

REGULAR SESSION

THURSDAY

OCTOBER 8, 2009

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Mike Adelman, Gary W. Bauer, Larry J. Silcox.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the October 6, 2009 meeting(s) were presented to the Board. Larry J. Silcox made the motion to waive the reading of the minutes of the October 6, 2009 meeting(s) and approve as presented. Mike Adelman seconded the motion. Voting was as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye –Larry J. Silcox

09-345 Signature only

IN THE MATTER OF HIRING A DIRECTOR OF THE HURON COUNTY EMERGENCY MANAGEMENT AGENCY I

Mike Adelman moved the adoption of the following resolution:

WHEREAS, the Director of the Huron County Emergency Management Agency position has become vacant due to a retirement and the Board of Huron County Commissioners desires to appoint a person to fill this vacancy; and

WHEREAS, the opening for Director of the Huron County Emergency Management Agency was posted and advertised and interviews have been conducted; and

WHEREAS, Jason Roblin has been determined through the selection and interview process to be the most qualified person for this position; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby appoints Jason Roblin to the position of Director of the Huron County Emergency Management Agency effective October 11, 2009, as a full-time, unclassified employee at an annualized salary rate of \$50,000, which amount shall be reduced by ten percent (10%) in accordance with the Board of Commissioners' pay reduction policy currently in place; and further

BE IT RESOLVED, that Mr. Roblin shall serve a 120 calendar-day probationary period in accordance with the terms and conditions outlined in the Huron County Personnel Policy Manual and upon successful completion of said probationary period shall be reviewed for possible increase in salary; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public and in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye –Larry J. Silcox

09-346

IN THE MATTER OF APPROVING THE PREVENTION, RETENTION, AND CONTINGENCY PROGRAM (PRC) FOR THE HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

Mike Adelman moved the adoption of the following resolution:

WHEREAS, the Huron County Department of Job & Family Services receives funds from the Ohio Department of Job & Family Services to operate the PRC program as required by ORC Chapter 5108; and

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WHEREAS, the Huron County Department of Job & Family operates the PRC program through the delivery of direct services and through contracts with various agencies, following the processes prescribed in ORC Chapter 5108; and

WHEREAS, the Huron County Department of Job & Family Services has amended its PRC plan to better serve the residents of Huron County and such plan has been discussed and reviewed by the Huron County Job & Family Service Planning Committee; and

WHEREAS, the PRC Plan of the Huron County Department of Job & Family Services, with the requirements of Chapter 5108 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the revised PRC plan effective October 1, 2009 as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Larry J. Silcox

- On file Commissioners' office.

09-347

IN THE MATTER OF CREATING A JOINT COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY IN RESPONSE TO THE RECENT DOWNTURN IN THE REGIONAL ECONOMY

Larry J. Silcox moved the adoption of the following resolution:

WHEREAS, economic development and planning professionals from Richland, Crawford, Huron, and Ashland counties have collaborated to create a Joint Comprehensive Economic Development Strategy in response to the recent downturn in our regional economy; and

WHEREAS, the recent closure of the General Motors Ontario, Ohio facility has negatively impacted many citizens and businesses throughout these four counties; and

WHEREAS, this Board agrees that regional strategies, such as those outlined in the Joint Comprehensive Economic Development Strategy, are necessary to adequately respond to these current challenges and prepare our region for future economic success; now therefore

BE IT RESOLVED, that:

Section 1. That this Board recognizes the Joint Comprehensive Economic Development Strategy as an update and addendum to Huron County's Comprehensive Economic Development Strategy (CEDs), and will record it accordingly.

Section 2. That this Board encourages the economic development and planning professionals to seek funding to implement the projects described in the Joint Comprehensive Economic Development Strategy; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

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Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Larry J. Silcox

09-348

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$500.00
SUBMITTED TO THE BOARD OCTOBER 8, 2009**

Mike Adelman moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$500.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Huron County Job and Family Services

Christie Lane Industries, Inc. Document Destruction \$593.00 now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$500.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Larry J. Silcox

09-349

**IN THE MATTER OF AUTHORIZING THE HURON COUNTY HUMAN RESOURCE
DIRECTOR TO HOLD MEMBERSHIP IN THE NATIONAL PUBLIC EMPLOYER LABOR
RELATIONS ASSOCIATION**

Larry J. Silcox moved the adoption of the following resolution:

WHEREAS, Sue Bommer has asked for approval to hold membership in the National Public Employer Labor Relations Association in the amount of \$185.00; and

WHEREAS, the Board of Huron County Commissioners recognizes that membership in this organization would be beneficial; now therefore

BE IT RESOLVED, that the Huron County Human Resource Director is hereby endorsed for membership in the above listed association; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Larry J. Silcox

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At 9:25 a.m. Dan Frederick, Architect came before the board to present the Christie Lane Schools addition and renovation project bid award and contract. Mr. Frederick the bids and the project and stated that he has recommended awarding bid and entering into contract with Seitz Design Construction, Inc. Mr. Frederick stated that Christie Lane has a good working relationship with Seitz Design Construction.

09-352

IN THE MATTER OF AWARDING THE BID FOR ADDITION AND RENOVATION PROJECT AT CHRISTIE LANE SCHOOLS AND ENTERING INTO CONTRACT

Mike Adelman moved the adoption of the following resolution:

WHEREAS, bids were let for the addition and renovation project at Christie Lane Schools; and

WHEREAS, bids were received for the above titled project on Friday, October 2, 2009 as attached: and

WHEREAS, the architects estimate for the project is **\$89,500.00** and the lowest and best bid was submitted by **Seitz Design and Construction, Inc.** and it has been recommended by Dan Frederick, Architect that the bid be awarded to Seitz Design and Construction in the amount of **\$ 89,479.00**; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby awards the bid for the addition and renovation project for Christie Lane Schools to Seitz Design and Construction Inc. as recommended; and further

BE IT RESOLVED, that the Board of Huron County Commissioners desires to enter into contract with Seitz Design Construction, Inc. for the addition and renovation project for Christie Lane Schools in the amount of \$89,479.00; and further

BE IT RESOLVED, that the Board of Huron County Commissioners approves the contract with Seitz Design and Construction Inc., as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye –Larry J. Silcox

- Contract on file Commissioners' office.

At 9:52 a.m. Don Ruffing, Soil &Water Conservation District explained the ditch maintenance work and how the land owners do their own ditch maintenance and how the assessment is lowered for doing so.

09-350

IN THE MATTER OF GRANT REDUCTIONS FOR DITCH MAINTENANCE WORK DONE BY OWNERS ACCORDING TO SECTION 6137.08 OF THE OHIO REVISED CODE

Larry J. Silcox moved the adoption of the following resolution:

WHEREAS, pursuant to ORC 6137.08 any owner may make application for reduction in his maintenance assessment due to work he proposes on any portion of a public ditch, watercourse, or other improvement; and

WHEREAS, several owners have made applications to do their own work in accordance with ORC 6137.08; and

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WHEREAS, the Huron Soil and Water Conservation District has submitted a schedule containing the percent reductions recommended for the owners as attached herein; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the reductions as listed on the attached schedule; and further

BE IT RESOLVED, that this schedule be certified to the Huron County Auditor and applied to the 2010 ditch maintenance assessments; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye –Larry J. Silcox

* Maintenance reduction schedule on file commissioners’ office.

09-351

IN THE MATTER OF GRANTING A REDUCTION ACCORDING TO SECTION 6137.09 OF THE OHIO REVISED CODE (GRANTING REDUCTION) FOR OLD STATE ROAD FARM LLC ON THE PALM-VOGEL #42 (11-520)

Mike Adelman moved the adoption of the following resolution:

WHEREAS, the Huron County ditch Maintenance Program has a policy that states the following: “For a 20% reduction in an owner’s maintenance base, the owner must establish a 10’ wide sodded berm (filter strip) on both sides of the ditch and to then maintain the berm annually by mowing and/or spraying”; and

WHEREAS, Old State Road Farm LLC has established and are maintaining the berms on the Palm-Vogel #42 (11-520) according to the specifications of the Huron SWCD; and

WHEREAS, on July 5, 1995, the Huron SWCD Board of Supervisors adopted the policy for the establishment of the berms and recommends that the Board of Huron County Commissioners grant the 20% reductions; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby grant a 20% reduction in the maintenance base for the following parcel owned by Old State Road Farm LLC:

Palm-Vogel #42 (11-520)	<u>Current Base</u>	<u>New Base With 20% Reduction</u>	
11-0020-02-009-0000	\$ 595.93	\$ 476.74	
110020-020010-0000	\$1,191.85	\$ 953.48	and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye –Larry J. Silcox

- Schedule on file commissioners’ office.

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IN THE MATTER OF TRAVEL**

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Larry J. Silcox moved to approve the following travel request this day. Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Larry J. Silcox

Jason Roblin, EMA Director, on October 8, 2009, to Lorain, for LEPC exercise evaluator.

IN THE MATTER OF REQUEST FOR LEAVE

Vickie Ziemba/Commissioners' office/sick/8:00 a.m. – 4:30 p.m. October 7, 2009/sick/11:00 a.m. 1:00 p.m. October 8, 2009.

Maria Lyons/Buildings & Grounds/sick/8:30 a.m. – 11:00 a.m. October 8, 2009.

Jerry Huffman/Buildings & Grounds/sick/6:30 a.m. October 13, 2009 – 3:00 p.m. October 30, 2009.

OTHER BUSINESS

Gary Bauer discussed the Area 7 meeting that he attended yesterday in Delaware. Mr. Bauer stated that the biggest issue is the funds and moving the money around and spending the money. Also discussed the new system Mr. Bauer stated that according to the objectives and report Huron County's spending is right on the money and are doing a good job of spending the money.

Mr. Bauer stated that he was so pleased with Teresa Alt, JFS director as how she explained how Huron County spends the money. Mr. Bauer stated that this was a very productive meeting and very worthwhile.

At 10:25 a.m. the board recessed

At 10:39 a.m. regular session resumed.

Alex Beres, Huron County Development Council and Ben Kenny, WSOS came before the board in regards to updating the Huron County Comprehensive Economic Development Strategy as the current plan was competed in 2002 and is outdated. This will be good for the HCDC to get information for economic development. Ben Kenny stated that RLF funds could be used up to \$10,000.00.

Updating the Huron County Comprehensive Economic Development Strategy

Reasons to Update the CEDS:

- An up-to-date CEDS can qualify projects for EDA funding and support applications for other funding sources.
- The most recent CEDS was completed in 2002 – it supported funding of the new industrial park on Goodrich Road in Bellevue.
- Huron County has four dedicated economic development professionals – none of whom were in their current job when the 2002 CEDS was written.
- A new CEDS can help guide the work program and priorities of HCDC – the CEDS process can be tailored to provide strategic planning for HCDC.
- The CEDS planning process provides an opportunity for the County's development entities and local governments to plan and coordinate development together.
- With increased emphasis on workforce development, the new CEDS can involve more partners from that perspective, including DFS and educational institutions, in the coordinated planning process.

The CEDS process and contents of the document:

- Analysis of economic and community development problems and opportunities including other existing plans;
- Background and history of the economic development situation in Huron County, with a discussion of the economy, geography, population, labor force, resources, and the environment;
- A discussion of community participation in the planning efforts;
- Goals and objectives for taking advantage of opportunities and solving economic development problems;
- A plan of action, including suggested projects to implement objectives and goals set forth in the strategy;
- Performance measures that will be used to evaluate whether and to what extent goals and objectives have been or are being met.

The Process:

- Appointment of a CEDS committee, with representation from public sector, economic/business development, employment and training, community organizations, women, minorities, aged, disabled, and other interest groups.
- HCDC and WSOS appointed to guide the development of the CEDS.
- A series of meetings of the CEDS committee (possibly three or four meetings) to discuss strengths, assets, opportunities, and obstacles; to discuss the profile of the county and its economy; to develop goals and objectives for economic development; and to list and prioritize projects that can help fulfill the established goals and objectives.
- HCDC and WSOS conduct meetings with individual communities and development officials to gather information about County and community assets and capacity for development.
- Writing of the CEDS document, following EDA requirements, by HCDC and WSOS
- Adoption/approval of the CEDS by the County Commissioners.

Mr. Beres stated that they will also look at economic development across the county. Mr. Beres stated that he has started a group meeting of the economic developers across the county.

Mr. Kenny also explained some of the steps for completing the new comprehensive plan. First would need to set a meeting of the RLF board asking them to release funds in the amount of \$10,000 to complete the study and appoint a steering committee for this committee and conduct 3 or 4 meetings. This will be a great data base as well.

Gary Bauer asked what they need from the board at this time. It was stated that if they want the RLF board to meet to approve releasing the funds. The board agreed that they should do this.

The board agreed that the RLF board should meet. Mr. Kenny and Mr. Beres will set this meeting. After this meeting a resolution will need to be done to allocate the funds. Mr. Kenny stated he will do the letter to the state for a waiver.

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At 11:00 a.m. Pete Welch came before the board in regards to the bids received for the transportation and disposal of Solid Waste. Mr. Welch explained the low bid and the options on the last two years. Mr. Welch stated that we have 180 days to award the bid. Will review the bids and Mr. Welch stated that he needs to do some research in regards to Santek the apparent low bidder. Mr. Welch also asked about bidding for design, construction, operation and maintenance of a system to collect and convert methane gas and other products produced by the Landfill. Mr. Welch stated that he has a grant from Ohio Department of Natural Resources that can be dedicated to a feasibility study or construction of the landfill gas project and intends to submit for other grants as may be appropriate to the selected end use. The following legal notice will be sent to appropriate agencies, advertised in local paper and posted on county website.

LEGAL NOTICE

The Board of County Commissioners of Huron County, Ohio (the "Board"), in its capacity as the governing body of the Huron County Solid Waste Management District and as the owner and operator of the Huron County Sanitary Landfill (the "Landfill") is requesting proposals ("Proposal" or "Proposals") for the design, construction, operation and maintenance of a system to collect and convert methane gas and other products produced by the Landfill ("Landfill Gas and Products") for beneficial use (the "Landfill Gas Project"). The Board has received a \$20,000 grant from the Ohio Department of Natural Resources that can be dedicated to a Feasibility Study or construction of the Landfill Gas Project, and intends to submit for other grants as may be appropriate to the selected end use.

A Pre-Proposal meeting and site visit will occur at the Huron County Sanitary Landfill, 2415 Townline Road 131 W, Willard, Ohio 44890 at 10:00 AM (local time) November 3, 2009.

Proposals will be received at the office of the Board at 180 Milan Avenue, Norwalk, Ohio 44857, until 10:00 AM (local time), on November 24, 2009. A list of firms submitting a Proposal ("Firm(s)") will be prepared at that time and place. Firms must submit one (1) original and four (4) duplicate copies of the Firm's Proposal in a sealed package clearly marked "HURON COUNTY LANDFILL GAS PROJECT PROPOSAL." Proposals shall be valid for 180 days after the Proposal submission date.

Firms interested in submitting a Proposal can obtain information regarding the Landfill Gas Project ("Project Information") from the Board by contacting the Columbus, Ohio, office of Malcolm Pirnie, Inc. at (614) 888-4953 and registering as an interested Firm by providing the following information:

- (1) Name of the Firm requesting Project Information
- (2) Name of the individual to whom Project Information is to be addressed and the name of the individual to contact by telephone, if different
- (3) Mailing address of the Firm
- (4) Telephone number of the Firm
- (5) Email address to which the Project Information is to be addressed

Unless otherwise required by an interested Firm, Malcolm Pirnie will transmit the RFP and Project Information via email, whereupon the Firm is required to confirm receipt to complete the registration procedure. All Project Information and any addenda to the Request for Proposals will be provided only to Firms that have registered for and confirmed receipt of the Project Information. An Adobe PDF (portable document format) version of the Project Information will be provided only to interested Firms that have followed the Landfill Gas Project registration procedure. Project Information may be reviewed in person at the following locations:

- (1) Malcolm Pirnie, Inc., 1900 Polaris Pkwy, Columbus, Ohio 43240
- (2) Huron County Commissioner's Office, 180 Milan Avenue, Norwalk, Ohio 44857

When the Agreement for the Landfill Gas Project is executed, the Board will issue a Notice to Proceed, which will specify the anticipated timeline for the completion of the Landfill Gas Project. The timeline will establish benchmarks for the completion of the Landfill Gas Project expressed in the number of days following the Notice to Proceed, for the following stages of the Landfill Gas Project:

- Stage 1: Design and completion of the Firm's Proposal to verify the quantity and quality of Landfill Gas and Products, if a verification request was included in the selected Proposal.
- Stage 2: Submission of detailed Landfill Gas Project design based on the Proposal and modification to the Proposal based on the results of Stage 1. Such design shall include all completed information to be submitted to the Director of the Ohio Environmental Protection Agency and any other governmental body which must approve the Landfill Gas Project.

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Stage 3: Construction and testing of the approved Landfill Gas Project.

Stage 4: Commencement of Commercial Operations (collectively "Project Implementation Stages").

Each Proposal must contain the following items:

- (1) All required forms and a comprehensive description of the landfill gas collection system
- (2) The proposed beneficial use of the Landfill Gas and Products
- (3) The proposed revenue sharing plan ("Revenue Sharing Plan") for revenues received from the following potential sources:
 - (a) The sale or other beneficial use of the Landfill Gas and Products
 - (b) Any revenue from federal or state grants
 - (c) The value of tax credits or deductions
 - (d) The revenue or other value for credits received for the reduction in air emissions resulting from the operation of the proposed Landfill Gas Project.

The Board reserves the right to conduct meetings with one or more Firms that submit Proposals to discuss the Proposals and interview the Landfill Gas Project Team of the selected Firm(s). The Board maintains the following goals for the Landfill Gas Project:

- (1) Reduce landfill gas air emissions
- (2) Monetize offsets and/or obtain a beneficial use of the Landfill Gas and Products
- (3) Maximize the potential revenue to the Board
- (4) Continue the post-closure care of the landfill and operations of the transfer station without interruption attributable to the Landfill Gas Project

Following the meeting and interviews with Board-selected Firm(s), if any, the Board will proceed with contract negotiations and contract development consistent with the Proposal(s) selected by the Board. Upon execution of the Agreement for the Landfill Gas Project, the Board will notify all Firms who submitted a Proposal for the Landfill Gas Project, thereby releasing the Firm(s) from the obligation to maintain the Proposal for one hundred eighty (180) days from the Proposal submission date. Firms are further advised that the Board reserves the right to accept or reject any or all Proposals, waive any non-conformities or irregularities contained in a Proposal and proceed to negotiate a contract with the Firm(s) for Proposal(s) the Board determines, by resolution, in the exercise of the sole discretion of the Board, is in the best interests of Huron County and results in a reasonable and responsible Landfill Gas Project.

Advertised: Saturday, October 17, 2009.

MEMORANDUM

TO: Board of Commissioners
 FROM: Peter J. Welch, PG
 DATE: October 6, 2009 and October 7, 2009
 RE: Solid Waste Transportation & Disposal Bids
 CC: File

The following are the preliminary results (cost per ton) for the bid solid waste bid opening yesterday:

Company	2010	2011	2012	2013	2014
Santek	\$25.50	\$26.76	\$27.08	\$29.46	\$30.89
Republic	\$28.00	\$28.84	\$29.71	\$30.60	\$31.51
Rumpke	\$28.31	\$28.92	\$29.59	\$30.19	\$30.89
Waste Mgt.	\$39.85	\$41.83	\$43.60	\$45.15	\$46.93

It is intended to meet with the Board this Thursday (October 8, 2009) to discuss the bids. For point of reference, we are currently paying \$30.07 per ton. In the meantime, if you have any questions, feel free to ask.

IMPORTANT NOTES:

1. The OWNER reserves the right to reject any or all bids and to waive any and all informalities not involving price.
2. We need to award the contract within 180 days of the bid opening.
3. Bids will be evaluated on (1) pricing; (2) Qualifications; and (3) Completeness of the bid package.
4. If we accept Santek's bid, we need a letter from the Crawford County Commissioners (Owner) acknowledging and guaranteeing 5 years of disposal capacity.
5. We need to perform a background check (file review) on the facility.

Maintenance projects at the courthouse and office building were discussed. Mr. Bauer stated that he had been reminded by Karen Fries, Recorder that the water damaged area at the Huron County Office Building has still not been painted. Mr. Welch stated that they are working on it this week. They are taking out the old carpet today in front of the elevator, and Trend Setter was in there today and they are going to start the mediation room today. They are trying to get everything done this week. The flooring will not be done until October 26 -29, 2009. Mr. Bauer stated that on the painting he is talking about the vestibule where

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go into the office building, right in front of the Map Department. Mr. Welch stated that he will look at that. Mr. Silcox asked if the ceiling in the Map Department going to be replaced where it got wet. Mr. Welch stated yes and that would be done between October 8 and 9, 2009. Discussion was had in regards to the wet cells at the courthouse and that proposals will be requested. Mr. Silcox asked if the old jail still had the stainless steel toilets in it. Mr. Welch stated that yes he thought they were still there. Mr. Silcox asked Mr. Welch to speak to Dan Frederick, Architect because he is looking for some from Richland County and we may have some right here. It was felt that these could be used in the wet cells. Mr. Welch also stated that Mr. Beverage is going to look at the flag pole at the Administration Building and also is going to look at the chimney at the old jail. Mr. Welch stated that there are power lines that are real close to that so they have to look to make sure they can do this work. Further discussion was had and Mr. Bauer brought up snow removal. Mr. Silcox stated that he had seen the salt spreader and that everything is hooked up and it is ready to go, and the plow on the old truck has been serviced and is ready to go, so we should be ready to go. Another topic was discussed in regards to a drain at the Gerken Center that is chewed up around the edge of it. It is not a health department violation, but it is the same floor that they have an estimate of \$600.00 to \$900.00 dollars to replace the whole floor, and Mr. Welch stated that he was thinking about getting a larger drain cover instead of redoing the entire floor. The board agreed.

Larry Silcox discussed the dog warden's proposal for license software. Mr. Silcox stated that he is leaning in favor of this purchase as he had many of his questions answered, but would like to attend the presentation that will be held at the County Administration Building on October 14, 2009 for the district dog wardens.

At 11:11 a.m. Larry J. Silcox moved to enter into **Executive Session ORC 121.22 (G) (4)** preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Larry J. Silcox

At 11:41 a.m. Larry J. Silcox moved to end Executive session ORC 121.22 (G)(4). Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Larry J. Silcox

No action taken.

SIGNINGS

Mr. Jason Roblin
Interim Director of Huron County
Emergency Management Agency
255 B Shady Lane Drive
Norwalk, Ohio 44857

Dear Jason:

Congratulations on your appointment, effective October 11, 2009, as Huron County's new Director of the Emergency Management Agency! The Board of Commissioners are confident in your ability to serve the citizens of Huron County commendably.

Jason, one point the Commissioners wish to emphasize with you and which we want you to control is the compilation of overtime, resulting in either overtime pay or compensatory time, for the classified, non-exempt employee under your direct supervision. Especially during these difficult times, it is absolutely essential that overtime work be prohibited except in cases of dire emergency.

This situation has been discussed by me with Tina Norton, but I want to document it here in this directive to you. Overtime is not to be worked such that time and one-half or compensatory time in lieu of overtime pay is accumulated by Tina. If work beyond the normal work day or week is absolutely essential, and such

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work is approved by you in advance, these hours must be flexed by an adjustment in hours during the same work week in which the extra hours were worked. This would mean that no more than 36 hours are worked in any given work week (if the economic situation improves such that we are able to resume a 40-hour work week, this number would increase to 40).

We appreciate your cooperation in enforcing this directive. Please feel free to talk with me if you have any questions or concerns.

Sincerely,
Gary W. Bauer
President, Board of Commissioners

At 11:42 a.m. Larry J. Silcox moved to adjourn. Mike Adelman seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on October 8, 2009.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:42 a.m.

Signatures on File.