

**REGULAR SESSION**

**THURSDAY**

**JANUARY 24, 2008**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Mike Adelman, Gary W. Bauer, Ralph A. Fegley.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the January 15, 2008, January 17, 2008 & January 22, 2008 meeting(s) were presented to the Board. Ralph A. Fegley made the motion to waive the reading of the minutes of the January 15, 2008, January 17, 2008 & January 22, 2008 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley

08-035

**IN THE MATTER OF APPROVING OF A REQUEST FOR PAYMENT ON LETTER OF CREDIT AND STATUS OF FUNDS REPORT (FORM DS5) FOR HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (B-C-06-036-1); (B-C-06-036-2) DRAW DOWN #(351), SUBMITTED TO THE BOARD JANUARY 24, 2008**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by CT Consultants, Inc., for the Board's certification; and

**WHEREAS** the Board has reviewed the request for payment and status of funds report; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Ralph A. Fegley seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley

State of Ohio Office of Housing and Community Partnerships Request for Payment and Status of Funds Report								
<b>Section One: Request for Payment</b>								
Submit to: Ohio Department of Development Office of Housing and Community Partnerships P.O. Box 1001 Columbus, Ohio 43216-1001		Name and Address of Grantee: Huron County 180 Milan Ave Norwalk, Ohio 44857						
Contact Person/Telephone Number: Phyllis A. Dunlap 440-830-2230		Community/Nonprofit # 38		State Use Only				
FTI Number: 24-6400572		Draw Number: 351		Voucher #: Worksheet #:				
<b>Section Two: Itemization of Expenditures</b>								
Grant Number *	Activity Name *	Activity Qty **	Enter the Housing Site Address (CCDBG and HOME Funded Housing Activities Only)	Project Amount Requested (State Use Only)	Amount Requested	Approved Activity/Title Address Budget	Balance of Activity/Title Address Budget	
B-C-06-036-1	General Administration	7			3,379	38,000	20,743	
B-C-06-036-2	General Administration	7			1,376	30,000	17,800	
B-C-06-036-2	Private Rehab	1	24 Hamilton Street, New London		1,000	35,100	1,271	
B-C-06-036-2	Private Rehab	1	41 Prospect Street, New London		1,884	34,000	3,445	
B-C-06-036-2	Private Rehab	1	104 Lake Holiday Lane, Willard		1,289	33,000	3,785	
B-C-06-036-2	Private Rehab	1	11 Johnson Drive, New London		3,402	33,000	2,719	
B-C-06-036-2	Private Rehab	1	319 Kaefer Street, Willard		1,543	40,333	1,282	
B-C-06-036-2	Reemployment Assn Rehab	5	110 First Street, New London		1,607	31,000	28,393	
B-C-06-036-1	Private Rental Rehab	5	193 Morcor St., Morcoville		30,444	50,000	14,556	
<b>Total Amount of This Draw:</b>					\$51,290			
* NOTE: From the Attachment A of the Grant Agreement								
<b>Section Three: Certification of Itemization of Expenditures - Two Authorized Signatures Are Required</b>								
I certify that this Request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawee's depository. I also certify that the data reported above is correct and that the amount of the Request for Payment is not in excess of current needs.								
Date: 1/24/08	Signature: Mike Adelman					Title: President		
Date:	Countersignature: Gary W. Bauer					Title:		
State Use Only	Approved:					DSB (Rev. 6/04) DS-V0027		

**REGULAR SESSION  
PROCLAMATION**

**THURSDAY**

**JANUARY 24, 2008**

*WHEREAS*, the Board of Huron County Commissioners desires to recognize the Huron County Dog Warden, Melvin Eaton for his years of dedicated service to the residents of Huron County; and

*WHEREAS*, Mr. Eaton has served Huron County residents for the past thirty years; and

*WHEREAS*, during this time, he fulfilled his duties with honor and respect, providing excellent customer service to the residents of Huron County;

*NOW THEREFORE BE IT RESOLVED*, that the Board of Huron County Commissioners on behalf of all residents of Huron County, does commend Melvin Eaton for his commitment to our community for the many years of service, and bestow upon him the gratitude and respect he so richly deserves.

**IN WITNESS WHEREOF**

We have hereunto subscribed our names this 24<sup>th</sup> day of January in the year of our Lord, Two Thousand Eight.

**HURON COUNTY COMMISSIONERS**

Mike Adelman, Gary W. Bauer, Ralph A. Fegley

**IN THE MATTER OF TRAVEL REQUEST**

Ralph A. Fegley moved to approve the following travel request this day. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley

**HURON COUNTY DEPARTMENT OF JOB & FAMILY SERVICES  
IN-SERVICE TRAINING REQUEST**

DATE: 1/22/08  
TO: Huron County Commissioners  
FROM: Becky Fair, HCDJFS Fiscal Officer

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1/22	Youth RFP Bidders Conference J. Poyer & K. Ott	Sandusky County	\$100.00
1/31	Distribution Training M. Stoll, I. Collins, H. Bennett & H. Portner	Columbus, OH	\$100.00
2/1	Children Services Training C. Welfle	Toledo, OH	\$100.00
2/1	OCDA - Toledo District C. Steffani	Findlay, OH	\$100.00
2/4-2/5	HR Training Conference B. Richards & L. Minor	Newark, OH	\$500.00+
2/8	ARWG Meeting J. Gubala	Columbus, OH	\$100.00
2/14	Attorney Networking C. Gottschling	Upper Sandusky, OH	\$100.00 185 Shady Norwalk

**Bill Ommert/EMA**/on January 29 – 30, 2008, to Columbus, Ohio, for Ohio EMA meeting & Ohio EMA Assoc. meeting.

**IN THE MATTER OF REQUEST FOR LEAVE**

**Tina Norton/EMA**/vacation./8:00 a.m. January 28, 2008 – 4:30 p.m. February 1, 2008.

**Maria Lyons/Building & Grounds**/sick/11:30 a.m. – 2:30 p.m. January 23, 2008.

**OTHER BUSINESS**

Discussed letter from Ben Kenny, WSOS, and the board agreed to prepare letter of support for JumpStart, Inc. and also discussed a notice that was received from Annie Saunders, Auditor's Office in regards to the CAUV tax recoupage. Gary Bauer will discuss with Ms. Saunders.

Discussed the CEDA agreement and the changes that were made. Stated that there was a major step in regards to the water situation. Also discussed the letter to ODOT from Rural Water and the response from ODOT.

**Gordon Oney, Rails to Trails** came before the board in regards to applying for state money and stated that they would like to get some of this funding for Huron County again. Stated that he is not asking the county for any funding from the county only a resolution of support. Mr. Bauer asked about access through Bellevue. Mr. Oney stated that they would like to connect with the Bellevue Recreation Center area. Mr. Oney stated they may have to use the city streets or put in a sidewalk but stated that they would encourage the city to take care of this situation.

Gary W. Bauer discussed an article in the CIDs in regards to the fact that United Soybean Board (USB) is interested in working with counties to initiate pilot projects using biobased products. Biobased products are commercial or industrial products that are made from agricultural, biological or forestry materials that are currently available as replacements for petroleum-based projects. One example would be janitorial cleaning products. Mr. Bauer to speak with Pete Welch, Maintenance Supervisor in this regard. Discussed email from Jennifer Grant in regards to council representative to participate with other Area 7 WIA Youth Council members from Erie, Ottawa, Sandusky, and Seneca counties to review and rate submitted proposals. Mr. Bauer to attend these meeting if they work out with board of commissioners' meetings.

Ralph Fegley discussed the ad hoc vehicle maintenance committee.

Ad Hoc Committee on County Vehicles

Wednesday, January 22, 2007

Ad Hoc – Page 1

Action Items:

1. Trash/Custodian Plan:
  - a. Develop a plan to locate dumpsters at the following locations and eliminate the vehicles that are being used to only haul trash:
    - 180 Milan Avenue, Norwalk
    - Court House Complex
    - Shady Lane
    - Gerken Center
    - Job and Family Services
    - Sheriff's Department (Change to dumpster from 40 yard container)
  - b. Pete Welch will take the locations and estimate the amount of trash collected in a week, and then propose the size of container needed to get at least one pick up per week.
  - c. To do this, we also must see improvement in the cleanliness of each facility. So, we need to change the daily activities of the custodians to insure that the additional time is used effectively. Develop daily duties list for each custodian.
  - d. As an addition to this effort, we need to consider the use of CROSSWEAH in the plan to improve the appearance of our facilities. The County Engineer is willing and ready to be included in the maintenance of his facilities, by the use of CROSSWEAH, etc. These people would be provided FREE OF CHARGE.
    - Re-mulching of beds around the buildings
    - Trimming of bushes and trees
    - Painting of exterior and interior areas that need upgrading
    - Weed removal
    - Other items that need upgrading
2. Sheriff's Cruisers Maintenance:

- a. Meet with Sheriff on Wednesday, February 6, 2008 at 10:00 am to discuss How to continue with improved maintenance of his vehicles?
- b. Security concerns of the fleet
- c. Review longer term plan for replacement of Sheriff's vehicles – determine Needs/ maintenance costs versus replacement costs
- d. Feasibility of contracting out maintenance – bid out and determine costs versus in-house costs. What is Sheriff's position on this?

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- e. Associated Issues:  
County Engineer does not want to provide maintenance on all county vehicles, just the ones that he controls.

What would the costs be to contract out all maintenance versus?  
Our internal costs? Vehicle cost analysis might include:

- Insurance on each vehicle
- Maintenance on each vehicle
- Safety considerations – all old vehicles
- Time of Custodian to use vehicle each week
- Improved performance of Custodians
- Value of vehicle sold
- Other points to consider

3. Dog Warden's Vehicle Plan:

Note: When we look at the various departments and determine which ones Have adequate funding to afford to improve their portion of the fleet, we find That the Dog Warden's area can improve their vehicles and hand the used To other departments to upgrade their vehicles.

- a. Develop a plan to purchase at least two new vehicles for the Dog Warden Operations – funding is available so proceed with a replacement of the pickup and the car.
- b. Hand down the two vehicles to another department – possibly, hand the pickup to either Buildings and Grounds or Gary Ebinger who needs a vehicle. Hand-down the car to the County Engineer or other department That can use a car like this one.
- c. The pickup is 4X4 therefore it could replace one of the pickups we use for Snow plowing, etc. I heard from Lon Burton that the units we have are Essentially junk.

4. Auto Usage Plan from Job and Family Services(Roland to handle)

- a. Develop the rules that allow the other departments in the county to use J&FS vehicles.
- b. Determine how the costs would be distributed to those who use the Vehicles.
- c. Determine how many vehicles might be eliminated by using J&FS Vehicles.
- d. Develop a J&FS vehicle replacement plan for the next several years.
- d. Consider hand-down process if J&FS were to replace some vehicles.

**At 10:00 a.m.** Ralph A. Fegley moved to enter into **Executive Session ORC 121.22 (G) (4)** preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning

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**THURSDAY**

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employee compensation or other terms and conditions of employment. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley

**At 10:45 a.m.** Gary W. Bauer moved to end Executive Session ORC 121.22 (G) (4). Ralph A. Fegley seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley

**Other business cont.**

Ralph Fegley discussed the railroad safety task force meeting that he attended the previous night and reviewed discussion that was had. The IRS2008 standard mileage rates were also discussed. 50.5 cents per mile for business miles driven was discussed as this is the IRS rate. Mr. Fegley stated that he felt it was important to hold another Elected Official and Dept Head meeting some time in March and would like to discuss the auto plan at this meeting and also have Roland Tkach, Auditor, explain where we are headed financially and what are some of the red flags that we should be looking for. year was \$92,000.00.

**Assistant Prosecutor's Report**

Daivia Kasper, started to discuss the water situation in regards to Northern Ohio Rural Water supplying water in Lyme Township in regards to the Bellevue Annexation. Ms. Kasper presented the court documentation proving that it was organized properly.

**At 11:15 a.m.** Ralph A. Fegley moved to adjourn. Gary W. Bauer seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 24, 2008.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:15 a. m.

Signatures on File.