

REGULAR SESSION

TUESDAY

NOVEMBER 3, 2009

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Mike Adelman, Gary W. Bauer, Larry J. Silcox absent.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the October 27, 2009 & October 29, 2009 meeting(s) were presented to the Board. Mike Adelman made the motion to waive the reading of the minutes of the October 27, 2009 & October 29, 2009 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Absent –Larry J. Silcox

09-377

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Mike Adelman moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;

now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule C 09-44 authorize the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Absent –Larry J. Silcox

Table with columns: Vendor, Amount, PO/Line, Warrant, Account. Includes entries for NORWALK REFLECTOR INC, HENSCHEN & ASSOCIATES INC, MT BUSINESS TECHNOLOGIES IN, SHIPLEYS OFFICE SUPPLY INC, SUE BOMMER, etc.

Table with columns: Vendor, Amount, PO/Line, Warrant, Account. Includes entries for CROS NET INC, HUMAN RESOURCES, JUVENILE COURT, PROBATE COURT, CLERK OF COURTS, POLICE & MUNY COURTS, etc.

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CLAIM SCHEDULE Page: 3 Batch Number: 44 Date: 11/04/2009 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 4 Batch Number: 44 Date: 11/04/2009 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 5 Batch Number: 44 Date: 11/04/2009 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 6 Batch Number: 44 Date: 11/04/2009 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 7 Batch Number: 44 Date: 11/04/2009 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 8 Batch Number: 44 Date: 11/04/2009 Reference: Vendor Amount PO/Line Warrant Account

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CLAIM SCHEDULE Page: 9  
 Batch Number: 44 Date: 11/04/2009 Reference: \_\_\_\_\_

Vendor	Amount	PO/Line	Warrant	Account
DAN & AMY MATHWS AA SUBSIDY NOV 09	504.32	30117/1	000000	00150
MONICA D MCCLISH AA SUBSIDY NOV 09	48.62	30117/1	000000	00150
MOLLIE A KILBY AA SUBSIDY NOV 09	9.12	30117/1	000000	00150
CHERYL SCHROCK AA SUBSIDY NOV 09	142.79	30117/1	000000	00150
TOM & MICHELLE SKAGGS AA SUBSIDY NOV 09	78.98	30117/1	000000	00150
KENNETH W WOOD AA SUBSIDY NOV 09	3.04	30117/1	000000	00150
NANCY ST CLAIR AA SUBSIDY NOV 09	63.80	30117/1	000000	00150
145-145 CHILDREN'S SERVICE F	7,007.55	** Total *	** Total *	** Total *
145 CHILDREN'S SERVICE F	7,007.55	** Total *	** Total *	** Total *
180 MUNY ROAD 180-180 MUNY ROAD				
NORTH FAIRFIELD VILLAGE SOUTH MAIN ST CULVERT	25,250.00	30160/1	000000	00475
180-180 MUNY ROAD	25,250.00	** Total *	** Total *	** Total *
180 MUNY ROAD	25,250.00	** Total *	** Total *	** Total *
190 COMPREHENSIVE HOUSIN 190-190 COMPREHENSIVE HOUSIN				
BACKS ROOFING & PAINTING 320 E HOWARD ST/DRAW 358	7,300.00	29837/1	000000	00600
BACKS ROOFING & PAINTING 15 S KNIFFEN ST/DRAW 358	240.00	29837/1	000000	00600
CT CONSULTANTS INC INV 08-12/DRAW 358	4,287.00	29837/1	000000	00600
HELMSTETTER HOME IMPROVEMEN 15 S KNIFFEN ST/DRAW 358	16,994.00	29837/1	000000	00600
CT CONSULTANTS INC INV 08,09,11,12/DRAW 358	2,321.00	29839/1	000000	00615
BACKS ROOFING & PAINTING 9319 OLD STATE RD/DRAW 358	500.00	29839/1	000000	00615
BACKS ROOFING & PAINTING 309 W PEARL/DRAW 358	300.00	29839/1	000000	00615

CLAIM SCHEDULE Page: 10  
 Batch Number: 44 Date: 11/04/2009 Reference: \_\_\_\_\_

Vendor	Amount	PO/Line	Warrant	Account
190-190 COMPREHENSIVE HOUSIN	31,942.00	** Total *	** Total *	** Total *
190 COMPREHENSIVE HOUSIN	31,942.00	** Total *	** Total *	** Total *
525 LANDFILL SOLID WASTE 525-525 LANDFILL SOLID WASTE				
K-MART (9527) CALCULATOR	18.99	29900/1	000000	00475
525-525 LANDFILL SOLID WASTE	18.99	** Total *	** Total *	** Total *
525 LANDFILL SOLID WASTE	18.99	** Total *	** Total *	** Total *
600 EARLY INTERVENT COLL 600-600 EARLY INTERVENT COLL				
WILLIAM B PFETTER WASHER REPAIR	141.59	29696/1	000000	00280
NORWALK CUSTODIAL SERVICES JANITORIAL FEES	1,040.00	29696/1	000000	00280
600-600 EARLY INTERVENT COLL	1,181.59	** Total *	** Total *	** Total *
600 EARLY INTERVENT COLL	1,181.59	** Total *	** Total *	** Total *
620 HARTER TRUST 620-620 HARTER TRUST				
WAL-MART COMMUNITY BRC HARTER LIFE BOOK SUPPLIES	185.50	29858/1	000000	00250
620-620 HARTER TRUST	185.50	** Total *	** Total *	** Total *
620 HARTER TRUST	185.50	** Total *	** Total *	** Total *
635 COMMISSARY TRUST 635-635 COMMISSARY TRUST				
HARLAN C HUSTIS 7 HAIRCUTS ON 10/22/09	84.00	29523/1	000000	00260
635-635 COMMISSARY TRUST	84.00	** Total *	** Total *	** Total *

CLAIM SCHEDULE Page: 11  
 Batch Number: 44 Date: 11/04/2009 Reference: \_\_\_\_\_

Vendor	Amount	PO/Line	Warrant	Account
635 COMMISSARY TRUST	84.00	** Total *	** Total *	** Total *

\*\*\* End of Report \*\*\*

09-378

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #036**

Mike Adelman moved the following resolution:

**WHEREAS**, there is a need for an appropriation adjustment; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	036					00126	001		\$15,000.00
						036	00125	001	
									\$48,000.00
		Jail OT				Jail Salary			
	036	00176	001	\$13,000.00					
		Jail Supplies							
	036	00178	001	\$18,000.00					
		Jail Food							
	036	00275	001	\$ 2,000.00					
		Jail Contract/Repairs							

and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open

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to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Absent –Larry J. Silcox

09-379

**IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #039 IN THE GENERAL FUND TO FUND #004**

Mike Adelman moved the adoption of the following resolution:

**WHEREAS**, funds #004 is in need of funding; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 039-00567-001 health insurance in the amount of \$1,299.96 to Auditor' fund 001-00125-004 salary; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 004 account; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Absent –Larry J. Silcox

09-380

**IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #052 IN THE GENERAL FUND TO FUND #036**

Mike Adelman moved the adoption of the following resolution:

**WHEREAS**, a transfer of funds is needed for the #036 fund; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 052-00550-001 in the amount of \$50,000.00 to the to the jail fund 036-00125-001 salary and \$24,875.00 to 036-00177-001 medical/hygiene for a total transfer of \$74,875.00; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the #036 account; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

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Aye – Mike Adelman  
Aye – Gary W. Bauer  
Absent – Larry J. Silcox

09-381

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE COMPREHENSIVE HOUSING FUND #190**

Mike Adelman moved the following resolution:

**WHEREAS**, there is a need for an appropriation adjustment; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	
	190	00600	190	\$20,000.00	Amount	190	00525	190	\$20,000.00
		Private Rehab			Admin				and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Absent – Larry J. Silcox

**IN THE MATTER OF HOLIDAY NOTICE  
NOTICE**

**ALL HURON COUNTY OFFICES WILL BE  
CLOSED ON WEDNESDAY, NOVEMBER 11<sup>th</sup>, 2009**

**TO OBSERVE VETERANS DAY**

**THE HURON COUNTY TRANSFER STATION WILL BE OPEN**

**HURON COUNTY COMMISSIONERS**

Mike Adelman, Gary W. Bauer, Larry J. Silcox

**IN THE MATTER OF REQUEST FOR LEAVE**

**Cheryl Nolan/Commissioners/sick/11:30 a.m. -12:30 p.m. October 21, 2009/sick/8:00 a.m. – 4:30 p.m. October 22, 2009/sick/8:00 a.m. October 26, 2009 – 12:00 p.m. October 30, 2009.**

**Vickie Ziemba/Commissioners/vacation/8:00 a.m. -12:00 noon November 27, 2009.**

**Christina Norton/EMA/sick/8:00 a.m. – 4:30 p.m. October 22, 2009/sick/12:30 p.m. – 4:30 p.m. November 4, 2009/8:00 a.m. November 12, 2009 – 12:00 noon November 13, 2009.**

**Jeff Deeble/Buildings & Grounds/vacation/6:30 a.m. – 3:00 p.m. November 5,6,13, 2009/sick/ 6:30 a.m.**

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– November 16, 2009 -3:00 p.m. December 28, 2009.

**SIGNINGS**

Mr. Michael Hiler, Manager  
Ohio Department of Development  
Office of Housing and Community Partnerships  
P.O. Box 1001  
Columbus, OH 43216-1001

Attn: Anthony Britford, RLF Coordinator

Dear Mr. Hiler:

We respectfully request a waiver for the use of ten thousand dollars (\$10,000) of our program income in our business Revolving Loan Fund balance to support the development of a new Community Economic Development Strategy for Huron County. The CEDS document will allow the County's local jurisdictions to provide information on desired economic development projects. The plan will also provide a strategic plan for the Huron County Development Council.

The CEDS will not only fulfill a requirement of the Economic Development Administration in order to fund development projects, but will also seek to improve the employment climate throughout the County, which has suffered one of the highest unemployment rates in the State of Ohio. Economic development planning will assist in primarily benefiting those low and moderate income households whose members are unemployed or underemployed.

Your approval of this request for a waiver will be greatly appreciated; we look forward to commencing this important project.

Sincerely,  
Huron County Commissioners  
Mike Adelman, Gary W. Bauer, Larry J. Silcox

**CERTIFICATION OF EXEMPT PROJECT**

The Board of Huron County Commissioners requests that the State of Ohio release Federal funds under Section 104 (g) of Title I of the Housing and Community Development Act of 1974, as amended; Section 288 of Title II of the Cranston Gonzales National Affordable Housing Act (NAHA), as amended; and/or Title IV of the Stewart B. McKinney Homeless Assistance Act, as amended; to be used for the following projects:

Project Name, (if applicable)/ Activity Name Agreement No.	Location Exemption No.	Activity No.	Activity Amt.	Grant
Huron County Business	Huron County 1	n/a	\$10,000	Huron County
Comprehensive Economic RLF Program income Development Strategy (planning)				

An environmental evaluation has been conducted for each of the projects listed above by the Huron County Commissioners. Pursuant to the review, it is the finding of Huron County that the above listed projects comply with the applicable requirements of 24 CFR 58.6, and the projects consist solely of activities listed at 24 CFR 58.34 (a) (1 - 11), Exempt activities. Therefore, per 24 CFR 58.34, the responsible entity does not have to undertake any environmental review, consultation, or other action under NEPA and the other provisions of law or authorities cited in 24 CFR 58.5 for these projects.

The environmental review was conducted by:

Ben Kenny, Community Development Coordinator, WSOS CAC, Inc.  
P.O. Box 590, Fremont, OH 43420

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I, as certifying officer, certify the accuracy of these statements:

Gary Bauer, President, Huron County Commissioners  
180 Milan Avenue, Norwalk, OH 44857

Signature: Gary W. Bauer  
Submit Certification to:  
Ohio Department of Development  
Office of Housing and Community Partnerships (OHCP)  
Environmental Grant Analyst  
P.O. Box 1001  
Columbus, Ohio 43216-1001

**DEFINITION OF EXEMPT ACTIVITIES**

24 CFR 58.34 (a) (1-11)

In order for a project to be determined exempt, the project must consist solely of the following exempt activities. These activities are listed at 24 CFR 58.34 (a) (1 - 11). The project must comply, however, with the applicable requirements of 24 CFR 58.6. These projects require the submission of a Certification of Exempt Project form. 24 CFR 58.34 (b) is not applicable to State of Ohio grantees.

Environmental and other studies, resource identification and the development of plans and strategies;

Information and financial services;

Administrative and management activities;

Public services that will not have a physical impact or result in any physical changes, including but not limited to services concerned with employment, crime prevention, child care, health, drug abuse, education, counseling, energy conservation and welfare or recreational needs;

Inspections and testing of properties for hazards or defects;

Purchase of insurance;

Purchase of tools;

Engineering or design costs;

Technical assistance and training;

Assistance for temporary or permanent improvements that do not alter environmental conditions and are limited to protection, repair, or restoration activities necessary only to control or arrest the effects from disasters or imminent threats to public safety including those resulting from physical deterioration;

Payment of principal and interest on loans made or obligations guaranteed by HUD.

Note: Projects which meet the criteria described at 24 CFR 58.34 (a) (12) must first comply with the requirements of 24 CFR 58.35 (a), Categorical Exclusions, including completion of the Statutory Checklist and the development of a record. A Certification of Determination of Subsequent Exemption For A Categorical Exclusion Project must be submitted for these projects:

(12) Any of the categorical exclusions listed in §58.35 (a) provided that there are no circumstances which require compliance with any other Federal laws and authorities cited in §58.5.

**At 9:30 a.m. Public Comment**

Chris Snyder, Franklin Gas & Oil, 1615 Lincoln Way West, Wooster, Ohio 44691 came before the board in regards to leasing land around the landfill for drilling. Mr. Snyder stated that they have been doing some symographing.

**Assistant Prosecutor's report**

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Discussion was had in regards to the HB1 Mandatory Cost Savings Program and the voluntary reduction form. Discussion was had in regards to whether or not you can ask classified employees to take such reduction in hours and how they can be asked. Resolution will be prepared for Tuesday to approve the HB1 program.

Tom Jarrett stated that his agreement is up this year and needed to let the county know if he is interested in leasing again by November 15, 2009. Mr. Jarrett also prepared an addendum,

Northern Ohio Antique Mall LLC. 10/30/2009  
2874 Hanville Corners Rd.  
Monroeville, Ohio 44847  
Dear Huron County Commissioners,

It is our intent to renew our contract to rent 22 East Main Street from the County for the term of 1/1/2010 thru 12/31/2010, as per our previous contract agreement. However, we wish to add the following addendum to the wording in the contract.

The Huron County Commissioners, hereby grant the unused basement areas to be used by the tenant for storage and a small work shop. The work shop will be used for furniture restoration or antique repair and will be kept in an orderly manner, by Tom Jarrett or his employees. No furniture stripping will be performed in this area by Mr. Jarrett or his employees. Mr. Jarrett or his employees will be responsible for maintaining proper fire isles as per City Fire Inspection. Huron County or its Employees are to give notice to Mr. Jarrett of any inspection by City, State or Federal Agencies in these areas of storage if at all possible. We also ask that,

Huron County Employees give notice to Mr. Jarrett or his employees, that they are entering the middle or far west basement bays, unless they are performing maintenance or accompanied by Mr. Jarrett or his employees in these basement areas.

Sincerely,

Thomas A. Jarrett

Mike Adelman discussed the 1996 Blazer for EMA. The board agreed to put on GovDeals along with the white van at the commissioners' office.

***Mike Adelman moved to release funds from fund #121 so that the money can be used by Ripley Township Trustees to pay electric bill for a year or more at the five (50 security lights that were set up at the crossings in their township. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Mike Adelman***

***Aye – Gary W. Bauer***

***Absent –Larry J. Silcox***

Mr. Adelman also discussed the work experience program for people 55 years or older. This program is administered through Workforce Investment Act (WIA). Mr. Adelman will look into this further. Mr. Adelman also presented a couple of changes to the budget worksheet. Public Defender budget decreased \$14,616.00; Contingencies increased \$14,616.00.



019 Muny Court	-3000
021 Capital Improvements	-33,868
026 EMA	-49,800
028 Agriculture	-83,000
030 Health/Vital Stats	-3019
031 Children Services	-50,000
033 Veterans	-50,000
035 Public Assistance	-25,080
044 Airport	-7351
099 Transfer Out	-157,000
Sub Total	-442,118
008 Common Pleas Court	-10,936
013 Juvenile Court	-11,795
014 Juvenile Probation	-9300
015 Juvenile Detention	-5300
016 Probate Court	-4562
023 Sheriff	-52,043
036 Jail	-90,109
Sub Total	-184,045
001 Commissioners	-28,136
002 Microfilm	-4279
003 Data Processing	-14,520
004 Auditor	-31,865
005 Treasurer	-14,224
006 Prosecutor	-40,849
012 Human Resources	-5694
017 Clerk of Courts	-30,272
018 Coroner	-7584
022 Building & Grounds	-97,243
024 Recorder	-10,470
027 Public Defender	-22,486
032 Mechanic	-5275
040 Miscellaneous	-36,469
051 Real Assessment	-6550
Sub Total	-355,916
020 Board of Elections	+42,156
039 Insurance	+49,653
042 Contingencies	+12,773
052 Jail Housing	+19,000
Sub Total	+123,582
Total	-858,497

Gary Bauer stated that Paul Capell's term of the Area Aging Board is up and needs to be reappointed if the board agrees. Mr. Bauer stated that he had a conversation with Roland Tkach, Auditor last week and a board of revision meeting will be held this week. Mr. Bauer stated that he has requested that Mr. Tkach and the Appraisal Research come in to a board meeting and stated that Mr. Tkach stated that you can ask them and he had asked this three times and this is the only answer that he has received. Mr. Bauer stated referred to what Erie County Auditor stated and he said they are not going to raise any taxes, which is different than what is being said here. Mr. Adelman asked about the dog that was discussed last week. They dog was donated by the Northcoast Canine which is funding the dog and there is nothing coming out of the sheriff's general fund budget.

**At 10:29 a.m.** Mike Adelman moved to adjourn. Gary W. Bauer seconded the motion. The meeting stood adjourned.

#### IN THE MATTER OF DOG WARDEN REPORT

<u>Weekending</u>	<u>Placed</u>	<u>Claimed</u>	<u>Destroyed</u>	<u>Other</u>	<u>Total</u>
September 05, 2009	3	6	2	-0-	11
September 12, 2009	4	6	5	-0-	15
September 19, 2009	5	-0-	1	-0-	6
September 26, 2009	1	7	4	-0-	12
October 03, 2009	2	4	3	-0-	9
October 10, 2009	2	4	3	-0-	9

#### IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

#### IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 3, 2009.

#### IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:29 a.m.

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Signatures on File.