

**REGULAR SESSION**

**THURSDAY**

**OCTOBER 1, 2009**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Mike Adelman, Gary W. Bauer, Larry J. Silcox.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the September 24, 2009 & September 29, 2009 meeting(s) were presented to the Board. Larry J. Silcox made the motion to waive the reading of the minutes of the September 24, 2009 & September 29, 2009 meeting(s) and approve as presented. Mike Adelman seconded the motion. Voting was as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye –Larry J. Silcox

09-337

**IN THE MATTER OF APPROVING CONTRACT BY AND BETWEEN HURON COUNTY COMMISSIONERS AND STUDER-OBRINGER, INC. FOR THE HURON COUNTY COURTHOUSE ADA RESTROOM RESTORATION PROJECT**

Mike Adelman moved the adoption of the following resolution:

**WHEREAS**, the Huron County Board of Commissioners and Studer-Obringer, Inc. desire to execute a contract for the Huron County Courthouse ADA restroom restoration project; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the contract with Studer-Obringer, Inc. as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye –Larry J. Silcox

- Contract on file Commissioners’ office.

09-338

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #005**

Larry J. Silcox moved the following resolution:

**WHEREAS**, the is a need for an appropriation adjustment; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	005	00300	001	\$140.00		005	00400	001	\$140.00
		Travel					PERS		

and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

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**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye –Larry J. Silcox

09-339

**IN THE MATTER OF CREATING NEW ACCOUNT LINE IN THE SPECIAL FUND #187 MRDD RESIDENTIAL TO BE KNOWN AS ACCOUNT LINE 00290 FEDERAL STIMULUS FUNDS AND APPROPRIATING UNAPPROPRIATED FUNDS**

Mike Adelman moved the following resolution:

**WHEREAS**, an additional line item is being requested in the MRDD Residential Fund #187; and

**WHEREAS**, the Board of Huron County Commissioners wishes to create a new account line #187-00290-187 Federal Stimulus funds in the #187 MRDD Residential Fund; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby authorizes the Huron County Auditor to create a new account line 187-00290-187 Federal Stimulus Funds in the MRDD Residential Fund; and further

**BE IT RESOLVED**, that there are unappropriated funds in the MRDD Residential Fund #187 that need to be appropriated for expenses; and further

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of appropriating \$150,000.00 of unappropriated funds as follows:

TO: 187-00290-187 Federal Stimulus Funds \$150,000.00 and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED** the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye –Larry J. Silcox

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IN THE MATTER OF TRAVEL**

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Larry J. Silcox moved to approve the following travel requests this day. Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Larry J. Silcox

Kathleen Schaffer, Treasurer, on November 17 -19, 2009, to Dublin, Ohio, for county treasurer's conference.

Gary W. Bauer, on October 7, 2009, to Delaware, Ohio, for Area 7 board meeting.

Larry J. Silcox, on October 7, 2009, to Columbus, Ohio, for Natural Gas consortium meeting.

**HURON COUNTY DEPARTMENT OF JOB & FAMILY SERVICES  
IN-SERVICE TRAINING REQUEST**

DATE: 9/28/09  
TO: Huron County Commissioners  
FROM: Jeanne Fisher, HCDJFS Fiscal Specialist

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10/7/09 Area 7 Board Meeting	Delaware, OH	\$100.00
T. Alt		
10/20/09 Fiscal Training	Sherodsville, OH	\$100.00
T. Alt		

**IN THE MATTER OF REQUEST FOR LEAVE**

**Christina Norton/EMA/vacation/8:00 a.m. – 4:30 p.m. September 30, 2009/8:00 a.m. – 4:30 p.m. October 26, 2009.**

**Cheryl Nolan/Commissioners/sick/8:00 a.m. -4:30 p.m. October 6, 2009.**

**Administrator/Clerk's report**

Cheryl Nolan presented applications from Miriam House and Safe Harbour Domestic Violence shelters for release of funds collected as fees for the issuance of marriage licenses pursuant to ORC Section 3113.34 and for the release of funds collected as fees for costs in annulment, divorce and dissolution of marriage pursuant to (D) of ORC Section 2303.21. The deadline to make application was September 30, 2009.

**Prosecutor's report**

Daivia Kasper, Assistant Prosecutor reported that she is working on the jail food contract and other contracts as well.

**OTHER BUSINESS**

Gary Bauer reported on his meeting that he had with Frontier Communications. Mr. Bauer stated that they could answer any question that he gave them. They also stated that they wanted to provide better service than Verizon and Mr. Bauer stated that he really had his act together. They also stated that they wanted to see broad ban offered in all parts of the county and that it is only 30% now in the county and they want to go to 90% in a certain period of time.

**At 9:30 a.m. no public comment**

Mike Adelman stated that he had reviewed the regional collaboration draft material that was sent to the board by Alex Beres, Huron County Development Council Director. The board agreed that they had reviewed this material and that they are ok with it. Cheryl Nolan will pass this information on to Mr. Beres.

**At 9:36 a.m.** Mike Adelman moved to enter into **Executive Sessions ORC 121.22 (G) (1)** to consider the appointment, **employment**, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; **ORC 121.22 (G) (3)** a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; and **ORC 121.22 (G) (6)** Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for a violation of the law. Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Larry J. Silcox

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**At 9:55 a.m.** recessed executive sessions ORC 121.22 (G) (1); ORC 121.22 (G) (3) and ORC 121.22 (G)(6).

**At 9:56 a.m.** Bill Duncan, Dog Warden came before the board in regards to dog licenses and stated that the Dog Warden is responsible for dogs having licenses and the Auditor is responsible for selling them. Mr. Duncan stated that he is looking for a better way to do both. They found Fairfield Computer Services who have a contract with several other counties in Ohio and they provide a dog license management system. They keep all the data it is their software and we don't have to buy any software we would go on line to access their software and do all of our license sales through that. In addition to maintaining the data they have a really nice online sales portal where people can go online and purchase dog licenses. We have one right now that is not easy to navigate. We have sold a few hundred dollars worth of tags on that this year and feels that they could do a lot more if it was easier to navigate. Mr. Duncan stated that he did his research and they came to the Auditor's office and talked with Mr. Tkach, and Mr. Duncan along with the staff at the Auditor's office that handle the dog license paperwork. Mr. Duncan stated that she did a nice demo and answered all the questions that everyone had and when it got down to the money the initial set up fee is \$2,500.00 that is for them to come up here provide all the training that they need to learn how to use the software and set up a customized Huron County website for residents to go on line and purchase tags. That is a one time fee. The annual fee is \$200.00 a month or \$2,400 per year for them to continue to maintain the data and make any small modifications that they might need and provide any support that they might need. Mr. Duncan stated that he thinks once you get past that initial cost of \$2,500 we will recoup the \$2,400 in sales as we should increase our sales by one and a half percent the software program is paid for. Mr. Bauer asked why because everyone that has a dog is supposed to have a license. Mr. Duncan stated that he doesn't think that is going to happen but if you make licenses more accessible to the public you are going to sell more, if it is easier for you to buy a tag you are going to buy it. In addition to the increased revenue that we could potentially see it takes a lot more paperwork to sell the license from the office. The paperwork goes to the auditor's office and there is redundant data entry because the software in the two offices is so different. Right now it takes about four and a half months for all the licenses to get enter into the computer system, but with this program and every license automatically goes in the same data file that the auditor's office sells. Mr. Duncan stated that the four and a half months that it now takes with this new software we should have this completed by the end of February. Mr. Duncan stated that with time savings increased revenue the money to pay for it is there and stated what funds this will come from. Roland Tkach stated that he has spoken with the Wood County auditor and the Fairfield County auditor and he stated that they like it very much and several other counties are looking at it as well. We will be able to do credit card sales. These folks this is what they do and they are very good at it and it is a program that many other county auditors are looking at. Mr. Bauer asked what the charge on a credit card sale is. Mr. Duncan stated nothing to the county and \$2.00 to the consumer. Mr. Bauer stated so they add it to the dog license. Mr. Silcox asked the auditor how this would change his operation. Mr. Tkach stated it would streamline data entry and also all the work would be finished much sooner in one spot. Mr. Duncan stated that another huge benefit to this is law enforcement. The records that are given to police departments is outdated but because this is an online system different user accounts can be created, so Norwalk Police department could get a user password and they can log on and get whatever information that they feel comfortable giving them. This way they can find out who the dog belongs to get a contact number and the dog never goes to the pound. This would decrease after hour calls for the dog warden's department. There will also be a limited public access and it will have to be determined what information that we want to put out there for the general public to have from the dog license application, but there should be enough information there for someone to reunite a dog with its owner without the dog warden getting involved. Mr. Silcox asked what costs savings outside of increased sales are there in any one of the two offices. Mr. Duncan stated time, plain paper rather than forms which are done in triplicate. Mr. Silcox asked what the forms cost and Mr. Duncan stated he really didn't know for sure but felt that they spend around \$800.00 per year on license applications. Mr. Silcox asked if the tags would be different. Mr. Duncan stated that the application for registration would be different but the tag would be the same. Mr. Silcox stated that if you implemented this service and I found a dog with your tag on how would I know to go to that website. Mr. Duncan stated that was his job and he would make sure the residents know this. If this goes through we are going to do a mailer to people who have dogs registered reminding them that they can purchase their tags and if we go with the program we will let them know and give them instructions how to go online and purchase their tags and it would be easy to put a flyer in there and say this is a new service and how it works. Mr. Duncan stated because this is a service that people want and the police departments want he feels that the word is going to spread pretty fast. Mr. Bauer asked about having any paper records in the office. Mr. Duncan stated that they would be on line but that they could print out the records any time they wanted with no charge in the case of a power outage. Daivia Kasper, Assistant Prosecutor stated

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that even if you don't have a power outage it seems like the county should have a record of this data base whether it is on a CD or something like that. Mr. Duncan stated that he did not feel this would be a problem and that they could talk to them about getting this. Mr. Silcox stated that he would like to see along with the presentation that we have already had something in writing on the projected cost saving both in manpower and supply costs that we are projecting if we go to this program. Mr. Duncan stated that he could have that done, but we are kind of on a deadline because they have some work to do on their end to create the data base. Mr. Silcox stated that another question is could the data base program be created locally. Mr. Duncan stated that he has created one at the dog warden's office. Mr. Silcox stated like on a simple spreadsheet and entered locally to save the \$200 a month plus the initial set up costs. Mr. Duncan stated that if simple is what you want simple is what we have. Mr. Duncan stated he created a simple data base and that is how they sell licenses now and that is how they do limited searches now. We are at simple now but this is the next step up and it is a full range of services. Mr. Silcox asked again could we do this locally. Mr. Tkach stated that he does not think that we can, because the other part is that we will be able to take credit cards. That way the user fee is paid by the user and to set up our own website we do not have that capability, you go through a third party that is able to take credit card payments. Mr. Bauer asked if resident can still walk in the office and buy their dog tags. Mr. Duncan stated that is correct. Mr. Silcox stated so both of you would have the ability to enter on their data base. The answer was yes. Mr. Bauer stated other then the fact he would like to see records on a CD or on something in the office he does not have a problem with this, but feels that the dog warden needs a record for anything that might come up. Mr. Adelman asked when a decision needs to be made. Mr. Duncan stated that the person from the company will be in town on October 14, 2009 at the Administration Building to do a demonstration. The board will attend to listen to the presentation

Mr. Tkach stated that the Northwest Auditor's District meeting will be held here in Norwalk on October 23, 2009. It will be held at Summit Raceway Park. Mr. Tkach also presented a press release in regards to CAUV meeting at EHOVE with Erie County on October 6, 2009. Mr. Tkach explained how this has come about and stated that many people have asked him where their real estate tax goes and he has told them that every bit of it stays in Huron County, when values increase and taxes go up in our county the state pays more. Mr. Tkach also presented reports on spending and revenue stated that the good news is that instead of \$688,000 in cash less than last year at the end of September we are \$351,000 less than last year. This is positive news. Mr. Tkach stated that it looks like we will come out real close to the reduced estimate.

**OFFICE OF THE HURON COUNTY AUDITOR**  
*Roland Tkach, Auditor*  
 News Release

(September 30, 2009)  
 For Immediate Release

**AUDITOR'S OFFICE ANNOUNCES FREE WORKSHOP FOR AGRICULTURAL PRODUCERS**

**NORWALK** – County Auditor Roland Tkach announced today that Huron County agricultural producers will have an opportunity to attend and participate in a free educational workshop to learn why farmland's property values will increase in 2010. This workshop will be held on Tuesday, October 6, 2009 at 7:00 p.m., at EHOVE Joint Vocational School 316 Mason Road in Milan Building A room 101 and is being held in cooperation with the Ohio Farm Bureau and Erie County Auditor Tom Paul.

Larry Gearhardt, Esq., of the Ohio Farm Bureau, will discuss how the State of Ohio has reformatting and updated the income and expense data used for calculating CAUV land values. Richard H. Hoffman, ASA, CAE, MAI, CRE, CEO and President of Appraisal Research Corporation, the firm that performed the County's triennial Update, will speak about the overall appraisal process.

The new values for CAUV-enrolled farmland are established by Ohio's Department of Taxation based on input from a 15-member Agricultural Advisory Committee. The committee is composed of representatives from numerous Ohio agricultural groups and several Ohio State University Departments.

Because Huron County has just finished a State-ordered Triennial Update of property values, the updated production values for land enrolled in the CAUV program will be applied to all farmland that is enrolled in that program and will be effective on the 2010 property tax bill.

Media Contact: Roland Tkach, Huron County Auditor, 419-668-8464.

2009 General Fund Spending		Budget		2009 General Fund Revenue		Old		New	
Month	Old	New	%	Month	Old	New	%	Month	%
January	1,008,800	1,045,357	7.73%	January	787,543	1,054,639	6.11%	January	6.95%
February	1,008,800	1,045,357	7.73%	February	787,543	1,054,639	6.11%	February	6.95%
March	1,008,800	1,045,357	7.73%	March	787,543	1,054,639	6.11%	March	6.95%
April	1,008,800	1,045,357	7.73%	April	787,543	1,054,639	6.11%	April	6.95%
May	1,008,800	1,045,357	7.73%	May	787,543	1,054,639	6.11%	May	6.95%
June	1,008,800	1,045,357	7.73%	June	787,543	1,054,639	6.11%	June	6.95%
July	1,008,800	1,045,357	7.73%	July	787,543	1,054,639	6.11%	July	6.95%
August	1,008,800	1,045,357	7.73%	August	787,543	1,054,639	6.11%	August	6.95%
September	1,008,800	1,045,357	7.73%	September	787,543	1,054,639	6.11%	September	6.95%
October	1,008,800	1,045,357	7.73%	October	787,543	1,054,639	6.11%	October	6.95%
November	1,008,800	1,045,357	7.73%	November	787,543	1,054,639	6.11%	November	6.95%
December	1,008,800	1,045,357	7.73%	December	787,543	1,054,639	6.11%	December	6.95%
<b>2009 Budget</b>	<b>\$13,699,735</b>	<b>\$13,699,735</b>	<b>100%</b>	<b>2009</b>	<b>\$13,699,735</b>	<b>\$13,699,735</b>	<b>100%</b>	<b>2009</b>	<b>100%</b>
	496,000	496,000	100%		496,000	496,000	100%		100%
	13,193,735	13,193,735	100%		13,193,735	13,193,735	100%		100%
	2,942,368	2,942,368	100%		2,942,368	2,942,368	100%		100%
	2,002,330	1,996,820	99.73%		2,002,330	1,996,820	99.73%		99.73%
	2,241,974	2,006,057	89.48%		2,241,974	2,006,057	89.48%		89.48%
	1,792,291	1,792,291	100%		1,792,291	1,792,291	100%		100%
	780,715	780,715	100%		780,715	780,715	100%		100%
	12,879,670	12,879,670	100%		12,879,670	12,879,670	100%		100%
	12,879,670	12,879,670	100%		12,879,670	12,879,670	100%		100%
	2,124,419	2,124,419	100%		2,124,419	2,124,419	100%		100%
	1,773,194	1,773,194	100%		1,773,194	1,773,194	100%		100%
	391,225	391,225	100%		391,225	391,225	100%		100%
	780,715	780,715	100%		780,715	780,715	100%		100%
	?	?	?		?	?	?		?

Huron County Sales Tax Collection 2000 to 2009											
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	EST
January	661,842.33	676,784.74	690,661.24	601,370.19	634,988.44	662,116.90	622,096.43	623,620.95	671,222.84	688,500.33	688,500.33
February	1,171,685.70	1,176,098.15	1,180,648.36	1,632,802.24	1,732,719.84	1,881,604.67	1,649,727.75	1,692,264.88	1,843,306.22	1,888,500.33	1,888,500.33
March	2,223,692.54	2,206,220.46	2,100,870.23	2,185,719.73	2,157,758.04	2,380,897.43	2,526,541.50	2,531,740.34	2,427,254.03	2,531,740.34	2,531,740.34
April	3,352,469.76	3,317,026.64	3,300,114.48	3,825,906.64	3,448,716.06	3,638,637.05	3,776,266.39	3,828,629.85	3,732,046.81	3,828,629.85	3,828,629.85
May	3,897,006.64	3,874,124.41	3,888,705.84	3,891,022.82	3,987,262.28	4,209,665.67	4,420,899.42	4,454,666.79	4,376,156.15	4,454,666.79	4,454,666.79
June	5,144,887.42	5,051,142.86	5,067,821.12	5,284,139.89	5,247,729.88	5,745,506.89	5,827,238.48	5,889,660.96	5,736,447.19	5,827,238.48	5,827,238.48
July	5,747,396.66	6,011,581.54	5,729,263.02	6,860,314.37	6,860,082.28	6,433,600.37	6,516,901.13	6,598,467.89	6,305,362.28	6,516,901.13	6,516,901.13
August	6,807,003.19	6,760,026.82	7,038,873.49	7,138,716.51	7,170,663.38	7,880,614.36	7,868,720.03	7,882,696.48	7,552,006.48	7,868,720.03	7,868,720.03
September											
October											
November											
December											
<b>Total</b>	<b>64,427,210</b>	<b>71,225,000</b>	<b>71,225,000</b>	<b>81,225,000</b>	<b>81,225,000</b>	<b>81,225,000</b>	<b>81,225,000</b>	<b>81,225,000</b>	<b>81,225,000</b>	<b>81,225,000</b>	<b>81,225,000</b>
January	1,887,704.10	16.67%	19%	17.23%							
February	2,870,717.81	24.24%	25.24%	23%							
March	2,665,917.43	41.48%	42.8%	42.80%							
April	3,828,629.85	59.6%	59.6%	59%							
May	4,058,106.24	64.84%	67%	67.63%							
June	4,454,666.79	74.00%	74.00%	74.00%							
July	5,736,447.19	90.58%	90.58%	90.58%							
August	5,827,238.48	90.58%	90.58%	90.58%							
September	5,827,238.48	90.58%	90.58%	90.58%							
October	5,827,238.48	90.58%	90.58%	90.58%							
November	5,827,238.48	90.58%	90.58%	90.58%							
December	5,827,238.48	90.58%	90.58%	90.58%							
EST	6,888,500.33	100%	100%	100%							

**At 10:25 a.m.** the board recessed.

**At 10:44 a.m.** regular session resumed.

**At 10:45 a.m.** executive session resumed.

**At 11:09 a.m.** Larry J. Silcox moved to end executive sessions ORC 121.22 (G) (1); ORC 121.22 (G) (3) and ORC 121.22 (G) (6). Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Larry J. Silcox

**At 11:12 a.m.** Larry J. Silcox moved to adjourn. Mike Adelman seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on October 1, 2009.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:12 a.m.

Signatures on File.