

**REGULAR SESSION**

**THURSDAY**

**OCTOBER 2, 2008**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Mike Adelman, Gary W. Bauer, Ralph A. Fegley.

08-345

**IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #040 IN THE GENERAL FUND TO FUND # 018**

Ralph A. Fegley moved the adoption of the following resolution:

**WHEREAS**, the Coroner’s fund is in need of funding; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 040-00569-001 misc. other expenses in the amount of \$6,000.00 to the Coroner’s fund #018-00525-001; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the journal entry to the # 018 account; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye –Gary W. Bauer
- Aye -Ralph A. Fegley

08-346

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$500.00 SUBMITTED TO THE BOARD OCTOBER 2, 2008**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, requests for expenditures of over \$500.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

<b><u>Huron County Department of Job and Family Service</u></b>			
Speedway super America	Medicaid & WIA	\$14,400.00	
<b><u>Huron County Buildings &amp; Grounds</u></b>			
G&L Supply	Custodial Supplies	\$ 3,517.09	now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$500.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Ralph A. Fegley seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye –Gary W. Bauer
- Aye -Ralph A. Fegley

**IN THE MATTER OF APPROVING THE PREVENTION, RETENTION, AND CONTINGENCY PROGRAM (PRC) FOR THE HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Ralph A. Fegley moved the adoption of the following resolution:

**WHEREAS**, the Huron County Department of Job & Family Services receives funds from the Ohio Department of Job & Family Services to operate the PRC program as required by ORC Chapter 5108; and

**WHEREAS**, the Huron County Department of Job & Family operates the PRC program through the delivery of direct services and through contracts with various agencies, following the processes prescribed in ORC Chapter 5108; and

**WHEREAS**, the Huron County Department of Job & Family Services has amended its PRC plan to better serve the residents of Huron County and such plan has been discussed and reviewed by the Huron County Job & Family Service Planning Committee; and

**WHEREAS**, the PRC Plan of the Huron County Department of Job & Family Services, with the requirements of Chapter 5108 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve the revised PRC plan effective October 1, 2008 as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye –Gary W. Bauer  
Aye -Ralph A. Fegley

\* Plan on file Commissioners' Office.

**At 9:22 a.m.** Stan Obrenovich came before the board in regards to the parking down town. Mr.Obrenovich requested help in getting the county employees to park off street. The board agreed to send out memo reminding the county employees not to park on the street for the entire day.

**IN THE MATTER OF HOLIDAYS**

**Gary W. Bauer moved to approve the 2009 Holiday list. Ralph A. Fegley seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

**Aye – Mike Adelman  
Aye –Gary W. Bauer  
Aye -Ralph A. Fegley**

HOLIDAYS 2009

THURSDAY, JANUARY 1, 2009  
MONDAY, JANUARY 19, 2009  
MONDAY, FEBRUARY 16, 2009  
MONDAY, MAY 25, 2009  
FRIDAY, JULY 3, 2009  
MONDAY, SEPTEMBER 7, 2009  
MONDAY, OCTOBER 12, 2009  
WEDNESDAY, NOVEMBER 11, 2009

NEW YEAR'S DAY  
ARTIN LUTHER KING DAY  
PRESIDENT'S DAY  
MEMORIAL DAY  
INDEPENDENCE DAY  
LABOR DAY  
COLUMBUS DAY  
VETERANS' DAY

**REGULAR SESSION**  
THURSDAY, NOVEMBER 26, 2009  
FRIDAY, DECEMBER 25, 2009

**THURSDAY**

**OCTOBER 2, 2008**  
THANKSGIVING DAY  
CHRISTMAS DAY

The board agreed that the commissioners' office would observe the Columbus Day holiday and would also close the office and allow the staff members to use a vacation day for the day after Thanksgiving.

### IN THE MATTER OF TRAVEL

Ralph A. Fegley moved to approve the following travel requests this day. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley

Gary W. Bauer, Commissioner, on October 3, 2008, to Canton, Ohio, for mediation lawsuit, Daivia Kasper Assistant Prosecutor also attending.

Andrea Wilken, BMV, on October 9, 2008, to Columbus, Ohio, for ODRA meeting.

Bill Ommert, EMA, on October 8, 2008, to Columbus, Ohio, for SERC meeting/ on October 10, 2008, to Bowling Green, Ohio, for governor required ethics training.

Richard O'Grady & Gary Ousley, Dog Warden's Office, on October 22, 2008, to Wadsworth, Ohio, for Free CORSA, taser best practices training.

Mike Adelman, Gary W. Bauer, Ralph A. Fegley, Commissioners, on October 31, 2008, to Sandusky, Ohio, for CAC annual meeting.

### IN THE MATTER OF REQUEST FOR LEAVE

**Pete Welch/SWMD/sick/7:00 a.m. – 10:00 a.m. October 2, 2008.**

**Jason Roblin/EMA/Compensatory Time/ or vacation/8:00 a.m. – 4:30 p.m. October 31, 2008.**

### SIGNINGS

Sep. 30. 2008 2:48PM HURON COUNTY CLERK OF COURTS No. 0515 P. 1

Huron County Buildings & Grounds Request Form

County office or department requesting service: Clerk of Courts  
Signature of requesting official: Susan S. Hazel  
Date of request: 9/30/2008

1. Description of the repair work or renovation needed: move, clean and anchor shelving unit from basement to clerk's courthouse office. Hang bulletin boards and pictures in clerk's office. Re-hang window shade in clerk's office. Fix and anchor coat rack at request with hooks. Re-locate keyboard tray.

2. Justification, purpose or pertinent documentation? tray

3. If an improvement, what is the expected cost?  
4. Cost savings or "life expectancy," if applies?  
5. Does this constitute a safety or health hazard? Explain and document: coat rack is a hazard (falls over)

6. Emergency or unexpected mandate?  
7. If a renovation vs. a repair, how do you expect to fund this project?

8. Location of service? clerk's office 9. Deadline involved?  
2nd floor of the courthouse

Your request is OK'd  Denied  Reasons: \_\_\_\_\_

Mike Adelman  
Board President Supervisor  
Huron County Board of Commissioners Buildings & Grounds

Work will commence \_\_\_\_\_

Sep. 30. 2008 2:48PM HURON COUNTY CLERK OF COURTS No. 0515 P. 2

Susan S. Hazel  
Huron County Clerk of Courts  
Courthouse - 2 East Main Street Room 207  
Norwalk, Ohio 44857-1534

Legal Office: 110 Brady Lane  
Tel: 419-668-3023 Fax: 419-663-4048  
Email: sashazel@huroncourts.org  
Website: huroncourts.org

Title Office: 118 Western Center  
Norwalk, Ohio 44857  
Tel: 419-668-9777 Fax: 419-668-6034  
Website: 419-933-7354

September 30, 2008

Maintenance work assistance request

- Move one shelving unit from the courthouse basement to the clerk's second floor office  
Unit will need to be cleaned and anchored to the wall in the office (holes are already in the wall)
- Hang bulletin boards and pictures in the clerk's office (taken down with remodeling project)
- Re-hang window shade in clerk's office
- Repair and anchor coat rack (or replace with hooks)
- Repair and re-locate keyboard tray

At some time I would also like to have the walls in my personal office painted or touched up where they were damaged when the old radiator was removed.

Thank you

### OTHER BUSINESS

Mike Adelman discussed the health insurance question from Bev Baylor in regards to the open enrollment for the change of the health insurance premiums. Also Mr. Adelman discussed a call he received from Sandusky County Commissioner in regards to a deal being made with Bellevue city to pay the municipal court invoice. Mr. Adelman stated that he told Sandusky County that no deal had been made and that it is in the hands of our assistant prosecutor to write a letter to the city of Bellevue stating that we are willing to review the process in calculating the population formula etc. and that Daivia Kasper is in the process of writing such letter, which will also state that the Huron County Prosecutor will be seeking an Attorney General's Opinion on this matter as well.

**REGULAR SESSION**

**THURSDAY**

**OCTOBER 2, 2008**

Gary Bauer discussed a ditch project that Neal Meyer spoke to him about in regards to a ditch project that should have been done 23 years ago according to Mr. Meyer. Mr. Bauer discussed this situation with Cary Brickner, Soil and Water Conservation District and stated that Mr. Brickner is cautious about this ditch project as it will involve many home owners and they do not see the benefit of this type of ditch project. Mr. Brickner stated that this would be a controversial project. This will be left up to Mr. Myer to petition for the ditch project and the county will do what needs to be done.

Ralph Fegley discussed an automobile management policy and asked the board to review and add their thoughts as well.

**Automobile Management Policy:**

**GENERAL:** We have determined that the general condition of vehicles in Huron County require significant updating and renewal. Many vehicles have way over 100,000 miles and are in need of replacement. We are concerned about the safety of employees while driving and the general impression of the public is that we display a "poor and homeless look" through the vehicles we drive. Huron County must make significant improvements in our vehicle fleet by reducing the number of units that we have plus improving the remaining units toward a total leased fleet, purchase of good used units or new units that allow us to reduce maintenance and long-term cost of ownership.

**SPECIFIC DIRECTION:** Each department shall review their vehicle needs and manage those vehicles under the following rules:

1. All vehicles shall be maintained in a safe and cost effective manner on a daily basis by having each driver inspect the vehicle before driving the unit. A check sheet is located in the glove compartment of each unit that outlines the responsibilities of each driver before leaving and after they return from a trip. These general inspections are a guideline only since it is the responsibility of the driver to insure that they will handle that vehicle in a safe and conscientious manner while in their care and use each day.
2. And it is the responsibility of the County Maintenance person to occasionally inspect each vehicle and record all maintenance conducted on the unit and make recommendations for improvements or replacement to the County Commissioners and the Department Head responsible for that vehicle.
3. The County Maintenance person shall keep records of each vehicle owned by Huron County in such form that decisions can be made for maintenance, replacement and sale of each vehicle.
4. If a vehicle is slated for replacement, as directed by the County Commissioners, the Department in charge of that vehicle, or the County Maintenance person, it will be recorded and communicated to the other persons listed above. All records will show the need for replacement.
5. The following general guidelines will be used in the determination that a vehicle is due for replacement:
  - A. All vehicles that reach 100,000 miles or more should be placed on the possible replacement list by the County Maintenance person.
  - B. Vehicles that have maintenance costing 10% of the replacement cost for that year shall be placed on the replacement list.
  - C. At least once per year a physical inspection shall be made by the County Maintenance person to determine exterior condition. If it is found to have sufficient rust or dents and general deterioration, that vehicle shall be placed on the replacement list.
6. When a vehicle is to be removed, it is the responsibility of the County Maintenance person to prepare the sale document which can be sent to Gov-deals to get the vehicle sold.
7. The County Maintenance person shall prepare the vehicle for sale, in a timely manner, and be present and assist the buyer when that person comes to pick up the vehicle.
- 8.
9. For departments that use a vehicle less than 1,000 miles/year, some discussion should be held with that department head to determine if the vehicle is needed.
10. For some departments with minor vehicle use, going to use of a private vehicle or short term rental may be a better alternative. The County Commissioners have established that Huron County is willing to pay for private vehicle use at the IRS mileage rate for that year.
11. Job and Family Services has indicated their willingness to have other county departments use their vehicles provided they pay for the gas and any related maintenance of that vehicle. The same pre-driving rules would apply when using these vehicles that would be used in your own department.
12. Job and Family Service may require each person who requests to use their vehicle to sign up at their office and obtain a pin number so they can also purchase gas with a credit card while using the vehicle.

Mr. Fegley reported on the CCAO Natural Gas meeting that he attended in Columbus, Ohio. Total savings for Huron County through this program is \$141,000.00. Mr. Fegley also presented the total packet that he received yesterday. Motions made at the end of the meeting, one to reorganize consortium to not pay taxes to the city of Columbus and the state. The second motion an agreement that they need to press on and purchase 90% needed and this motion was passed. Also pursue changes and restructure. Mr. Fegley also reviewed the summary recommendations of:

- Extend contract with Exelon through the winter
- Fix price for additional quantities thru winter
- Continue program
- Split manager & supplier roles
- Move toward either –
- Tight affiliation
- Create a pool
- CCAO shouldn't take on liability to front storage

- Crude oil prices broke the \$100 per barrel barrier in March – and began dragging the Nymex up with it.
- Crude and the Nymex peaked in July with crude topping \$134 per barrel and the Nymex at \$13.105.
- No hurricane impacts on U.S. gas production in July and August.
- Current winter strip (November through March) prices higher than the recent settlement price:
  - Nov '08 thru March '09  $\$7.664$
  - Nov '09 thru March '10  $\$8.815$
  - Nov '10 thru March '11  $\$8.952$

**Energy Market Price Changes**

Energy



**REGULAR SESSION**

**THURSDAY**

**OCTOBER 2, 2008**

At 10:29 a.m. the board recessed

At 10:33 a.m. regular session resumed.

Ralph A. Fegley moved to enter into **Executive Session ORC 121.22 (G) (3)** a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley

At 11:09 a.m. Gary W. Bauer moved to end Executive Session ORC 121.22 (G) (3). Ralph A. Fegley seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman  
Aye – Gary W. Bauer  
Aye – Ralph A. Fegley

\* no action taken.

**Other business continued**

Mr. Fegley reported on the Norwalk Comprehensive plan meeting that he attended and stated that he had had a conversation with Pat Martin, in regards to the BMX track. Mr. Fegley stated that he had asked Mr. Martin if there was another site that the FTMC could find and would they be willing to pay for it.

Mr. Adelman stated that he has been working on the budget for 2009. A request will be made to the Auditor's office for budget sheets for 2009.

At 11:22 a.m. Ralph A. Fegley moved to adjourn. Gary W. Bauer seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on October 2, 2008.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:22 a.m.

Signatures on File.