

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Shylee Greszler, Norwalk Ohio News; Lee Tansey, Engineer; Brad Mesenburg, commissioner candidate; Patricia Didion, citizen.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the August 27, 2024 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the August 27, 2024 meeting(s) and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

At 9:05 a.m. Public comment - None

24-281

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Claim Register for Payment Batch #386849 and authorize the Huron County Auditor to make the necessary warrant; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Boose to abstain from payments to Custom Metal Works in the amount of \$192.36 and APCO International payment in the amount of \$60 on page 9 and page 10.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Data Processing, Equipment Finance, and various departmental expenses.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Electric, Gas, and various departmental expenses.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Sheriff, Disaster Service, and various departmental expenses.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #, Line #, Line Description, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Insurance, Spanish Interpretation, and various departmental expenses.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for 'Tennessee State of Ohio', 'Department Health Vital Statistics', and 'Department: Jail Operations'.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for 'Ultrasoft', 'Indirect Costs-September 2024', and 'Cell Phone/Service Pre-August 2024'.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for 'Monthly Onq Learning Software', 'Install Web being monitoring system', and 'Augest CLM software'.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for 'Trash Services', '43 Inch Monitor, Wall Mount, Computer', and 'Mowing/Pays, Internal Baye Ridge Properties'.

Claims Register for Payment Batches
 Warrant Date Claimant: Sign 1 Terry Boose
 Grand Total: \$435,990.00
 Batch ID PO #/Line # Line Description: Sign 2 Harry Brady
 Amount: \$435,990.00
 Warrant #: Sign 3 Bruce Wilde
 9/10/2024 10:28 AM Page 13 of 13 V.3.2

24-282

IN THE MATTER OF ENTERING INTO CONTRACT WITH R&I CONSTRUCTION FOR THE SAND HILL ROAD BRIDGE REPLACEMENT DESIGN/BUILD PROJECT; HUR-CR-040-00.15; PID 113809

Bruce Wilde moved to adopt the following resolution:

WHEREAS, Pursuant to Resolution 24-258 the bid was awarded to R&I Construction, Inc. for the amount of \$1,417,001.00 for the Sand Hill Road Bridge Replacement Design/Build project; for the Huron County Engineer; and

WHEREAS, the Board of Huron County Commissioners desires to enter into contract with R&I Construction, Inc., for such goods and services: now therefore

BE IT RESOLVED, the Board of Huron County Commissioners does hereby approve entering into contract with R&I Construction, Inc., Tiffin, Ohio for the Sand Hill Road Bridge Replacement Design/Build project for the Huron County Engineer as attached hereto and expressly incorporate by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Tansey stated the completion date is August 2025. There hasn't been a start date set. This is a federal project. This project was in the works prior to it being closed. Once you're on the federal schedule they don't change the dates.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**Contract on file*

24-283

IN THE MATTER OF ENTERING INTO CONTRACT WITH R&I CONSTRUCTION FOR THE BOUGHTONVILLE ROAD BRIDGE REPLACEMENT DESIGN/BUILD PROJECT; HUR-TR-105-00.39; PID 118434

Bruce Wilde moved to adopt the following resolution:

WHEREAS, Pursuant to Resolution 24-269 the bid was awarded to R&I Construction, Inc. for the amount of \$1,482,000.00 for the Boughtonville Road Bridge Replacement Design/Build project; for the Huron County Engineer; and

WHEREAS, the Board of Huron County Commissioners desires to enter into contract with R&I Construction, Inc., for such goods and services: now therefore

BE IT RESOLVED, the Board of Huron County Commissioners does hereby approve entering into contract with R&I Construction, Inc., Tiffin, Ohio for the Boughtonville Road Bridge Replacement Design/Build project for the Huron County Engineer as attached hereto and expressly incorporate by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code. Township roads it is, if the bridge is ten feet or larger.

Harry Brady seconded the motion.

***Discussion:** Mr. Tansey stated the completion date is August 2025. There hasn't been a start date set. Mr. Brady asked just for public information why does the engineer do certain bridges. Mr. Tansy said the engineer is responsible for all county roads and township roads, if the bridge is 10 feet or larger. Mr. Boose asked if bridges get inspected every year. Mr. Tansey answered yes and the inspection goes into a national database.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**Contract on file*

24-284

IN THE MATTER OF AWARDING THE BID FOR OUTFITTING TANDEM AXLE CAB AND CHASSIS TRUCK

Bruce Wilde moved to adopt the following resolution:

WHEREAS, Pursuant to Resolution 24-249 the County Engineer requested authorization to seek bids for Outfitting of a Tandem Axle Cab and Chassis Truck; and

WHEREAS, notice was given in accordance with Section 307.87 of the Ohio Revised Code; and

WHEREAS, bids were received Friday, August 23, 2024 at 9:00 A.M from the following:

Henderson Products, Inc.	\$104,952.00
Kalida Truck Equipment, Inc.	\$114,400.00

now therefore

BE IT RESOLVED, the Board of Huron County Commissioners does hereby award the bid to Henderson Products, Inc., Bucyrus, Ohio, for Outfitting of a Tandem Axle Cab and Chassis Truck; and further

FURTHER IT BE RESOLVED, that all further matters relative to this award be coordinated through and with the Huron County Engineer's Office; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open

to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Tansey stated this is outfitting of the plow truck. It is scheduled to be done in the Spring. The truck will be put into service in the 2025/2026 season.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-285

IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE BUCKINGHAM ROAD BRIDGE SUPERSTRUCTURE REPLACEMENT PROJECT HUR TR 181-00.43, PID 118435

Bruce Wilde moved to adopt the following resolution:

WHEREAS, the Huron County Engineer has received notification of the availability of Federal Funding for the Buckingham Road Bridge Superstructure Replacement project and therefore has requested approval for seeking bids for said project; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the Buckingham Road Bridge Superstructure Replacement project; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and on the County’s website www.hccommissioners.com by clicking on the Legal Notices link until the bid is opened on Friday, October 4, 2024 at 9:00 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Tansey stated he believes the engineer’s estimate is at \$300,000. This is to bring in the structural steel.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**ADVERTISEMENT
NOTICE TO BIDDERS**

Sealed bids may be submitted on or before the bid opening date of Friday, October 4, 2024 until 8:59 a.m. local time, at the Huron County Commissioner’s Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: Buckingham Road Superstructure Replacement, HUR-T.R. 181-00.43; FY 2025; PID 118435 FAN E240(591). Bids shall be opened and publicly read aloud at 9:00 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety

Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than **July 25, 2025**.

Only **prequalified contractors** are eligible to submit bids for this project. Bidders must be prequalified by the Ohio Department of Transportation (ODOT) in accordance with ODOT’s Construction and Material Specifications Section 102.

Bidders must comply with the prevailing wage rates as determined by the U.S. Department of Labor under the Davis-Bacon and related Acts.

Bid documents must be obtained from the Huron County Engineer, no copies will be accepted. All bid documents must be submitted bound in their entirety.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be viewed by logging on to <http://www.hccommissioners.com> and clicking on the “Legal Notices” link or <http://www.huroncountyengineer.org> and clicking on the “Bid Information” link.

Advertise:
9/12/2024
9/19/2024

24-286

IN THE MATTER OF APPROVING A REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) B-F-22-1BJ-1 (DRAW #4) SUBMITTED TO THE BOARD SEPTEMBER 10, 2024

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board’s certification; and

WHEREAS, the Board has reviewed the request for payment and status of funds report; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Ms. Ziemba confirmed this is for Fair Housing in the amount of \$3,500 and General Administration for \$7,500. She said this is the final draw on the BF-22 CDBG grant.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

State of Ohio
Office of Community Development
Request for Payment and Status of Funds request

Submit to: ODOD P.O. Box 1001 Columbus, Ohio 43216-1001	Name and Address of Grantee: Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44857	COBG E.E. RLF Balance: COBG Housing P.J. Balance: Home Program Income Balance						
Contact Person Information: Name: Ben Martens Phone number: (640) 552-3680 Email: wbmartens@okcap.org	Grant Number: B-F-22-1B1-1	State Use Only Date: Voucher#: Warrant#						
Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Site Number	Amount Requested	Approved Activity/Size Budget (\$)	Balance of Activity/Size Budget (\$)
	Fair Housing	1	Fair Housing	N/A	N/A	\$3,500	\$3,500	\$0
Total Amount of this Draw: \$3,500 \$3,500 \$0								
Certification of Itemization of Expenditures: Two Authorized Signatures are Required								
I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.								
Date:	9/10/2024	Signature:	Teddy Boone			Title:	9/10/24	
Date:	9/10/24	Countersignature:	Ben Wilde			Title:	9/10/24	
State Use Only: _____ Date: _____								
Approved: _____								

Employee Name	Date	Hours worked	Hourly Wage	Total	Checks Mailed	Postage
Valerie Stebel	2/2/2023	2	\$22.27	\$44.54		
Vickie Ziembra	2/2/2023	2	\$47.96	\$95.92		
Valerie Stebel	3/7/2024	1	\$22.27	\$22.27		
Valerie Stebel	3/20/2023	3	\$22.27	\$66.81	GLCAP	0.66
Valerie Stebel	4/4/2023	2	\$22.27	\$44.54		
Vickie Ziembra	4/4/2023	2	\$47.96	\$95.92		
Valerie Stebel	5/4/2023	2	\$22.27	\$44.54		
Vickie Ziembra	5/4/2023	2	\$47.96	\$95.92	GLCAP	0.66
Valerie Stebel	5/16/2024	1	\$22.27	\$22.27		
Valerie Stebel	5/25/2023	2	\$22.27	\$44.54		
Valerie Stebel	11/16/2023	2	\$22.27	\$44.54		
Vickie Ziembra	11/16/2023	2	\$47.96	\$95.92		
Valerie Stebel	12/6/2023	3	\$22.27	\$66.81		
Vickie Ziembra	12/6/2023	3	\$47.96	\$143.88		
Valerie Stebel	12/29/2023	4	\$22.27	\$89.08		
Valerie Stebel	1/25/2024	1	\$22.27	\$22.27		
Vickie Ziembra	1/29/2024	3	\$47.96	\$143.88		
Valerie Stebel	1/29/2024	3	\$22.27	\$66.81		
Vickie Ziembra	2/5/2024	3	\$47.96	\$143.88		
Valerie Stebel	2/5/2024	3	\$22.27	\$66.81		
Vickie Ziembra	2/12/2024	3	\$47.96	\$143.88		
Valerie Stebel	2/12/2024	3	\$22.27	\$66.81		
Vickie Ziembra	2/16/2024	3	\$47.96	\$143.88		
Valerie Stebel	2/16/2024	3	\$22.27	\$66.81		
Valerie Stebel	2/19/2024	3	\$22.27	\$66.81		
Vickie Ziembra	2/26/2024	3	\$47.96	\$143.88		
Valerie Stebel	2/26/2024	3	\$22.27	\$66.81		
Vickie Ziembra	3/11/2024	3	\$47.96	\$143.88		
Valerie Stebel	3/11/2024	3	\$22.27	\$66.81		
Valerie Stebel	3/13/2024	2	\$22.27	\$44.54		
Valerie Stebel	3/18/2024	2	\$22.27	\$44.54		
Vickie Ziembra	3/18/2024	2	\$49.96	\$99.92		
Valerie Stebel	3/21/2024	2	\$23.38	\$46.76		
Vickie Ziembra	3/21/2024	2	\$50.36	\$100.72		
Valerie Stebel	3/28/2024	4	\$23.38	\$93.52		
Vickie Ziembra	3/28/2024	3	\$50.36	\$151.08		
Valerie Stebel	4/9/2024	2	\$23.38	\$46.76		
Vickie Ziembra	4/9/2024	2	\$50.36	\$100.72		
Vickie Ziembra	4/10/2024	2	\$50.36	\$100.72		
Valerie Stebel	8/28/2024	3	\$23.38	\$70.14		
Vickie Ziembra	8/28/2024	3	\$50.36	\$151.08		
Valerie Stebel	8/29/2024	1	\$23.38	\$23.38		
Vickie Ziembra	8/29/2024	1	\$50.36	\$50.36		
Valerie Stebel	9/5/2024	1	\$23.38	\$23.38		
				\$3,518.34		

State of Ohio
Office of Community Development
Request for Payment and Status of Funds request

Submit to: ODOD P.O. Box 1001 Columbus, Ohio 43216-1001	Name and Address of Grantee: Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44857	COBG E.E. RLF Balance: COBG Housing P.J. Balance: Home Program Income Balance						
Contact Person Information: Name: Ben Martens Phone number: (640) 552-3680 Email: wbmartens@okcap.org	Grant Number: B-F-22-1B1-1	State Use Only Date: Voucher#: Warrant#						
Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Site Number	Amount Requested	Approved Activity/Size Budget (\$)	Balance of Activity/Size Budget (\$)
	General Admin	1	General Admin	N/A	N/A	\$7,500	\$7,500	\$0
Total Amount of this Draw: \$7,500 \$7,500 \$0								
Certification of Itemization of Expenditures: Two Authorized Signatures are Required								
I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.								
Date:	9/10/2024	Signature:	Teddy Boone			Title:	President	
Date:	9/10/24	Countersignature:	Ben Wilde			Title:		
State Use Only: _____ Date: _____								
Approved: _____								

24-00333
INVOICE

Great Lakes COMMUNITY ACTION PARTNERSHIP

RECEIVED
AUG 28 2024
HURON COUNTY COMMISSIONERS

127 S. Front Street
PO Box 590
Fremont, OH 43420
1-800-775-9787

BILL: Huron Co Commissioners
TO: 180 Milan Avenue, Suite 7
Norwalk, OH 44857

INVOICE #: INV0604
DATE: 08/30/2024
DUE DATE: 09/30/2024

TOTAL AMOUNT: \$7,500.00
TOTAL DUE: \$7,500.00

DESCRIPTION / MEMO	AMOUNT
Huron County COBG	\$0.00
Deliverable 3	\$3,500.00
Deliverable 4	\$1,000.00
Deliverable 5	\$3,000.00
TOTAL AMOUNT:	\$7,500.00

If you have any questions, please contact Lisa Nutter at (419)333-4021.

Remittance Stub

Great Lakes Community Action Partnership
127 S. Front Street
PO Box 590
Fremont, OH 43420
1-800-775-9787

TOTAL DUE: \$7,500.00
AMOUNT ENCLOSED: _____

Customer ID - Name: C00167 - Huron Co Commissioners - CDFPS
Invoice #: INV0604

BILL: Huron Co Commissioners
TO: 180 Milan Avenue, Suite 7
Norwalk, OH 44857

REMIT TO: Great Lakes Community Action Partnership
127 S. Front Street
PO Box 590
Fremont, OH 43420

Invoice Date: 08/30/2024 Terms: Due Date: 09/30/2024 Customer ID: C00167

24-287

IN THE MATTER OF APPROPRIATING FUNDS IN THE SENIOR SERVICES FUND #189

Bruce Wilde moved the following resolution:

WHEREAS, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources for the Senior Services Fund #189 in the amount of \$1,962.23; and

WHEREAS, it is the desire of this Board of Huron County Commissioners to appropriate these funds to the Senior Services Fund #189; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the appropriation as follows:

TO: 189-00260-189 Senior Services Expenditures \$1,962.23 and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Huron County Auditor and the department requesting the appropriation; and further

BE IT RESOLVED the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Ms. Ziemba read, *“This is due to an increase in estimated revenue that was received for Real Estate/Mobile Home 2nd Half Settlements, Rollbacks and Homestead funds.”*

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-288

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$5,000.00 SUBMITTED TO THE BOARD SEPTEMBER 10, 2024

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$5,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Permanent Improvement Fund #310

Great Lakes Electric	Light replacement project at the Recorder’s Office	\$33,150.00
		now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$5,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-289

IN THE MATTER OF PURCHASING A 2024 FORD TRANSIT 350 CARGO VAN FOR THE HURON COUNTY SHERIFF’S OFFICE

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Huron County Sheriff requests a transportation van for use at the jail; and

WHEREAS, the Sheriff presented a quote, that is less than or equal to the Ohio Cooperative Purchasing Program Price, for a 2024 Ford Transit 350 Cargo AWD Low Roof Van at a cost of \$86,485.00 from Statewide Ford, 1108 W. Main Street, Van Wert, Ohio 45891; and

WHEREAS, the Sheriff presented a quote (#HCSO082724) from Cleveland Communications, Inc. for the purchase and installation of a radio for the van in the amount of \$10,207.53; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the purchase of a 2024 Ford Transit 350 Cargo AWD Low Roof Van at a cost of \$86,485.00 from Statewide Ford, as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the quote from Cleveland Communications, Inc. for the purchase and installation of a radio for the van in the amount of \$10,207.53, as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the Board of Huron County Commissioners hereby authorizes the Huron County Sheriff to order such vehicle and radio; and further

BE IT RESOLVED, that the Board of Huron County Commissioners hereby authorizes and instructs their Administrative Assistant to prepare the purchase orders and process the payments to the above listed vendors from the Capital Improvement account 021-00200-001 Equipment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Boose pointed out that the radio is being purchased from the general fund and not the 9-1-1 levy funds. He stated all communities, local governments, should be purchasing these radios for their own vehicles. Mr. Brady agreed that when you purchase a vehicle, you should also be purchasing the equipment to outfit it.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-290

IN THE MATTER OF TRANSFERRING FUNDS FROM CONTINGENCIES ACCOUNT #041 IN THE GENERAL FUND TO THE JAIL #036 AND SHERIFF #023 ACCOUNTS

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, a transfer of funds is needed for the Jail #036 and Sheriff #023 accounts due to reimbursement from the Department of Justice Bulletproof Vest Grant; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the appropriation of moneys as follows:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	041	00572	001	\$5,415.00		036	00200	001	\$3,228.60
		Contingencies					Jail equipment		
						023	00200	001	\$2,186.40
							Sheriff Equipment		

and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the appropriate journal entry; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Boose stated this is due to the reimbursement from the bulletproof vest grant program. They used these accounts for the initial purchase which is why the funds are being reimbursed into these accounts. Ms. Ziembra stated the grant is for a 50% reimbursement.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-291

IN THE MATTER OF APPROVING CHANGE ORDER #003 WITH CLASSICAL CONSTRUCTION, LLC FOR THE HURON COUNTY ENRICHMENT CENTER PROJECT

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Garmann-Miller & Associates, Inc., (Architect) recommends a change order for the Huron County Enrichment Center Project as follows and as detailed in the attached Proposal Requests:

- 1) The change order includes the change in cost associated with PR 007R. Add \$8,500.00
- 2) The change order includes the change in cost associated with PR 008. Add \$6,582.55
- 3) The change order also includes the change in cost associated with PR 009. Add \$950.00
- 4) The change order includes the change in cost associated with PR 010. Deduct \$1,044.31
- 5) The change order includes the change in cost associated with PR 012. Add \$1,721.29
- 6) The change order includes the change in cost associated with PR 016. Add \$27,923.00

Total change in cost associated to Change Order #3 is \$44,632.53; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves Change Order #003 as submitted by Garmann-Miller & Associates, Inc. for Contractor, Classical Construction, LLC for the Huron County Enrichment Center Project as listed above and as attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Boose explained some of the requests:

#4 (PR 010), \$1,044.31, deduct is for the restroom that was taken out to make the kitchenette area bigger. He is still working on a bigger deduct. This is a combination that it was already framed in and Classical Construction had to reframe and had to do some changes to the flooring, electric and plumbing. They thought that all the fixtures were already ordered. If that's true Mr. Boose is going to make sure that the Commissioners get these fixtures if they cannot return them, and keep them for back-up.

#6 (PR 016), \$27,923.00, is the kitchen equipment the Board is adding and hook up.

#5 (PR 012), \$1,721.29, is the receptacle for the steamer.

#1 (PR 007R) was reduced from a \$16,000 request to a \$8,500.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**Change orders on file*

24-292

IN THE MATTER OF APPROVING AGREEMENT WITH GARMANN/MILLER & ASSOCIATES, INC. FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE CONCRETE AND STRUCTURAL REPAIR OF THE 12 & 16 EAST MAIN STREET BUILDINGS

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the COVID-19 pandemic; and

WHEREAS, the ARPA program appropriates funds to provide support to State, local, Tribal and Territory governments in responding to the impact of the COVID-19 pandemic; and

WHEREAS, Huron County has applied for and received ARPA funds from the U.S. Department of Treasury under the under the Coronavirus State and Local Fiscal Recovery Funds established by American Rescue Plan Act of 2021; and

WHEREAS, all funds received from the American Rescue Plan Act of 2021 shall be expended only to cover costs of the County consistent with the requirements of section 603(c)(1) of ARPA as described in H.R. 1319, and any applicable regulations and guidance only to cover expenses that:

- (1) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (2) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (3) for the provision of government services to the extent of the reduction in revenue of such county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency; or
- (4) to make necessary investments in water, sewer, or broadband infrastructure. and

WHEREAS, Pursuant to Resolution 23-048 the Board of Huron County Commissioners authorized an open solicitation of qualifications for professional architectural and engineering services for facility repair, renovation, replacement, energy conservation, sustainment, and construction projects in Huron County, Ohio; and

WHEREAS, Pursuant to Resolution 23-173 the Board received and qualified eleven professional architectural and engineering firms, with contracts to be awarded on a per project basis; and

WHEREAS, the Board of Huron County Commissioners has engaged McDonald Hopkins LLC for assistance in determining the eligibility of projects for the use of ARPA funding pursuant to the regulations promulgated for ARPA; and

WHEREAS, McDonald Hopkins LLC has reviewed the request and the relevant ARPA regulations and has determined that the use of ARPA funds received by the County may be used for the Downtown complex improvements to address structural support and water problems under the Revenue Loss Category, a copy of McDonald Hopkins LLC's opinion is attached hereto and expressly incorporated by reference herein; and

WHEREAS, the Board of Huron County Commissioners desire to enter into an agreement for architectural and engineering services with Garmann/Miller & Associates, Inc. for this project; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the Agreement with Garmann/Miller & Associates, Inc., in the amount of \$25,000.00, for professional architectural and engineering services for the development of bid drawings and specifications to bid the removal of the concrete sidewalk at the 12 & 16 East Main Street buildings and repair the structural damage below the concrete, fill in the openings with a masonry structural wall to support the existing building, backfill the basement area under the concrete sidewalk with compacted fill and repour the sidewalk to match existing. A copy of the agreement is attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Boose reported that there is more going on there, than what was originally thought to be only a door problem. These buildings will require architectural services. He stated these entrances will probably need to be closed during the construction. The doors will be temporarily fixed until the project can be started.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

** McDonald Hopkins LLC's opinion and Contract on file*

24-293

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE LANDFILL ACCOUNT #500

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the appropriation of moneys as follows:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	501	00280	500	\$30,000.00		501	00500	500	\$30,000.00
		Contract Services					Hospitalization		

and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the appropriate journal entry;

and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Boose stated this is one of the accounts that pay the employee’s health insurance from their fund instead of through the general fund. This is due to the addition of two employees.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

IN THE MATTER OF TRAVEL

Bruce Wilde moved to approve the following travel request this day. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

David Longo, Public Defender, to New Albany, OH for the State of Ohio Public Defender Summit on October 21, 2024 – October 23, 2024.

SIGNINGS - None

Mr. Boose stated that they received the Airport audit report and doesn’t understand why there are other departments listed in it. Mr. Ziembra asked the auditor and received the answer that it is due to the Airport being included in the financial statements of the County, the Auditor of State didn’t require a separate audit report. They supplied the section that included the airport portion and it just happened to have other sections on the same page.

Administrator/Clerk report

Ms. Ziembra stated that she has been working with GLCAP and Ms. Stebel on how they can streamline the CHIP and CDBG draws to eliminate the problems they had in the past. The current process is GLCAP enters the information into the State program and sends it here for the Commissioners’ approval. This has led to some discrepancy in the draw number because sometimes, the State changes the number during the time they are waiting for the Board’s approval. This also adds one to two weeks to the time the contractor is waiting for payment. Ms. Ziembra would like to eliminate the resolution and Commissioners approval

step in the process. This will hopefully eliminate the draw confusion with the State and speed up the payment process for the contractors. GLCAP will still process the draw and send it here for review. Ms. Stebel will review their request and confirm the information and need is correct. This will be a one to two-day process instead of a one to two-week process. We will have quarterly meetings to make sure all our records match and confirm the process is working out. Mr. Boose asked if Ms. Ziembra will approve the draws instead of the Commissioners. Ms. Ziembra stated yes, she is willing to approve the draws.

Bruce Wilde moved to approve the new CHIP and CDBG process and authorizes Ms. Ziembra to approve the draws. Harry Brady seconded the motion.

****Discussion:*** Mr. Brady stated as a former carpenter, he would like to thank Ms. Ziembra for thinking of this and speeding up the payment process. The contractors will appreciate it. Especially small businesses that cannot bid these projects because of the payment delay. Ms. Ziembra said she is going to set up another meeting with GLCAP again to make sure everyone is aware of what the new process is going to be. They will all review the new checklist in this meeting.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

Ms. Ziembra stated the Auditor submitted a letter to the Board to begin preparing for the interim budget and determining the carry-over numbers for the budget commission. Ms. Ziembra has been working on this and comparing it to the Commissioners 2024 proposed projects. Ms. Ziembra asked when the Board wants to address this. Mr. Boose asked if it could wait until next Thursday. Ms. Ziembra stated that the letter doesn't give a deadline, so that should be fine.

Mr. Boose stated the Board has asked the Auditor and Treasurer to come in, to address property taxes. Mr. Tkach asked for more information on what the Board wanted. Mr. Boose asked Ms. Ziembra to let him know that, due to the fact that property taxes are going up, they want to know what options the Commissioners have to reduce the amount of property taxes coming into the general fund only. Is there any type of credit they could consider to offset the increase, this includes inside or outside millage? Mr. Boose said one of the things he pointed out to Mr. Tkach is the rate he sent out is the evaluation rate. Mr. Boose said there are two rates that are important in property tax; one is the evaluation rate and the second one is the effective rate. Mr. Brady and Mr. Wilde agreed. He said the effective rate has not been decided yet because it cannot be until the state approves it. Mr. Wilde added, also it cannot be decided until after the election. Mr. Boose pointed out just because the evaluation rate goes up, it does not mean it will be the same percentage of what a constituent's taxes will go up. He asked Mr. Wilde and Mr. Brady if they agree and have any other questions or information they want Mr. Tkach to prepare. They agreed with what has been asked.

At 10:03 a.m. Bruce Wilde moved to Enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. ORC 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest and ORC 121.22 (G) (4) preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Harry Brady seconded the motion.

****Discussion:*** Mr. Boose would like to invite commissioner candidate, Brad Mesenburg, to attend the executive sessions.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

At 11:40 a.m. Commissioner Wilde left the meeting to attend a previously scheduled Huron County Growth Partnership meeting.

At 12:13 p.m. Harry Brady moved to End Executive Session ORC 121.22 (G)(1), (G)(2), and (G)(4). Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

REGULAR SESSION

TUESDAY

SEPTEMBER 10, 2024

*Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde*

At 12:15 p.m. Harry Brady moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on September 10, 2024.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:15 p.m.

Signatures on File