

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Tom Dunlap and Bradley R. Mesenburg. Harry Brady on vacation

The following were also in attendance: Vickie Ziembra, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Kristen Cardone, MHAS; Cari Williamson, MHAS; Lara Hozalski, HR, Roger Hunker, Resident; Patricia Didion, Resident; Dale Daniels, Resident; Jill Roberts, Resident; Maria Hettel, Resident; Shylee Greszler, Norwalk Ohio News.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the January 16, 2025 and January 21, 2025 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the January 16, 2025 and January 21, 2025 meeting(s) and approve as presented. Bradley R. Mesenburg seconded the motion. Voting was as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

25-043

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Claim Register and Then and Now’s for Payment Batches #396015 and #396289 and authorize the Huron County Auditor to make the necessary warrant; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

Table with 2 main sections: 'Huron County Claims Register for Payment Batches' and 'Claims Register for Payment Batches'. The first section lists various departments and their expenses with columns for Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, and Warrant #. The second section provides a detailed breakdown of these items, including specific line descriptions like 'Copiers', 'Computers', and 'Travel'.

REGULAR SESSION

TUESDAY

JANUARY 28, 2025

Claims Register for Payment Batches table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #.

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**Huron County  
Claims Register for Payment Batches**

Payment Type: All  
Warrant Numbers: All  
Funds: 001 to 961

Warrant Dates: 1/31/2024 to 1/31/2025  
Payment Batches: 396289 to 396289

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 001 - General Fund						
Department: Miscellaneous						
01/29/2025	Ohio School District Income Tax	396289	2025-00379/1	Interest Due	\$136.33	
Account 001.040.00569 (Other Expenses) Total:					\$136.33	
Department Miscellaneous Total:					\$136.33	
Fund 001 - General Fund Total:					\$136.33	
Grand Total:					\$136.33	

Sign 1  Sign 2  Sign 3 Absent

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ORIGINATOR	PAY TO NAME	TOTAL VALUE	DESCRIPTION	PURCHASE ORDER	INVOICE NUMBER	INVOICE DATE	CURRENT QUEUE
DEPARTMENT: 123 Work Force Investment Act (WIA)							
	Persys Engineering Inc.	1224	WIDA Adult-OIT-12/1/2024-12/31/2024	2025-00083	6507	12/31/2024	Commissioners TAN Approval
		\$1,224.00					
DEPARTMENT: 186 Commercial Building Department							
	SAFEbuilt LLC	3270.73	Building Permits-December	2025-00404	1237176	12/31/2024	Commissioners TAN Approval
		\$3,270.73					
DEPARTMENT: 193 9-1-1 & Countywide Communications							
	Ohio Edison	215.27	Ohio Edison Bill 911	2025-00327	90338121628	12/26/2024	Commissioners TAN Approval
		\$215.27					
		\$4,710.00					

v.3.2 Harry Brady Absent Tom Dunlap  Bradley R. Mesenburg 

25-044

**IN THE MATTER OF TRADING IN A USED 2014 CHEVROLET CRUZE AND APPROVING THE PURCHASE OF A 2024 CHEVROLET EQUINOX LS FWD FOR THE JUVENILE COURT OFFICE**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the Huron County Juvenile Court is in need of a vehicle and has the funds available in Fund #125; and

**WHEREAS**, Juvenile Court has proposed trading in the current 2014 Chevrolet Cruze purchased from Probation Supervision Fund #152; and

**WHEREAS**, Juvenile Court has obtained a quote for a new 2024 Chevrolet Equinox LS FWD in the amount of \$21,922.00 which includes title fees and trade in of the Court’s 2014 Chevrolet Cruze from Serpentine Chevrolet in Medina, Ohio; and

**WHEREAS**, Juvenile Court has requested that the Board of Huron County Commissioners approve the trade in of the 2014 Chevrolet Cruze and approve the purchase of a new 2024 Chevrolet Equinox LS FWD in the amount of \$21,922.00 to be paid by Probation Supervision Fund #152; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the trade in of the 2014 Chevrolet Cruze and authorizes the purchase of a new 2024 Chevrolet Equinox LS FWD in the amount of \$21,922.00, to be paid from the Probation Supervision Fund #152, a copy of the request and quote are attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Absent – Harry Brady
- Aye – Tom Dunlap
- Aye – Bradley R. Mesenburg

\*Request & quote on file

25-045

**IN THE MATTER OF APPOINTMENT TO THE HURON COUNTY MENTAL HEALTH AND ADDICTION SERVICES BOARD**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, there is an open board seat on the Huron County Mental Health and Addiction Services Board; and

**WHEREAS**, the Board of Huron County Commissioners wishes to fulfill the unexpired term; and

**WHEREAS**, Austin Shade has expressed interest in serving on the Huron County Mental Health and Addiction Services Board; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby appoints Austin Shade to the Huron County Mental Health and Addiction Services Board effective immediately and expiring June 20, 2026; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Absent – Harry Brady
- Aye – Tom Dunlap
- Aye – Bradley R. Mesenburg

25-046

**IN THE MATTER OF APPROVING AN UPDATE TO THE HURON COUNTY EMERGENCY OPERATIONS PLAN, SECTION ESF 5: INFORMATION AND PLANNING**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the Huron County EMA Director recommends an update to the Emergency Operations Plan, Section ESF 5: Information and Planning to meet the current needs of the County; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the recommended update to the Emergency Operations Plan, Section ESF 5: Information and Planning, a copy of which is attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Absent – Harry Brady
- Aye – Tom Dunlap
- Aye – Bradley R. Mesenburg

*\* Section ESF 5: Information and Planning on file*

25-047

**A RESOLUTION DECLARING THE INTENT TO PROCEED WITH ELECTION ON THE QUESTION OF THE REPLACEMENT AND AN INCREASE OF THE LEVY OF A TAX FOR THE PURPOSE OF PROVIDING FUNDS FOR THE OPERATION OF COMMUNITY ADDICTION SERVICES PROVIDERS AND COMMUNITY MENTAL HEALTH SERVICES PROVIDERS AND THE ACQUISITION, CONSTRUCTION, RENOVATION, FINANCING, MAINTENANCE, AND OPERATION OF ALCOHOL AND DRUG ADDICTION FACILITIES AND MENTAL HEALTH FACILITIES, IN EXCESS OF THE 10 MILL LIMITATION, PURSUANT TO SECTION 5705.221(A) OF THE REVISED CODE, AND CERTIFYING THE SAME TO THE HURON COUNTY BOARD OF ELECTIONS.**

Tom Dunlap moved the adoption of the following Resolution:

**WHEREAS**, on January 19, 2025, the Board of Commissioners of Huron County passed a resolution (the “Resolution of Necessity”) pursuant to R.C. 5705.03, declaring the necessity to levy the replacement with an increase of a tax in excess of the ten-mill limitation in the amount of 0.50 mill, and an increase of 0.50 mill, which amounts to a total of 1.00 mill for the purpose of providing funds for the operation of community addiction services providers and community mental health services providers and the acquisition, construction, renovation, financing, maintenance, and operation of alcohol and drug addiction facilities and

mental health facilities. The Resolution of Necessity also included a request to the Huron County Auditor to certify to the Board of Commissioners the current tax valuation of the entire territory of Huron County, Ohio, and the amount of revenue that would be generated by the passage of the replacement with an increase of the aforesaid tax; and

**WHEREAS**, the Board has received the Auditor’s certification of the current tax valuation of the entire territory of Huron County and the amount of revenue that would be generated by the replacement and an increase of the aforementioned tax, and now desires to proceed with the submission of the question of the replacement with an increase of the aforesaid tax levy to the electors of the entire territory of Huron County, Ohio; now therefore

**BE IT RESOLVED** by the Board of County Commissioners of Huron County, Ohio, two-thirds of all of the members elected thereto concurring, that: the Board desires to proceed with the submission of the question of the replacement and an increase of a tax levy for the purpose of providing funds for the operation of community addiction services providers and community mental health services providers and the acquisition, construction, renovation, financing, maintenance, and operation of alcohol and drug addiction facilities and mental health facilities, pursuant to *section 5705.221(A) of the Ohio Revised Code*, to the electors of the entire territory of Huron County, Ohio and further

**BE IT RESOLVED**, the question of the replacement and an increase of the herein tax levy shall be submitted to the electors in the entire territory of Huron County, Ohio at the election to be held therein on May 6, 2025 (the “Election Date”). The entire territory of Huron County, Ohio will be included in the assessment of this tax if approved by the majority of the voters voting thereon; and further

**BE IT RESOLVED**, that the form of the ballot to be used at said election shall be substantially as follows:

**PROPOSED TAX LEVY (REPLACEMENT AND INCREASE)  
HURON COUNTY, OHIO  
(A majority affirmative vote is necessary for passage)**

A replacement of 0.50 mill of an existing levy and an increase of 0.50 mill to constitute a tax for the benefit of Huron County, Ohio for the purpose of providing funds for the operation of community addiction services providers and community mental health services providers and the acquisition, construction, renovation, financing, maintenance, and operation of alcohol and drug addiction facilities and mental health facilities that the county auditor estimates will collect \$1,773,703.00 annually, at a rate not exceeding 1.00 mill for each \$1 of taxable value, which amounts to \$35.00 for each \$100,000.00 of the county auditor’s appraised value, for 10 years, commencing in 2025, first due in calendar year 2026.

\_\_\_\_\_ FOR THE TAX LEVY  
\_\_\_\_\_ AGAINST THE TAX LEVY

**BE IT RESOLVED**, that the Administrator/Clerk of the Board of Commissioners is hereby authorized and directed to certify, not later than February 5, 2025 (which date is not less than 90 days prior to the Election Date), to the Huron County Board of Elections a copy of the Resolution of Necessity as adopted by the Board, a copy of this resolution, and a copy of the Huron County Auditor’s certification of the dollar amount of revenue that would be generated by the replacement and an increase of the within tax levy during the first year of collection, based upon the current tax valuation of the entire territory of the County, as estimated by the Huron County Auditor; and further

**BE IT RESOLVED**, that the Administrator/Clerk of the Board of Commissioners is also hereby directed and authorized to certify to the Huron County Board of Elections that the question of the replacement and an increase of a tax levy that will be for the purpose of providing funds for the operation of community addiction services providers and community mental health services providers and the acquisition, construction, renovation, financing, maintenance, and operation of alcohol and drug addiction facilities and mental health facilities, for a period of 10 years, and that the levy will be placed upon the tax list and duplicate for the 2025 tax year (commencing in 2025, first due in calendar year 2026) if approved by a majority of the electors voting thereon; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of Huron County, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including section 121.22 of the Ohio Revised Code.

Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg

**At 9:05 a.m. Public comment - None**

#### **IN THE MATTER OF TRAVEL**

Tom Dunlap moved to approve the following travel request this day. Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg

Kye Stevens & Art Mead, EMA, to Columbus, OH for the EMAO Spring Conference April 1, 2025 – April 3, 2025.

Harry Brady, Tom Dunlap, and Vickie Ziemba to Columbus, OH for the CCAO New Commissioner Training February 24, 2025 – February 26, 2025.

#### **SIGNINGS**

*Tom Dunlap moved to authorize Commissioner Bradley R. Mesenburg to sign the State of Ohio Public Employment Risk Reduction Program – Summary of Work-Related Injuries and Illnesses for the County. Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Absent – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg*

*\*Reports on file*

#### **OLD BUSINESS / NEW BUSINESS**

##### **Administrator/Clerk report**

Ms. Ziemba read for the record a statement from Ben Martens, GLCAP on the CDBG PY24 Environmental Review:

*The Environmental Review Record public comment period for Huron County's CDBG PY24 grant projects will take place from January 27, 2025, through February 11, 2025. All comments received during that period will be considered by the Huron County Commissioners prior to authorizing the submission of a request for the release of funds to the Ohio Department of Development. The Huron County Commissioners have determined that the projects awarded CDBG PY24 grant funds will have no significant impact on the human environment. Any individual, group, or agency may submit written comments on the Environmental Review Record to the Huron County Commissioners.*

Ms. Ziemba stated with two Commissioners attending the CCAO New Commissioner Training the Board will need to cancel the February 25, 2025 board meeting and address how they want to handle the claims schedule.

*Tom Dunlap moved to cancel the February 25, 2025 board meeting and authorizes Administrator/Clerk Vickie Ziemba to review and approve the claims schedule with no dollar limit. Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Absent – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg*

##### **Assistant Prosecutor Report**

Mr. Strickler will be drafting a letter to Family Life Counseling notifying them of the 60-day notice to terminate the lease. Mr. Strickler asks the Board to make a motion to either authorize Commissioner Mesenburg or Ms. Ziemba to sign the letter once it's completed.

*Tom Dunlap moved to authorize Administrator/Clerk Vickie Ziemba to sign the 60-day notice to terminate the Family Life Counseling lease after Assistant Prosecutor, Randy Strickler prepares the notice. Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote*

REGULAR SESSION

TUESDAY

JANUARY 28, 2025

*resulted as follows:*

*Absent – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg*

At 9:15 a.m. the Board recessed.

At 9:27 a.m. the Board resumed regular session and *Tom Dunlap moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Absent – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg*

At 9:57 a.m. *Tom Dunlap moved to End Executive Session ORC 121.22 (G)(1). Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Absent – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg*

\*No action taken.

At 9:58 a.m. Tom Dunlap moved to adjourn. Bradley R. Mesenburg seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 28, 2025.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 9:58 a.m.

Signatures on File