

**REGULAR SESSION**

**TUESDAY**

**DECEMBER 30, 2008**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Mike Adelman, Gary W. Bauer, Ralph A. Fegley.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the December 23, 2008 meeting(s) were presented to the Board. Ralph A. Fegley made the motion to waive the reading of the minutes of the December 23, 2008 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Ralph A. Fegley

08-481

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT:**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule C 08-51 and authorize the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Ralph A. Fegley seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Ralph A. Fegley

CLAIM SCHEDULE					Page: 1
Batch Number: 51	Date:	Reference:			
I hereby certify that there are sufficient funds in the Various Appropriation Codes to cover the payment of the following claims.					
<i>Ralph A. Fegley</i> Auditor					
We hereby approve for payment by the County Auditor the following vouchers as itemized below.					
<i>Mike Adelman</i>					
<i>Ralph A. Fegley</i>					
<i>Gary W. Bauer</i>					
County Commissioners					
Vendor	Amount	PO/Line	Warrant	Account	
001 GENERAL FUND					
001-007 BOARD OF REVISION					
MCGINNIS & ASSOCIATES INC	120.00	29203/1	000000	00475	
BD OF REVISION 0T901709-7					
001-007 BOARD OF REVISION	120.00	**	**	**	
001-018 CORONER					
LUCAS COUNTY CORONER	1,100.00	28705/1	000000	00525	
AUTOPSY - WILEY					
001-018 CORONER	1,100.00	**	**	**	
001-022 BLDG & G-M & OPERATT					
VERIZON NORTH	131.34		000000	00525	
PHONE SERVICE 419-668-8238					
VERIZON NORTH	105.31		000000	00525	
PHONE SERVICE 419-668-2090					
VERIZON NORTH	174.67		000000	00525	
PHONE SERVICE 419-668-5113					
VERIZON NORTH	278.79		000000	00525	
PHONE SERVICE ACCT#275505261130874808					
001-022 BLDG & G-M & OPERATT	690.11	**	**	**	
001 GENERAL FUND	1,910.11	**	**	**	
115 PUBLIC ASSISTANCE					
115-115 ADM. & OPERATION					

CLAIM SCHEDULE					Page: 2
Batch Number: 51	Date: 12/31/2008	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
FUELMAN	353.00	29113/1	000000	00475	
FUEL-ADMIN/PSS					
115-115 ADM. & OPERATION	353.00	**	**	**	
115-116 SOCIAL SERVICES					
FUELMAN	862.00	29114/1	000000	00475	
FUEL-PCSA					
115-116 SOCIAL SERVICES	862.00	**	**	**	
115 PUBLIC ASSISTANCE	1,215.00	**	**	**	
183 MUNICIPAL COURT ADV					
183-183 MUNICIPAL COURT ADV					
SHIPLEYS OFFICE SUPPLY INC	114.28	28810/1	000000	00175	
PAPER, PENS, PAPER CLIPS					
FIRELANDS FAS PRINT	129.00	28809/1	000000	00475	
ENVELOPES					
FIRST COMMUNICATIONS LLC	16.45	28809/1	000000	00475	
LONG DISTANCE SERVICE ACCT #1116683092					
DWIGHT TEACH	55.00	28809/1	000000	00475	
VOLUNTEER JACKET					
183-183 MUNICIPAL COURT ADV	314.73	**	**	**	
183 MUNICIPAL COURT ADV	314.73	**	**	**	
*** End of Report ***					

08-482

**IN THE MATTER OF REDUCING THE ESTIMATE OF RESOURCES FOR THOSE FUNDS NOT REACHING THE LEVEL OF REVENUE ORIGINALLY ESTIMATED IN THE FINAL BUDGET**

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Ralph A. Fegley moved the following resolution:

**WHEREAS**, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources reducing the estimate of resources for those funds not reaching the level of revenue they originally estimated in the final budget; and

**WHEREAS**, it is the desire of this Board of Huron County Commissioners to reduce these funds as attached hereto and incorporated herein; now therefore

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Auditor and the departments with revenue reduced; and further

**BE IT RESOLVED** the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley

- Attachment on file Commissioners' office & Auditor's office.

08-483

**IN THE MATTER OF APPROVING PUBLIC OFFICIALS BOND FOR JOSEPH KOVACH,  
HURON COUNTY ENGINEER**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, pursuant to Ohio Revised Code section 317.02 the Board of County Commissioners is required to fix the amount of the bond for the Engineer and approve the bonding company before the Engineer may discharge the duties of the office; and

**WHEREAS**, Joseph Kovach has been elected to the office of Engineer for a four (4) year term commencing January 2, 2009; now therefore

**BE IT RESOLVED**, that Board of Huron County Commissioners does hereby fix the amount of the bond for the above named Public Official to be \$10,000.00 and hereby approves the bonding company and the bond, as attached hereto; and further

**BE IT RESOLVED**, that the clerk is directed to certify a copy of this resolution to the County Treasurer to be kept with the bond of the Engineer; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Ralph A. Fegley seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley

- Bond on file Treasurer's office.

**IN THE MATTER OF APPROVING PUBLIC OFFICIALS BOND FOR DR. JEFFREY HARWOOD, HURON COUNTY CORONER**

Ralph A. Fegley moved the adoption of the following resolution:

**WHEREAS**, pursuant to Ohio Revised Code section 313.03 the Board of County Commissioners is required to fix the amount of the bond for the Coroner and approve the bonding company before the Coroner may discharge the duties of the office; and

**WHEREAS**, Dr. Jeffrey Harwood has been elected to the office of Coroner for a four (4) year term commencing January 7, 2009; now therefore

**BE IT RESOLVED**, that Board of Huron County Commissioners does hereby fix the amount of the bond for the above named Public Official to be \$5,000.00 and hereby approves the bonding company and the bond, as attached hereto; and further

**BE IT RESOLVED**, that the clerk is directed to certify a copy of this resolution to the County Auditor to be kept with the bond of the Coroner; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley

- Bond on file Auditor's office.

08-485

**IN THE MATTER OF APPROVAL OF THE REVISED COMPENSATION PRACTICES AND PROCEDURES FOR NON-BARGAINING EMPLOYEES FOR THE HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, House Bill No. 187 made changes to ORC 124 and these changes required this Board of Huron County Commissioners to revise the Compensation Practices and Procedures for Non-Bargaining Employees of the Huron County Department of Job and Family Services; and

**WHEREAS**, the Board of Huron County Commissioners adopted compensation practices and procedures for Non-Bargaining Unit employees effective October 25, 1995 by Resolution 95-545; and

**WHEREAS** Non-Bargaining Unit Employees fall within the scope of Section 124.14(e)(1); now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby authorize:

- 1) Updated Job Classifications for Huron County Department of Job and Family Services in compliance with Ohio Revised Code 124.271 effective 7/1/07 and OAC123:1-7-27, effective 7/1/00
- 2) To change the Administrative Assistant classification from Pay Grade 17 to Pay Grade 23 effective 01-01-09
- 3) Insert language in Non-Exempt/Non-Bargaining Administrative Employees, Section 1, last paragraph, "college students shall be considered volunteers and not be entitled to any wage or benefit".

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**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Ralph A. Fegley seconded the motion.

Discussion: Mr. Bauer stated that this does not include any general pay raises.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Ralph A. Fegley

08-486

**IN THE MATTER OF APPROVING OF A REQUEST FOR PAYMENT ON LETTER OF CREDIT AND STATUS OF FUNDS REPORT (FORM DS5) FOR HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (B-F-07-036-1) DRAW DOWN #(276), SUBMITTED TO THE BOARD DECEMBER 30, 2008**

Ralph A. Fegley moved the adoption of the following resolution:

**WHEREAS**, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC, Inc. & Huron County Development Council for the Board’s certification; and

**WHEREAS** the Board has reviewed the request for payment and status of funds report; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Ralph A. Fegley

State of Ohio Office of Housing and Community Partnerships Request for Payment and Status of Funds Report							
Request for Payment		Name and Address of Grantee					
Request for:		Ohio Department of Development Office of Housing and Community Partnerships P.O. Box 1901 Columbus, Ohio 43216-1001					
Contact Person's Telephone Number:		Huron County Commissioners 180 Milan Avenue Norwalk, OH 44857					
Request Period:		Community/Neighborhood #					
FTI Number:		Date:					
34-6400672		Voucher #:					
		Warrant #:					
		276					
Grant Number *	Activity Name *	Activity No *	Enter the Housing Site Address (CDBG and HOME Funded Housing Activities Only)	Fiscal Year (State Use Only)	Amount Requested	Approved Activity Address Budget	Balance of Activity Address Budget
B-F-07-036-1	Fair Housing	6			265	2,000	300
	WSOS Invoic #19487						
B-F-07-036-1	Administration	7			1,120	22,000	2,000
	WSOS Invoic #19485						
<b>Total Amount of This Draw:</b>					<b>\$1,385</b>		
* NOTE: From the Handbook #4 of the Grant Agreement							
<b>Signature of Requester/Counterparty:</b> Two Authorized Signatures Are Required							
I certify that this Request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) and that the amount drawn is proper for payment to the drawee's depository. I also certify that the date reported herein is correct and that the amount of the Request for Payment is not in excess of current needs.							
Date: <u>12/30/08</u> Signature: <u>Mike Adelman</u>						Title: <u>County Auditor</u>	
Date: <u>12/30/08</u> Counterparty Signature: <u>Gary W. Bauer</u>						Title: <u>County Commissioner</u>	
State Use Only:						CDBG (Rev. 03/01) DS-9027	

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**IN THE MATTER OF HOLDING MEMBERSHIP IN THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO FOR 2009**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners recognize that membership in this organization is beneficial; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners will hold membership in the above listed association; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Ralph A. Fegley seconded the motion.

08-481 Discussion: The board agreed that this organization provides many resources for the county, such as CORSA and the Gas Consortium as a couple of examples.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley

**IN THE MATTER OF REQUEST FOR LEAVE**

Christina Norton/EMA/vacation/8:00 a.m. – 4:30 p.m. December 24, 2008.

*Ralph A. Fegley moved to approve repair work for the Insinkerator #SS-300-25 at the jail; the repair work includes the replacement of the rotating shredder assembly and the replacement of the entire upper end bell assembly in the amount of \$1,300.00 to Motto Electric and to be paid from the Sheriff's budget. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley*

*Gary W. Bauer moved to reappoint Walter Kuchta for another term to the Huron County Airport Authority board. Ralph A. Fegley seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley*

Other Business

Mike Adelman reviewed several letters and upcoming events.

*Ralph A. Fegley moved to approve expenditure up to \$1700.00 to reprogram computer control system for the energy system at the Courthouse and Huron County Office Building. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley*

Mike Adelman discussed the life insurance through Anthem which is part of the health insurance benefit in the regard to the fact that Sue Bommer had emailed Doug Brown, Willis and that he had responded and

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indicated that it would be worth taking a look at the renewal of Anthem life insurance would be an increase \$1,850 per year. Doug Brown stated that it would be a good time to take a look at the market and it could be a savings to the \$1,293.00 so that impact on the county would be some savings from that amount. Mr. Adelman stated that Mr. Brown felt that taking a look at what is out there and then give Anthem the opportunity to match that, by finding someone else to do that maybe Anthem would match it. This would let Anthem know that the county is keeping an eye on this. The board agreed to shop out the life insurance.

The board expressed their gratitude to Ralph and that it was a pleasure working with him and will miss him.

**At 10:15 a.m.** Sue Bommer, HR came before the board in regards to the outstanding invoice for the deputies that went to the emergency room at Fisher Titus for treatment after being spit upon. This invoice needs to be paid. Ms. Bommer also stated that the policy and procedure that she has written needs to be reviewed and approved training needs to be done in this area and also that a policy and procedure.

**At 10:20 a.m.** Ralph A. Fegley moved to adjourn. Gary W. Bauer seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on December 30, 2008.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:20 a.m.

Signatures on File.