

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Brad Mesenburg, commissioner candidate; Tom Dunlap, commissioner candidate; Shylee Greszler, Norwalk Ohio News.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the October 3, 2024 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the October 3, 2024 meeting(s) and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

24-320

**IN THE MATTER OF APPROVING AND ACCEPTING THE VICTIMS OF CRIME ACT (VOCA) GRANT AWARD FOR 2025 AND COMMITTING A MATCH; AND THE APPROVAL AND ACCEPTANCE OF THE STATE VICTIMS ASSISTANCE ACT (SVAA) GRANT AWARD FOR 2025**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Huron County Prosecutor’s office prepared and submitted an application for the 2025 VOCA and SVAA Grants; and

**WHEREAS**, the Huron County Prosecutor’s office has been awarded the grants and is requesting a grant match in the amount of \$14,351.45 for the VOCA grant; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves and accepts the 2025 VOCA and SVAA grant awards and commits a match in the amount of \$14,351.45 for the VOCA grant, as attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

*\*On file*

24-321

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE TRANSFER OUT FUND #099 TO THE VOCA GRANT FUND-A # 183**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, Resolution 24-320 committed funds to the VOCA Grant in the amount of \$14,351.45; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from Transfer Out Fund #099-00600-001 in the amount of \$14,351.45 to the VOCA Grant Fund-A #183-10300-183; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the journal entry to the account; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the

Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

**At 9:15 a.m. Public comment - None**

**At 9:16 a.m. County Project Updates:**

**Joel Riedy, Network Director/IT.**

**Data Center.** The replacement hard drive delivery has been pushed back to 10/23. HP is citing material shortages.

**Downtown.** There continues to be issues with the phone system downtown. They are running right now on the backup and working with Forerunner, the support company, who is trying get parts for the primary. Their contract pays for the parts, if there are parts available to fix it. Also, if no parts are available they would have to replace the phone server at their expense, this is part of their contract. It is fully functional at the moment, just slightly impaired. Mr. Brady asked if the reason for this is just age or someone abusing the system? Mr. Riedy replied it is definitely the age, the phone is not like systems one had in the 80's and 90's. They are computers that are on 24/7, 365 days a year. Mr. Riedy said long-term he is looking at a full system replacement. He said right now the way the county is set up, there is a phone server in every building. However, now there is a network that talks across all the buildings. Having this network will allow the commissioners to do a full redesign, which would cut the number of phone servers from seven to two or three. Mr. Brady asked if Mr. Riedy if he moving forward with the new technology. Mr. Riedy stated yes, he just spoke with Mr. Strickler recently because he has drafted an RFP and Mr. Strickler is reviewing it for him. There are funds available this year if this process can be done in time.

**Enrichment Center.** The PR (proposal request) for speaker wiring has not been received. Mr. Boose said they actually did get the PR for the speaker wiring, however, Mr. Riedy told them it was too high and to re-evaluate. Mr. Boose commented he did not want everyone to be confused by the fact there are two quotes. One is for hardware wiring, and one is for equipment. Mr. Riedy said they need to order the equipment very soon. Mr. Boose said when the original bid went out the alternative was \$50,000 for IT equipment. At that time the commissioners thought they could do it cheaper. In the meantime, they have upgraded the system. He said in upgrading the system the cost is a bit more than \$50,000. Mr. Riedy needs approval for the equipment in the amount of \$14,419.93. Mr. Boose said before they can do a motion, they need to figure out where the best place is for that money to come from, because it was pulled out of the project originally. He said there are two alternatives, they can find a place to pay it out of or the commissioners can pay it out of contingencies. There is approximately \$66,000 left in contingencies. Ms. Ziemba did speak with Ms. Holtzapple yesterday, who said the commissioners could purchase the speakers as part of the project through Classical or they can check with ARPA Funding to see if the county can purchase the speakers. The commissioners may be able to get reimbursed if there is any contingency money left. Mr. Boose stated he does not want this to have anything to do with ARPA. He said the other source could be general fund. Mr. Boose asked Mr. Riedy if method of payment made a difference as far as the warranty. Mr. Riedy said it would be in the commissioners favor if they purchase it directly through them since the Huron County IT Department is going to be supporting the system in the foreseeable future. Mr. Boose would like to do it through 099 – transfer out if they have the money in there, which he thinks they should. If not, it will come out of contingencies. Mr. Ziemba will review using general fund money for the Senior Center, which will be put in the IT account.

***Bruce Wilde move to pay for the speaker equipment for the Senior Center utilizing general fund dollars, either transferring from transfer out or contingencies, to be purchased from Pro Acoustics in the amount of \$14,419.93. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde***

***\*Discussion:*** Ms. Ziemba stated that Mr. Riedy needs to make a list of all the equipment that is being purchased for insurance purposes. She asked Mr. Riedy to get with Ms. Hozalski to find out what she needs in order to have these items covered. Mr. Boose suggested Mr. Strickler obtain a good description from

Mr. Riedy as to the equipment the commissioners purchased and add it to the lease agreement. This equipment would stay should the lessee vacate. Ms. Ziemba asked who the responsible party will be for repairs of equipment that has been purchased by the Commissioners. It would be nice to have everything detailed in the lease so that all parties understand their responsibilities up front. Mr. Boose said this will be a decision for the commissioners at that time. Mr. Boose is very adamant that this not be included in the lease and that it be decided as the need comes up. Mr. Brady agreed with Mr. Boose due to the fact the warranty is three years and after this time, it should be the decision of the future Board. However, there is no reason to put the warranty information in the lease agreement. Mr. Welch asked if the kitchen equipment needs to be insured. Ms. Ziemba said anything purchased with ARPA or county dollars must be insured.

**Steve Minor, Buildings & Grounds Supervisor and Pete Welch, Director of Operations.**

**180 Milan Ave.**

Elevator is complete and operating.

Painting is finished.

Flooring in the north and south stairwell is underway. The remainder of the building will continue after the election is over. Possibly over Christmas break.

**Huron County Office Building.**

The threshold for the front door is installed.

Painting was done over the weekend. Ms. Tkach went over the area with the painter yesterday (10/16).

Lighting is expected to be completed over Veteran's Day Weekend.

Mr. Minor received two of four quotes to fix/remodel the back-entrance drive-through and vestibule because the drive-through roof leaks. This would include the dry wall, flooring, lighting and doors. However, the roof needs to be done first. He hopes to have the other two quotes by the end of this week so that they can decide and move forward.

**22 East Main Street**

Mr. Minor said it was brought up previously about the vinyl and the entrance way. He has contacted Hills and it a matter of scheduling now. He has had conversation with the occupants and knows they have a play coming. He is trying to get this done before the play starts.

Waiting on scheduling for the front door floor replacement.

Air Force One is currently installing the new gas heat pumps. The gas lines were installed Tuesday and Wednesday. The new gas meter is already in.

**Huron County Courthouse**

Magistrate's Courtroom awarded to Firelands Electric and waiting for delivery. Tentative date would be Veteran's Day weekend or possibly Thanksgiving weekend.

**306 South Norwalk Road**

The first door on the shipping dock is done. The chiller and boiler are installed. The boiler is set to go on at a certain temperature. Mr. Boose asked if there is heat in the building. Mr. Minor said there is minimal heat in the building. He spoke to both sides of the building. Mr. Welch said it should have kicked on last night and it did not. Wadsworth is here looking at it right now.

**305 Shady Lane – BMV/Title Office**

Mr. Minor said the new sliding door has been ordered. He is still waiting for an install date.

**JFS**

Mr. Minor is still coordinating schedule for carpet installation.

Mr. Boose started a discussion about final payment on the elevator. He said he is confused as to an email Ms. Ziemba sent out about final payment to elevator company. Mr. Strickler said he was confused also. Mr. Welch said Garmann Miller has not approved final payment for the commissioners to pay yet. Mr. Brady said he did not see any deductions. Ms. Ziemba said the grant must be completed by the state deadline of October 31, 2024. Mr. Welch asked if the commissioners are going to punish them with assessing the liquidation damages for the days the elevator went over the completion date. Mr. Strickler said they must calculate \$200 per calendar day from the date of July 2<sup>nd</sup>, which is the date the elevator should have been completed, through the actual date of completion, and deduct it from the last payment. Mr. Welch will ask Garmann Miller to calculate the number of days the elevator went over completion date, times \$200, and deduct it from the last payment. Mr. Boose and Mr. Brady were concerned because they thought this was the last payment and the liquidation damages were not deducted. Ms. Ziemba pointed out there is still over \$30,000 in retainage that must be paid. They all agreed the liquidation damages can be taken out of the retainage as long as there is enough to cover it. Mr. Boose wants everything in writing. Garmann Miller needs to send a letter to SONA confirming they know and understand the commissioners

are deducting the liquidation damage fees and SONA needs to respond in writing to the letter confirming they have seen it. Ms. Ziemba read an email from Mr. Martens stating, "... *any close-out, final inspection papers, all remaining certified payroll reports from contractors, photos of completed project ... all invoices must be processed and paid by October 31, 2024. I have reiterated this to the contractor and the group numerous times through-out this past year and half.*"

Mr. Boose said he is going to move the date up because they will be canceling the meeting on October 29<sup>th</sup>. Therefore, it will need to be done by October 22, 2024. The commissioners need an answer from the architect today or tomorrow and they need to be prepared to pay for everything on Tuesday, October 22, 2024. Ms. Ziemba explained if he wants it on the claim schedule next Tuesday, Ms. Stebel would need to pay these bills today. Mr. Brady asked Mr. Strickler since it was added and written in the contract on July 2<sup>nd</sup> the \$200 liquidation damages started, there can be no disputing. The commissioners know the date the elevator started to be used by the public. The commissioners can calculate this cost and subtract this from whatever is still owed and process this payment. Mr. Strickler said the commissioners do not need to confirm anything, just say, here is your final payment. Mr. Boose still would like the architect to send a written letter to SONA saying they are making the last two payments in separate checks next Tuesday explaining the deduction and why. Ms. Ziemba mentioned technically the commissioners do not have payment number six from SONA yet. Mr. Brady asked Mr. Welch while in his meeting today with the architect, ask him to notify SONA they need to submit their last pay request today.

Mr. Welch noted in the lease development discussion for the Senior Center the commissioners will take care of the snow plowing, grass mowing, network and technical support. Mr. Beal said they will be removing snow on the sidewalks. He said Mr. Beal had on the commissioners on the list for major kitchen repairs. The commissioners confirmed they will not be doing any major kitchen repairs. On the list Mr. Beal confirmed he will do all the custodial work and maintain the landscaping. They are paying for their own paper and cleaning supplies. Mr. Brady said to add the Senior Center will be paying all of their own utilities.

Mr. Welch reminded everyone they have the bid opening for the downtown re-roof structure at 10:30 a.m. in meeting room D.

Mr. Welch does have a number of backup ARPA projects depending on where the cost come in today. He has nine on his list that amount close to \$300,000.

24-322

#### **IN THE MATTER OF APPROVING THE THIRD AMENDMENT TO LEASE WITH NORWALK ARTS CENTER, LLC**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Huron County Board of Commissioners and Norwalk Arts Center, LLC, an Ohio not-for-profit corporation have previously entered into an agreement (October 15, 2019, Resolution 19-303) to lease a portion of the building located at 22 East Main St, Norwalk, Ohio 44857; and

**WHEREAS**, the term of the Lease expires on December 31, 2024 and Norwalk Arts Center, LLC has requested an extension through March 31, 2025; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve the Third Amendment to Lease with Norwalk Arts Center, LLC, extending the term of the Lease until March 31, 2025, as attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Abstain – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

\*On file

24-323

**IN THE MATTER OF APPROVING THE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE HURON COUNTY ADMINISTRATION BUILDING ELEVATOR MODERNIZATION PROJECT**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Huron County Board of Commissioners entered into Contract with Sona Construction, LLC for the Huron County Administration Building Elevator Modernization Project on June 20, 2023, Resolution 23-215; and subsequently approved Change Order #001 on July 16, 2024, Resolution 24-241; and

**WHEREAS**, Garmann Miller & Associates, Inc. (Architect) has reviewed and found the Project to be substantially complete and have issued a Certificate of Substantial Completion for review and approval by the Board; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the Certificate of Substantial Completion for the work performed by Sona Construction, LLC for the Huron County Administration Building Elevator Modernization Project as attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

*\*On file*

24-324

**IN THE MATTER OF APPROVING CHANGE ORDER #004 WITH CLASSICAL CONSTRUCTION, LLC FOR THE HURON COUNTY ENRICHMENT CENTER PROJECT**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, Garmann-Miller & Associates, Inc., (Architect) recommends a change order for the Huron County Enrichment Center Project as follows and as detailed in the attached Proposal Requests:

- 1) The change order includes the change in cost associated with PR 003R. Add \$480.61
- 2) The change order includes the change in cost associated with PR 011. Add \$9,665.00
- 3) The change order also includes the change in cost associated with PR 013. Add \$1,074.58
- 4) The change order includes the change in cost associated with PR 014. Add \$731.00
- 5) The change order includes the change in cost associated with PR 017. Add \$22,259.00

Total change in cost associated to Change Order #4 is \$34,210.19; and

**WHEREAS**, the Architect recommends the Contract Time be increased by eighty (80) days making the new date of Substantial Completion December 20, 2024; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves Change Order #004 as submitted by Garmann Miller & Associates, Inc. for Contractor, Classical Construction, LLC for the Huron County Enrichment Center Project as listed above and as attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Boose asked they quickly go over each change order. Mr. Welch said PR 011 is attic storage insulation. Ms. Ziemba said PR 003R is wall pockets for doors. PR 013 is additional lighting in the entry area. PR 014 is relocating a fire hydrant outside. PR 017 is wiring preparation for backup power for a generator. Ms. Ziemba said the architect held PR 015 which is for the monument sign and PR 018 which is for wiring for video equipment. They are awaiting additional documentation to justify the amounts.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

#### **IN THE MATTER OF TRAVEL**

Bruce Wilde moved to approve the following travel request this day. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

Jan Tkach, Recorder, to Columbus, OH, for ORA Winter Conference on November 19 – 22, 2024.

#### **SIGNINGS - None**

#### **OLD BUSINESS/NEW BUSINESS**

##### **Administrator/Clerk report**

Jessica Walsh, Apex Clean Energy is scheduled for an update on the Windfarm project on Tuesday, October 22<sup>nd</sup> at 9:15 a.m.

##### **Commissioner Boose report**

Creative Financing Round Table meeting in Sandusky County is Friday. He has RSVP'd; however, he will be leaving in three months and this is all about the Port Authorities and he highly recommends someone else also attend besides himself. Mr. Wilde confirmed he also registered for the meeting.

Mr. Boose asked the progress of the NCAT lease. Mr. Brady said it is being readjusted and resent.

He asked Ms. Ziemba if she saw the notice he received that Ms. Bartle and Mr. Dolce terms expire November 30<sup>th</sup>, 2024 for the Huron County Public Defender Commissioner. They are interested in serving additional four-year terms. He does recommend this and Ms. Ziemba said she will start the paperwork.

##### **Assistant Prosecutor Report**

Mr. Strickler said the commissioners now have another settlement in the Opioid lawsuit, they are now a part of the Kroger settlement. He has been having problems receiving emails from the State and he contacted them, however apparently it was not fixed. Mr. Lancione contacted him yesterday asking why he did not respond. Mr. Strickler explained he never received the emails. Mr. Lancione forwarded the email and Mr. Strickler responded. The Kroger's settlement is for twelve years; however, he has no time-line as to when the first payment will be received. He is assuming sometime in 2025. Mr. Boose suggested the new commissioners at the beginning of the year review the local county money and have a discussion with local county people who could have a need for some of this money. It is back to a significant amount again. It will just sit there until the Board goes out and ask for requests.

Mr. Boose added that there was a OneOhio meeting last week for the state. The state was supposed to approve and pass the Board's grants they asked for. However, he has not been informed that the state has done this.

##### **Commissioner Wilde Report**

Mr. Wilde stated he forwarded an email to the commissioners that he received from SafeBuilt about using remote video inspections. He said everyone is in favor. He will email SafeBuilt back and let them know. Clients will have the option to OPT out. Mr. Boose asked Mr. Wilde to be sure to inform SafeBuilt the commissioners approve of testing it as the pilot-test program only at this time.

**REGULAR SESSION**

**THURSDAY**

**OCTOBER 17, 2024**

**At 10:25 a.m.** Bruce Wilde moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on October 17, 2024.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:25 a.m.

Signatures on File