

WHEREAS, the Board of Huron County Commissioners desires to transfer funds into the Benefits Reserve Fund #157 in preparation for the year that includes 27 pays and for unbudgeted large benefit payments;
and

WHEREAS, the Board of Huron County Commissioners desires to transfer funds into the Permanent Improvement Fund #310 for capital projects;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys as follows:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	099	00600	001	\$1,375,444.00		036	00177	001	\$178,340.00
		Transfer Out					Jail Medical		
						157	10500	157	\$200,000.00
							Benefits Reserve Fund		
						310	10500	310	\$600,000.00
							Permanent Improvement		
						315	10500	315	\$397,104.00
							Jail Perm Improvement		

and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the journal entry to the account;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-311

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE 9-1-1 & COUNTYWIDE COMMUNICATION FUND #193

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for appropriation adjustment;
and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the appropriation of moneys as follows:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	193	00250	193	\$100,000.00		193	00200	193	\$100,000.00
		Radio Equipment					Equipment		

and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the appropriate journal entry;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Ms. Ziemba explained this is due to the Huntington Payment of \$500,000 that they were not aware of, which had to be paid. There was not enough money in the Radio Equipment line so they paid

it out the normal Equipment Line. They needed to transfer this to the normal Equipment line so that they can make their purchases from the correct account line. Mr. Boose thanked Ms. Ziemba for correcting this because it makes the purchases come out the right accounts. In the future, this is very important.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-312

IN THE MATTER OF HIRING AN EXECUTIVE ASSISTANT FOR THE HURON COUNTY COMMISSIONERS’ OFFICE

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the position of Executive Assistant was posted and advertised and interviews have been conducted; and

WHEREAS, Mia Phillips has been determined through the selection and interview process to be the most qualified person for this position; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby appoints Mia Phillips to the position of Executive Assistant for the Huron County Commissioners’ office effective October 7, 2024, as a full-time unclassified employee at the rate of \$21.00 per hour pursuant to successful pre-employment background checks; and further

BE IT RESOLVED, that Ms. Phillips shall serve a 180 calendar-day probationary period in accordance with the terms and conditions outlined in the Huron County Personnel Policy Manual and after a positive evaluation will receive a one dollar (\$1.00) increase per hour; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

IN THE MATTER OF TRAVEL

Bruce Wilde moved to approve the following travel request this day. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

Commissioner Harry Brady to Columbus, OH for CCAOSC Energy Program Committee on October 16, 2024

Treasurer, Megan Bursley, to Columbus, OH for 2024 CTAO Fall Conference on November 12–14, 2024.

Mr. Boose stated his CCAO board meeting will be moved up one week in November. He asked Ms. Ziemba if he needed to cancel the previous request and create a new one. Ms. Ziemba said it will be fine to just update the existing request.

SIGNINGS

Ms. Ziemba stated EMA received a grant to update the County Hazard Mitigation Plan. The State would like the Board to designate an agent to sign the grant documents on their behalf. The State meets with the agent to explain the requirements of the grant and signs at that time.

Bruce Wilde moved to approve the Designation of Applicant’s Agent/Resolution (FEMA Form 90-83) document listing Arthur Mead as the Applicant’s Agent. Harry Brady seconded the motion. The roll

REGULAR SESSION

THURSDAY

OCTOBER 3, 2024

being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

DESIGNATION OF APPLICANT’S AGENT

RESOLUTION

BE IT RESOLVED BY BOARD OF COMMISSIONERS OF _____ HURON COUNTY
(Governing Body) (Public Entity)

THAT ARTHUR MEAD _____, EMA DIRECTOR
(Name of Incumbent) (Official Position)

is hereby authorized to execute for and in behalf of BOARD OF HURON COUNTY

COMMISSIONERS _____, a public entity established under the laws of the State of Ohio

this application and to file it in the appropriate State office for the purpose of obtaining certain Federal financial assistance under the Disaster Relief Act (Public Law 288, 23rd Congress) or otherwise available from the President’s Disaster Relief Fund.

THAT HURON COUNTY _____, a public entity established under the laws of the State of Ohio _____, hereby authorized its agent to provide to the State and to the Federal Emergency Management Agency (FEMA) for all matters pertaining to such Federal disaster assistance the assurances and agreements as listed in the Grant Agreement.

Passed and approved this 3rd day of OCTOBER, 2024 . _____

(Name and Title)

(Name and Title)

(Name and Title)

CERTIFICATION

I, Vickie Ziemba _____, duly appointed and Administrator/Clerk _____
of _____ (Title)

the Commissioners, _____ do hereby certify that the above is a true and correct copy of a

resolution passed and approved by the Board of Commissioners of _____ Huron County
(Governing Body) (Public Entity)

on the 3rd _____ day of _____, 2024 .

Date: 10/3/24 _____

Administrator/Clerk _____
(Official Position)

(Signature)

*Name of Incumbent need not be provided in those cases where the governing body of the public entity desires to authorize any incumbent of the designated official position to represent it.

FEMA Form 90-83, MAR 81

Administrator/Clerk report

CACEHR Board member Pastor Wayne Chasney has resigned, leaving a vacancy. Ms. Ziemba asked the Board to think of anyone that may be interested in serving on the board.

Ms. Ziemba reminded the Board they received an email she read from Mr. Mead and it needs a Board decision: “We are not sure how bad or what is going on at this point with the towers. We know that at least two hops are out of alignment and need to be brought back into spec. Also, not sure if anything has been damaged until the climbers can get up there and put eyes on the situation. CCI (Cleveland Communications) is thinking between 5k and 10k depending on what they find once they get up there.

Pictures will be taken and we will have data to back up what we are correcting. Do we have the permission to move forward with this fix?" Mr. Boose stated yes, they should move forward with the climb and repair, but he would not like them to file this as an insurance claim, unless there is major damage and cost. Commissioner Wilde and Commissioner Brady are in agreement.

Ms. Ziemba stated the Board received an email from Mr. Sparks, Airport Board, regarding the potential ARPA airport drainage project, \$73,650. Ms. Ziemba said it does not need to go out to bid because it did not reach \$75,000 however, it must be more than one quote, at least three are needed. Mr. Strickler agreed. Ms. Gordon has supplied the initial eligibility letter. According to the letter, since this would be under the more stringent category of ARPA there are additional requirements. Someone must be appointed to make sure the project does meet the criteria. Ms. Ziemba will send the Board the eligibility letter to review. She said because it is over the \$10 million allotment there is more justification needed such as, does it fit the category and why. She can send a copy of the eligibility letter to Mr. Sparks to review.

Mr. Brady asked if the land has been transferred; and does the County actually own the land yet? Mr. Strickler stated an agreement was completed, however, he was not seen a deed yet. He will need to check. Mr. Sparks is willing to come before the Board to discuss further. The Board would like him scheduled.

At 9:30 a.m. County Project updates.

Joel Riedy, Network Director:

Broadband

Mr. Riedy said the project is going very well. He said several members around the county have been signing up and all the reports are favorable. Mr. Boose asked if any payments were left for that projects. Mr. Riedy said yes, the labor charges, equipment and licenses are paid in full. NCW is very optimistic to have all tower work completed this month. Micro pops (booster) locations still need to be determined.

Note that the boosters are not in place yet, so there will be some coverage gaps until all equipment is placed.

Mr. Brady asked for an update on Broadband office at the state level. Mr. Riedy said he did receive an update. There seems to still be a mix-up with the pole permits. The Broadband office is now requesting the specific pole holders who are now holding up the process. This is information they need to get from Spectrum who still have not responded. Pole holders can completely deny the permits and then the project must be re-engineered and routed.

IT

The second controller for the data center is not currently operational. The wrong hard drives were sent, and are currently being exchanged for the proper drives. The expected arrival of the drives is 10/10/24.

IT has applied for grant funds for major cyber security enhancements, we are hoping to hear back from the state by December.

Senior Enrichment Center

IT has worked with a vendor to get equipment recommendations and a quote for the audio system for the Senior Enrichment Center. Mr. Riedy said in the first quote will be for all the hardware that runs the sound system. The second will be a PR (proposal request) that they are going to receive from Garmann Miller, which will include the changes to the wiring for the sound system in ceiling. It will now be an ethernet system, instead of a two-wired analog system. This will also include the cost of someone installing the Ncn speakers in the ceiling for our IT. Mr. Boose confirmed this will create two change orders. Mr. Riedy said once the hardware is installed, IT will configure the software.

Pete Welch, Director of Operations:

Administration Building Elevator

Mr. Welch said the elevator is not getting inspected this Friday. The State has changed it to Tuesday of next week. He said TK said they will have people on-site Monday and Tuesday to make sure it passes.

Senior Enrichment Center

Mr. Welch confirmed any contingency money not spent, the Board will receive back. Classical, the contractor has asked for an extension. He said right now they are planning to be done by December 24th. 2024. They actually are trying to move it up to December 19th because it is the last day the Commissioners meet. Mr. Welch thinks they would like something in writing from the Commissioners to confirm the dates, so that there is no misunderstanding and/or liquidation fee that might be applied if they are not done by December 19th, 2024. Mr. Boose said that Mr. Baucher will be sending a change order for zero dollars, that will move the estimated completion date to the middle of December. Mr. Brady asked what is the reasoning for the end of year completion date change. Mr. Welch said the main reason is the enormous wait on the customized electrical panel which is hopefully still being delivered at the end of this month.

Back-up Projects for ARPA Funding:

Wheelchair lift on south-side of Administration Building. Mr. Welch said he has had two contractors look at the project however, he has received no quotes. He said he called both yesterday and was told they are still working on the quotes. Merrett is committed to doing the one downtown this year yet.

Sealing the BMV tile driveway. Mr. Welch said he will be able to put it into contract this year. But sealing cannot be completed till after the construction is done. The sealing will be done in the Spring. It will be in contract for ARPA by end of year. He does have one quote at this time.

Downtown Floor Replacement on the east side of the office building. Mr. Welch said this is the location where the way it is constructed now, there is condensation around the boilers and if too much condensation, it shuts them down. Wadsworth and AirForce One are going to quote this job. He said AirForce One has come up with a creative design that he thinks should work.

Administration Building new epoxy flooring. The work being done now in stairwells and hallways is in contract and committed. The back-up projects would be North Point, OSU Extension and Board of Elections. Ms. Ziemba said she thinks the BOE hallway is also included.

Tuck Pointing Downtown at the Court House and Office Building. Mr. Welch met with a contractor Mr. Brady recommended, Koontz Restoration. Also Tuck-Pointing America is going to come take a look at the project. Mr. Welch said Matt from Koontz said the Courthouse is in pretty good shape. Matt said he could bring a guy up for a couple of weeks and get everything done that needs to be done. The office building is a little different. Mr. Welch said they would be over the \$75,000 if the commissioners were to do the entire facility. He is going to get the quote for how much of the project can be done for up to \$75,000. Mr. Boose asked if any of this work included the Treasurer's Office. Mr. Welch said no, tuck pointing is strictly for the office building.

Replace air handlers at 306 Norwalk Road. Mr. Welch said this project could cost \$200,000. He said the air handlers are not part of HVAC.

Mr. Welch did review the NCAT Lease and sent his comments to everyone. Mr. Strickler said he did review the email, he agrees with Mr. Welch and will be doing some alterations. Mr. Boose agreed. Mr. Brady said he read the comments and the issue with the restrooms, just so everyone is on the same page, those common area restrooms are predominately used by Fireman's Local. Ms. Habig said that 30-40 people come in and out every day and use these restrooms. Discussion was had about these restrooms. Mr. Boose asked who is maintaining the restrooms now. Mr. Strickler said he thought in the Fireman's Lease, it says they are supposed to maintain them. Mr. Welch said the commissioners are not to maintain them. No one knew for sure. Mr. Strickler is going to check the Fireman's Local lease. Mr. Boose said be careful how they word this. He said if Fireland's Local leaves, will the commissioners have to start maintaining the common restrooms. Mr. Strickler said he could write the provision that they are only responsible for cleaning the restrooms and supplying the paper products when they are tenants in the building. Mr. Brady said he spoke to Mr. Beal about the room across the hall that Senior Express was offered. Mr. Beal said they may not take it. Ms. Habig told Mr. Brady if Senior Express is not going to move into the room across the hall, which is vacate at this time, she would like to have that room for their drivers. This room has a unisex restroom in it. If NCAT can have this room they will clean and supply it because they would be the only ones using it. Mr. Strickler said they need to get an answer from Mr. Beal about Senior Express. He said he can make an addendum to the lease if need be. Mr. Boose said they need to get moving on this because they are running out of time. Mr. Welch said the FOB thing is very important because the commissioners gave them a set and they keep asking for more. Mr. Strickler said how many do they have. Mr. Welch said Mr. Minor will know the answer to this.

At 10:00 a.m. Bruce Wilde moved to Enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual and ORC 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

At 11:41 a.m. Bruce Wilde moved to End Executive Sessions ORC 121.22 (G)(1) and (G)(2). Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Harry Brady

Aye – Bruce Wilde

**No action taken in Executive Sessions*

OLD BUSINESS / NEW BUSINESS

Assistant Prosecutor report - None

Commissioner Boose report

Firelands Forward meeting yesterday. Mr. Boose stated they are talking about how they will be moving forward. He believes this is a good time for him to resign from the position and find a new board member for the position, so that they are there for the beginning of the planning. As a reminder, the Commissioners can only recommend a replacement to Firelands Forward. It is their decision whether to appoint a commissioner. Mr. Brady would like to ask the incoming commissioners if they would be interested. Mr. Boose will speak with them.

Senior Enrichment Center construction meeting. Mr. Boose said they are moving forward and it was a very good meeting. He mentioned as Mr. Welch mentioned today the completion date discussion, and Mr. Riedy's audio discussion. Mr. Welch confirmed the parking lot will be done next week. Mr. Boose said even though they've moved the date back, they are working hard and moving forward. Mr. Welch stated the lawn will be going in, in about two to three weeks. After the construction meeting, Mr. Boose, Mr. Welch, Mr. Minor and Mr. Riedy met with Mr. Beal to discuss the move. Mr. Boose said the construction company does not want anything in the building until the commissioners have the punch list. Mr. Boose said all the furniture in the building will be purchased by Senior Enrichment Services. He said the kitchen equipment the commissioners purchased will need to be insured with the building insurance because they paid for it. The commissioners need to speak with CORSA about the building insurance, the other items that must be included, and when it will begin. Mr. Boose said Senior Enrichment Services will be doing the move. The commissioners will have no responsibility for the move. There is one large piece of kitchen equipment that needs to be moved over. Mr. Welch confirmed it is part of the building contract to move it. Mr. Boose said they discussed interior building maintenance which will be 100% the responsibility of Senior Enrichment Center. This includes sidewalk snow removal. Senior Enrichment Center will supply all their own cleaning supplies and cleaning services. Mr. Welch asked Mr. Boose if the commissioners are going to have a lease with Senior Enrichment Center. Mr. Boose said the commissioners will create a Memorandum of Understanding so that everything is in writing. He said the commissioners are going to agree to mow the lawn and snow removal from the parking lot and the driveway. Mr. Boose stated he does not want to purchase any more equipment or hire more employees to do the commissioners part of this, which is mowing the lawn. They will not be reimbursed. The commissioners will not charge the Senior Enrichment Center rent now, however they will pay all utilities (water, sewer, electric, gas). This all needs to be part of the Memorandum of Understanding. Mr. Strickler questioned calling this a Memorandum of Understanding, he feels it should be a lease agreement. Mr. Welch asked Mr. Boose to confirm if they are allowed to use our HVAC person to evaluate issues. Mr. Boose said they have offered that the Senior Enrichment Center can consult the commissioners' HVAC person and continue to use the commissioners' IT department. Mr. Brady agrees with this decision because the commissioners are the building owners and installed the systems. Mr. Strickler said the commissioners should have control over everything mechanical, it is their building and at the end of the day they are responsible. He knows the commissioners just said they will be responsible for the interior maintenance. However, Mr. Strickler thinks major system maintenance the commissioners should be responsible for because it is the commissioners' building. Mr. Welch brought up, doing it this way, he will not give them access to building automation codes. Mr. Brady noted in most leases, the major systems of the building are the lessor's responsibility. Mr. Strickler confirmed there will be a lease agreement, not MOU. He asked what the commissioners want to do for a term. He suggested five years with another five year extension. Mr. Boose asked what was the longest they could make it. Ms. Ziemba thought it was twenty years. Mr. Strickler said he thought it was forty, he will research. Mr. Boose said he would like to do longest possible. Mr. Strickler said he will put something together and send it to everyone to review and give comments.

Mr. Welch said they had to pre-bid meeting for the Huron County Downtown Office Complex Reroof and Structural Work. He said three maybe four roofing contractors showed up and one excavating contractor. Mr. Brady asked if the meeting was mandatory. Mr. Welch said no, they will know more by how many pick up plans. The bid opens October 17th, there is a Board meeting on this day also.

Commissioner Wilde report

Mr. Wilde will be attending TAC meeting today at 1:00 p.m.

Family Dependency Court today at 2:30 p.m.

Board of Revisions next Tuesday at 3:00 p.m.

He said all three commissioners attended the EHOVE levy meeting last night at the Norwalk Library. Mr. Wilde stated he appreciated everyone attending and showing their support.

Commissioner Brady report

Mr. Brady stated he will be setting up a meeting with Mr. Beal, Senior Enrichment Center, to ask if they will be pursuing space at 306 South Norwalk Rd. for their Senior Express. Mr. Brady asked if they do not want the space, is everyone in agreement to allow NCAT the use of the space for their driver's lounge. The Commissioners agreed this would be acceptable with no increase in rent. Once Mr. Brady speaks with Mr. Beal and knows his decision, he will notify Mr. Strickler. If they do not want the space for Senior Express, Mr. Strickler will add it to the lease since it has not been signed yet. Mr. Boose has concern about Mr. Beal's decision because they have a lot of vehicles, they may take up too much of the parking lot.

Ms. Ziembra asked if the Board will give the marriage and divorce filing fees to the domestic violence shelters in the area. She said the shelters had until October 1st to submit if they wanted to be included in the commissioners' decision. The commissioners received the same two, Safe Harbour and Miriam House Catholic Charities. She said in previous years it has been a 50/50 split. She said the applications are here and available for the Board to look at. The Board will review the applications.

At 12:22 p.m. Bruce Wilde moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on October 3, 2024.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:22 p.m.

Signatures on File