase Bank NA	383879	2024-001147	Postals, Stamp Envelopes & Paper	\$258.10	
Account 001.016.00175 (Expenses) Total:					\$258.10	
Department Probate Total:					\$258.10	
Department Clerk of Courts						
Account 001.017.00175 (Expenses) Total:					\$52.58	
Department Probate Total:					\$52.58	
Department Clerk of Courts Total:					\$82.58	
Department Board of Elections						
Account 001.017.00175 (Expenses) Total:					\$42.00	
Department Probate Total:					\$42.00	
Department Board of Elections Total:					\$111.35	
Department Board of Elections (Other Expenses) Total:					\$111.35	
Department Board of Elections Total:					\$261.35	
Department Sheriff						
Account 001.023.00230 (Training) Total:					\$1,846.57	
Department Sheriff Total:					\$1,846.57	
Department District Service						
Account 001.020.00175 (Expenses) Total:					\$103.16	
Department District Service Total:					\$103.16	
Department Veterans Services						
Account 001.033.00300 (Travel) Total:					\$176.64	
Department Veterans Services Total:					\$176.64	
Department Jail Operations						
Account 001.035.00205 (Training) Total:					\$188.88	
Department Jail Operations Total:					\$188.88	
Fund 001 - General Fund Total:					\$3,208.48	
Fund 125 - Auto Tax						
Account 125.026.00271 (Equipment Maintenance) Total:					\$59.59	
Department Auto Tax Road Total:					\$59.59	
Fund 125 - Auto Tax Total:					\$59.59	
Fund 134 - Clerk of Court Computer						
Account 134.134.00260 (Expenses) Total:					\$91.92	
Department Clerk of Courts Computer Total:					\$91.92	
Fund 185 - 911						
Account 185.185.00380 (Training) Total:					\$210.44	
Department 911 Total:					\$210.44	
Fund 185 - 911 Total:					\$210.44	
Fund 635 - Commissary Trust						
Department Commissary Trust						

Sign 1 *[Signature]*

Sign 2 *[Signature]*

Sign 3 *[Signature]*

Huron County  
Claims Register for Payment Batches

Warrant Type	Warrant Numbers	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Payment Type: All	Warrant Numbers: All					
Fund: 001 to 951						
Warrant Date: Claimant						
Fund: 001 - General Fund						
Department Treasurer						
Account 001.005.00475 (Other Expenses) Total:					\$203.64	
Department Treasurer Total:					\$203.64	
Department Prosecutor						
Account 001.005.00475 (Other Expenses) Total:					\$30.00	
Department Prosecutor Total:					\$30.00	
Department Probate						
Account 001.005.00275 (Contract Regalia) Total:					(\$15.44)	
Department Probate Total:					(\$15.44)	
Department Common Pleas						
Account 001.008.00475 (Other Expenses) Total:					\$3.00	
Department Common Pleas Total:					\$3.00	
Department Juvenile						
Account 001.013.00175 (Expenses) Total:					\$171.03	
Department Juvenile Total:					\$171.03	
Department Probation						
Account 001.014.00475 (Other Expenses) Total:					\$18.00	
Department Probation Total:					\$18.00	
Department Probate						

Sign 1 *[Signature]*

Sign 2 *[Signature]*

Sign 3 *[Signature]*

Claims Register for Payment Batches

Warrant Date - Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
08/22/24 - Program Case Bank IA	383879	2024-020301	Immature TV Service, new boxes	\$1,127.31	
Account 635 - 02030 (Expenditures) Total:				\$1,127.31	
Department Commodity Trust Total:				\$1,127.31	
Fund 635 - Commodity Trust Total:				\$1,127.31	
Grand Total:				\$5,088.12	

Sign 1: *Bruce Wilde*  
 Sign 2: *Terry Boose*  
 Sign 3: *Harry Brady*

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24-268

**IN THE MATTER OF ENTERING INTO CONTRACT WITH R&I CONSTRUCTION FOR THE SECTION LINE 30 ROAD BRIDGE REPLACEMENT DESIGN/BUILD PROJECT; HUR-CR-030-03.30; PID 113806**

Mr. Wilde moved to adopt the following resolution:

**WHEREAS**, Pursuant to Resolution 24-247 the bid was awarded to R&I Construction, Inc. for the amount of \$855,000.00 for the Section Line 30 Road Bridge Replacement Design/Build project; for the Huron County Engineer; and

**WHEREAS**, the Board of Huron County Commissioners desires to enter into contract with R&I Construction, Inc., for such goods and services: now therefore

**BE IT RESOLVED**, the Board of Huron County Commissioners does hereby approve entering into contract with R&I Construction, Inc., Tiffin, Ohio for the Section Line 30 Road Bridge Replacement Design/Build project for the Huron County Engineer as attached hereto and expressly incorporate by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Brady seconded the motion.

**\*Discussion:** Mr. Wilde asked if this came in under the estimate. Mr. Tansey stated that it was actually lower than anticipated.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde



**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the appropriate journal entry; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Brady seconded the motion.

**\*Discussion:** Mr. Strickler reminded everyone they are on the federal fiscal year which ends September 30<sup>th</sup>, 2024. Thus, in order to not lose this money, they need to transfer it to another line item so they can use it.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

Mr. Boose asked Mr. Strickler before the commissioners go to next resolution, why the agreements the commissioners received from him were not completely filled out. Mr. Strickler explained they do not know the amount of the land because it has not been surveyed yet. He apologized the non-clarity of the map. He did note in document, the value of the donation will be based upon an appraisal, which is to be provided by the donor. This is why some items are blank at this time. Mr. Strickler said the commissioners need to accept this because if the agreement is not complete by December 31<sup>st</sup>, 2024 the owners are going to put it into a Nature Conservatory instead. If this happens the commissioners will not be able to cut trees or anything. Mr. Boose asked Mr. Sparks if he would like to explain. Mr. Sparks said Mr. Henshaw brought a storyboard in last year, which really did not explain the full project. Mr. Strickler asked Mr. Sparks how many acres were involved. Mr. Sparks did not know. Mr. Boose is concerned they are passing something that they do not know the number of acres. Mr. Strickler said it is not that the commissioners are giving something away; they are receiving something. He stated the donor would like to get this done so they can proceed with it. Mr. Boose asked Mr. Sparks if this is a landlocked piece of land. Mr. Sparks replied it is as far as the airport is concerned. Mr. Strickler’s understanding is that the airport needs the property to clear the runway for the glide path. Mr. Sparks asked if Mr. Boose means landlocked as far as space off of Route 20. Mr. Brady confirmed it is landlocked once the parcel is split if it is adjacent to the airport. Mr. Strickler said the land will become part and parcel of the airport.

24-271

**IN THE MATTER OF APPROVING THE REAL PROPERTY DONATION AGREEMENT WITH STORAGE MASTERS, LLC**

Mr. Wilde moved the adoption of the following resolution:

**WHEREAS**, Storage Masters, LLC wishes to donate real property adjacent to the Huron County Airport to the Huron County Board of Commissioners; and

**WHEREAS**, the Board of Huron County Commissioners desires to accept the donation of real property pursuant to the terms as set forth in the Real Property Donation Agreement, now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby accepts the donation and approves entering into the Real Property Donation Agreement with Storage Masters LLC as attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- No – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**IN THE MATTER OF TRAVEL - *No Travel***

**Mr. Wilde motioned for record Ms. Stebel is filling in for Ms. Ziemba for the day and is authorized to certify the resolutions.**

**Mr. Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

**Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde**

**SIGNINGS – *None***

Mr. Boose asked Ms. Stebel if she had anything else. She mentioned the support letter to the US Department of Housing and Urban Development for Erie County Health Department’s 2024 application for HUD’s Lead Hazard Reduction Grant. Ms. Stebel explained that the letter was ready however, there was a name discrepancy. Mr. Wilde stated that this was corrected. it should be addressed to Mr. Sacsheen Scott. Mr. Wilde told Mr. Boose he did get an answer from Mr. Hayes, it is based on applications and when they come in, and as to the split, it is first come, first serve. Mr. Boose asked Mr. Wilde how they are going to make sure Huron County knows about this. Mr. Wilde was not sure. He did send a note to Mr. Hollinger however, he received no answer. Mr. Boose asked Ms. Stebel when the letter is sent, add a note asking how this will be marketed in Huron County.

**Mr. Wilde motioned to sign the HUD Healthy Homes Production Grant Program letter.  
Mr. Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

**Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde**



**HURON COUNTY  
BOARD OF COMMISSIONERS**  
Terry Boose \* Harry Brady \* Bruce \*Skip\* Wilde  
Vickie Ziemba, Administrator/Clerk

Sacsheen Scott  
U.S. Department of Housing and Urban Development  
Office of Lead Hazard Control and Healthy Homes  
451 7<sup>th</sup> Street SW, Room 8236  
Washington, DC 20410

Dear Mr. Scott:

We are writing in support of Erie County Health Department’s 2024 application for HUD’s Healthy Homes Production Grant Program and its expansion into Huron County.

Families in Huron County face an increased risk of exposure to housing-related health and safety issues, as the average age of homes in Huron County is 52 years, which surpasses both state and national averages. Age of housing is a key risk indicator because, in general, the older the housing unit, the greater the probability that health and safety hazards exist.

In addition, 17.9 % of the population is 65 or older, 15.4% of the population is disabled, 6% of the population is under the age of 5, and the poverty rate is 11%. These populations are especially vulnerable to housing-related health and safety hazards.

To help decrease the vulnerabilities from housing-related health and safety issues in our community, we are in support of the Erie County Health Department’s HUD Healthy Homes Production Grant Program application to expand its Healthy Homes and Production Grant services to Huron County.

We feel that if Erie County Health Department is awarded funding to expand coverage to Huron County, it will not only improve the condition of homes, but will positively impact the health and lives of the residents that reside in those homes. For these reasons we ask that you please give this application full and fair consideration. If you have any questions, please feel free to contact our office.

Sincerely,

BOARD OF HURON COUNTY COMMISSIONERS

*Terry Boose*  
Terry Boose  
*Harry Brady*  
Harry Brady  
*Bruce Wilde*  
Bruce Wilde

180 Milan Avenue, Suite 7, Norwalk, Ohio 44857-1195  
419-663-3092 \* 800-808-5092 \* Fax: 419-663-3370  
Email: [main@huroncommissioners.com](mailto:main@huroncommissioners.com)  
[www.huroncommissioners.com](http://www.huroncommissioners.com)

**At 11:15 a.m. Bruce Wilde moved to enter in Executive Session ORC 121.22 (G)(5) Specific Confidential Matters. Matters required to be kept confidential by federal law or rules or state statues. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

**Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde**

**At a.m. Bruce Wilde moved to End Executive Session ORC 121.22 (G)(5) Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**



*Aye – Terry Boose*

*Aye – Harry Brady*

*Aye – Bruce Wilde*

**At 9:37 a.m. Sarah Ross, Executive Director of the Huron County Growth Partnership/HCDC.**

Ms. Ross stated following the Executive Session, she will return next week with a proposed cooperative agreement for the Commissioners' review, as they are considering entering into an agreement with a Port Authority for a one-time economic development project.

**OLD BUSINESS/ NEW BUSINESS**

Ms. Stebel said Mr. Kleinhenz, Mechanic, emailed her regarding the Impala. It is going to cost approximately \$200 to fix it. The car needs new spark plugs, fuel injector assembly, valve cover gasket and manifold gasket. The other option is to list it on GovDeals.com. The commissioners agreed to list it on GovDeals.com .

**Commissioner Wilde report**

Mr. Wilde spoke about the elevator meeting on Friday, August 16, 2024. The following attended: Bruce Wilde, Vickie Ziemba, Peter Welch, Steve Minor, GMAE: Chris Monin and Luke Baucher; Ben Martens, GLCA; Paul Lenhard, SONA; Harish Patel, SONA; Mike Pytash, SONA; Lerch Bates; SONA elevator consultant; Mark Danals, elevator electrician/Spring/ SONA; Andy Monticello, TK-Elevator/ SONA.

They went over first ten initial items, then six more in question. Mr. Boose asked most important, when will the elevator be done. Mr. Strickler said according to Mr. Martens, GLCAP our engineer needs to certify this is completed by August 31, 2024, or there is potential for the commissioners to lose future grant money. Mr. Strickler also stated a final report must be in by end of October 2024. Mr. Boose said so far during the entire project no one has been insisting this project must be done. Mr. Strickler said they have done this. He stated they lit a fire under them to get the elevator done. Mr. Wilde confirmed he made sure that everyone understood what needed done. He said at the end they went down to the elevator reviewed what needed to be completed and assigned each task to an individual. Mr. Monin wrote down who is responsible for each item. Such as, a sump pump needs to be rerouted, new fire-rated door for electrical control room. Mr. Strickler said the person responsible for this was to measure and order it last Friday. Mr. Wilde will follow-up to see when the door will be arriving. Another important item is there must be an encasement over a pipe that runs up through the shaft. The elevator needs to be lifted off the basement floor to get in to get the scaffolding up. He is going to check with Mr. Welch to see what was accomplished yesterday. Mr. Boose doesn't want Mr. Welch to be the responsible person who makes sure what is being done every day, this should be their architect, Mr. Basucher, he should be calling Mr. Welch on a daily basis, informing him of the updated status. Mr. Wilde told Mr. Boose he is not sure if this is being done. He will follow-up with Mr. Welch. Mr. Boose asked if there is good communication between the contractor and sub-contractor. Mr. Wilde mentioned a follow-up email from Mr. Monin and Mr. Martens today, which shows good communication is happening after the meeting last Friday. Mr. Stebel asked if Ben Martens, GLCAP releases payment should the commissioners hold the payment until the project is complete. Mr. Strickler stated that it needs to be held until he can go over liquidated damages of \$200.00 a day, which he reminded everyone at the meeting.

Mr. Wilde mentioned the internet at Fair had many complaints. The commissioners would like an email sent ASAP to the Fair Board, Mr. Morgan, before their next September meeting, stating this year was unacceptable and would like to know what needs to be done to get this fixed. Mr. Brady commented they put \$115,000 into getting this problem fixed last year. However, the exact same problem happened again this year. The commissioners were promised poor connection would not happen again this year. They agreed there is no more money to put into this problem.

Mr. Wilde will attend the OneOhio Fund meeting, Region 19, tomorrow, Wednesday August 20, 2024. He and Ms. Cardone went over all the applications yesterday.

Mr. Wilde will attend the Land Bank meeting Thursday.

**Commissioner Brady report**

Mr. Brady has an 8:30 a.m. zoom board CEBCO meeting before leaving for the CCAO Summer Symposium. Mr. Brady will not be attending the transit meeting due to CCAO Summer Symposium.

**Commissioner Boose report**

Mr. Boose felt it was a good week weather-wise at the Fair. The attendance was good and junior sale went well. Many volunteers put a lot of time and hard work in, and it showed. With exception of Friday night, he thanked the Fair Board for another successful Fair week.

Mr. Boose said yesterday he had a construction meeting with the contractor for the Senior Enrichment Center meeting. They are moving forward on this project. Drywall is starting to be hung. Fire suppression inspections for entire building have been done. An issue that may cost some money is the attic storage area, the fire suppression inspector would like a different suppression system in this area that will add more insulation and/or minor heating because it is now going to be a wet suppression versus dry. The Inspector does not want anything to freeze. There have been no delays lately in the project except the electrical panel and the moving of the old sign so they can put the new sign in. Mr. Boose told Mr. Beal to get a plan and set deadline by the end of this week from someone, to remove the old sign. He also said there is no meeting in two weeks because it is Labor Day, next meeting will be Monday, September 16, 2024.

Mr. Boose said tomorrow he will be at the Region 19 meeting, which means he will miss the beginning of the CCAO Summer Symposium. CCAO started a project where they are interviewing outgoing Commissioners. They will be interviewing him. The idea is to use it as a teaching tool for new commissioners. Friday, they have a Board Meeting.

**At 11:23 a.m. Pete Welch, Director of Operations/SWMD & Steve Minor, Buildings and Grounds Supervisor, joined the meeting.** Mr. Boose concern is the communication moving forward with the elevator project. He asked Mr. Welch to contact the architect to request daily updates from Mr. Monin. Mr. Minor confirmed the elevator car has been moved, and they are working on the drywall, he believes the local contractor is Knock-Out. Mr. Minor stated the electrician hard-wired all the security lights and the extra conduit has been moved out. Mr. Wilde said the scaffolding needs to be put up. Mr. Welch said he saw the beveled ledge they were talking about that they argued was not reachable, so nothing needs to be done. He stated the beveled ledge needs to be lengthened and SONA is to call the state inspector to get this taken care of.

*At 9:28 a.m. Bruce Wilde moved to enter in Executive Session ORC 121.22 (G)(2) Purchase or sale of public property. To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde*

*At 11:50 a.m. Bruce Wilde moved to End Executive Session ORC 121.22 (G)(2) Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde*

**\*\*No Action taken.**

**At 11:50 a.m.** Bruce Wilde moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.

#### **IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on August 20, 2024.

#### **IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:03 a.m. With no further business to come before the Board, the meeting was adjourned at 11:49 a.m.

Signatures on File