

REGULAR SESSION

THURSDAY

AUGUST 9, 2007

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Mike Adelman, Gary W. Bauer, Ralph A. Fegley.

At 9:00 a.m. Joe Kovach, Huron County Engineer came before the board to distribute the new Huron County maps. Maps will be further distributed at the Huron County fair and can be picked up at the Huron County Commissioners' office, County Engineer's office, Auditor's office.

The board also discussed the current status of the perpetual easement at the landfill property with Mr. Kovach and the discussion had with ODOT. Discussion was also had in regards to the Summit Motor Raceway Park and traffic movement during their special events.

At 9:30 a.m. no public comment.

07-259

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$500.00 SUBMITTED TO THE BOARD AUGUST 9, 2007

Mike Adelman moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$500.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Department of Job & Family Services

95.3 WLKR Radio Workforce Services Month-Sept. 2007 \$550.00 now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$500.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Abstain – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

07-260

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #018

Gary W. Bauer moved the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	018	00475	001	\$2,599.00		018	00525	001	\$ 2,599.00
		Other Expenses					Contract Services		and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said

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appropriation adjustment as approved;

and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

07-261

IN THE MATTER OF APPROPRIATING FUNDS IN THE CITIZENS CORPS FUND #193

Mike Adelman moved the following resolution:

WHEREAS, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources for the Citizens Corps Fund in the amount of \$4,125.00; and

WHEREAS, it is the desire of this Board of Huron County Commissioners to appropriate these funds to the Citizens Corps fund #193; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the appropriation as follows:

TO: 193-00275-193 Citizens Corp \$4,125.00 and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Huron County Auditor and the departments requesting the appropriation; and further

BE IT RESOLVED the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

07-262

IN THE MATTER OF APPROVING OF THE HURON COUNTY HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Huron County Housing Semi-Annual Program Income Report for the year 2007 has been submitted to the Board of Huron County Commissioners for their approval; and

WHEREAS, the Board of Huron County Commissioners has reviewed the Huron County Housing Semi-Annual Program Income Report for the year 2007, and has found that to the best of their knowledge the data in the report as attached herein has been verified to be true and correct as of the date of this report; now therefore

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BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the Huron County Housing Semi-Annual Program Income Report for the year 2007; and further

BE IT RESOLVED, that the Huron County Housing Semi-Annual Program Income Report for 2007 be made a part of this resolution hereof the same as if fully written herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Ralph A. Fegley

- Report on file Commissioners’ Office.

IN THE MATTER OF TRAVEL

Mike Adelman moved to approve the following travel request this day. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Ralph A. Fegley

HURON COUNTY DEPARTMENT OF JOB & FAMILY SERVICES
IN-SERVICE TRAINING REQUEST

DATE: 8/6/07
TO: Huron County Commissioners
FROM: Becky Fair, HCDJFS Fiscal Officer

9/17-18	ORU Investigator's Seminar L. Brant & S. Andres	Columbus, Ohio	\$500.00
9/19-20	JFS Symposium S. Nardecchia	Columbus, Ohio	\$500.00

IN THE MATTER OF REQUEST FOR LEAVE

Vickie Ziemba/Commissioners/flex time/2:00 p.m. – 4:30 p.m. August 15, 2007.

Tom Ashleman/Commissioners/unpaid vacation/8:00 a.m. – 4:30 p.m. August 10, 2007; August 17, 2007; August 31, 2007.

Administrator/Clerk’s report

Cheryl Nolan presented material left at the office in regards to Western & Southern Financial Group in regards to life insurance for county employees. The board is not interested at this time.

Ms. Nolan also presented the CCAO Regional Policy Briefing agenda and locations. At this time the board is not interested.

Assistant Prosecutor’s Report

Daivia Kasper discussed resolution and ballot language for the levy that the General Health District will place on the November ballot. Ms. Kasper explained that the levy funding can not be used for the purchase of property only for lease or improvement of services. Further discussion was had in this regard.

OTHER BUSINESS

Gary Bauer discussed the meeting with ODOT District 3 Deputy Director, John Hart and the attitude of Mr. Hart. Mr. Bauer also stated that he had had a conversation with Senator Sue Morano’s office in this regard as well.

Mike Adelman reported on the Huron County Fair Board meeting that he attended. Mr. Adelman stated that ticket sales were going very well for the Rodney Atkins show and discussed the camp ground status.

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Mr. Adelman also presented the latest RX-Savings Plus Discount Prescription Card report.

RxSavings Plus Discount Prescription Card Program

7/01/07 - 7/31/07

Discounted Prescriptions: 258

Total Savings: \$3390.40

74-Month Totals

June 2001 - July 2007

Discounted Prescriptions: 95,217

Total Savings: \$1,361,255.50

Cardholders: 2181

Mr. Adelman also requested that applications for the RX Savings Card be taken to the fair and place in the elected officials booth.

At 10:10 a.m. Phyllis Dunlap, CT Consultants, came before the board in regards to a complaint filed by Clarice Stephens in regards to a contract between Clarice Stephens and Back's Roofing & Construction dated October 6, 2005 that has been filed with the Ohio Department of Development. Ms. Dunlap reviewed the complaint along with the contract. After discussion of the options that are available for resolving such matter, Ms. Kasper, Assistant Prosecutor stated that the contract should be followed in regards to steps to follow to resolve differences. Ms. Dunlap will talk to the state and set this up.

At 10:30 a.m. the board recessed.

At 10:40 a.m. Regular session resumed. Gary W. Bauer moved to enter into **Executive Session ORC 121.22 (G) (1)** to consider the appointment, **employment**, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

At 11:15 a.m. Gary W. Bauer moved to end Executive Session ORC 121.22 (G) (1). Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

Action Taken:

07-263

IN THE MATTER OF AUTHORIZING THE DIRECTOR OF HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES TO PROCEED WITH THE IMPLEMENTATION OF REORGANIZATION AND NECESSARY JOB ABOLISHMENTS

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Huron County Department of Job and Family Services has reviewed its current organization to determine if changes should be made concerning the delivery of services; and

WHEREAS, it has been determined that certain changes should be made to the organizational structure; and

WHEREAS, these changes will result in the abolishment of three positions; and

WHEREAS, Chapter 124 of the Ohio Revised Code authorizes an appointing authority to abolish

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positions due to reorganization for the efficient operations of the appointing authority; and

WHEREAS, the changes in the organization structure will result in a reorganization for the efficient operations of the Huron County Department of Job and Family Services; now therefore

BE IT RESOLVED, that the Director of the Huron County Department of Job and Family Services is authorized to proceed with the implementation of reorganization and necessary job abolishments; and further

BE IT RESOLVED, that the Director is authorized to effectuate the layoffs which will occur as a result of the job abolishments, including one assistant program administrator (PCN 20000.0), one eligibility/referral supervisor 1 (PNC 24000.0) and one public information officer (PCN 15002.0), in accordance with Chapter 124 of the Ohio Revised Code; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion.

Discussion: Mike Adelman stated that the reason for these job abolishments came about as the board had requested a review of the Department of Job and Family Services to determine a more efficient operation.

Job Abolishment Rationale for Huron County Department of Job & Family Services

Huron County Board of Commissioners requested a review of the Huron County Department of Job & Family Services and has determined that a reorganization of the agency is needed for more efficient operations

In an effort to become more efficient, the following has been decided:

1) Incorporate Workforce Development Unit into Family Support Services: with the incorporation of the two units, the need of the Administrator and Eligibility/Referral Supervisor 1 position in the Workforce Development Unit would not be needed. **These two positions will be permanently abolished.**

The Family Support Services Unit is a larger unit having thirty (30) full time permanent employees that are supervised by three supervisors (two Eligibility/Referral Supervisor 1's, one (1) Social Services Supervisor 1) and one Eligibility/Referral Supervisor 2 (PSS Administrator) over the entire unit. The social service programs include: Medicaid, Food Stamps, Adult Protective Services, Child Care Program, Cash Assistance, Disability Assistance, In-house Training Program, Quality Assurance Program, etc.

The Workforce Development Unit is a smaller unit that has a total of eight (8) full time permanent employees that are supervised by one Eligibility/Referral Supervisor and one Assistant Program Administrator. There are also four intermittent employees that are each limited to one thousand hours per year in charge of the Jobs for Teens Program. Workforce Development Unit is responsible for the Prevention, Retention and Contingency Program, Workforce Investment Act Program, Employment Services, Employer Services and Job Training.

Currently, the customer flow between the two units is bureaucratic, repetitive, and does not always provide the most efficient services to the customer as evident by the need to have the customer come back for repeated visits to both units to receive benefits. A more efficient approach and better customer service would be to incorporate both units under one Administrator. Customers would be treated in a more customer-friendly manner, plus policies and procedures would be applied consistently.

Another reason to incorporate Workforce Development into Family Support Services is the funding processes. Family Support Services' (Income Maintenance) and the Federal Food Stamp/Medicaid allocations were decreased by \$234,169.00 dollars for State Fiscal Year 2008. In State Fiscal Year 2008, Huron County Department of Job & Family Services' TANF allocation increased by \$27,226.00. One way to help cover the \$234,169.00 deficit in Family Support Services is for all staff members to work with job activities related to customers receiving benefits through the Prevention, Retention and Contingency Program, which is a TANF program. Such job activities include eligibility determinations, eligibility screening interviews, intake, eligibility reviews, benefits

changes, job searches for employment and trainings by which all will provide program information to customers helping to break barriers for employment

It is determined that the need for the two levels of managers in Workforce Development Unit is not necessary and abolishment of these two positions would not have a large impact on the department due to incorporating Workforce Development into Family Support Services under one Administrator. The Administrator and the three (3) remaining Supervisors can manage the additional employees comfortably and services to the agency customers will not be interrupted, but enhanced due to the combination of the two units.

The Family Support Services' Administrator will be responsible for the former Workforce Development Unit and the remaining Supervisors will have the responsibility to direct the subordinates formally associated with Workforce Development.

2) Permanently abolish the position of Public Information Officer as this position is not a critical position in the agency and therefore not needed. The majority duties of the Public Information Officer will no longer be necessary. The other duties can be shifted to other personnel in the agency without great impact.

By making these changes, Huron County Department of Job & Family Services can anticipate better work flow, better service to customers using the facility, and streamlining of processes as the units have been combined.

1. Assistant Program Administrator Classification - 80131
2. Eligibility/Referral Supervisor 1 Classification - 30125
3. Public Information Officer Classification - 30172

The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

At 11:15 a.m. the board recessed.

At 11:24 a.m. Bob Waskielis Jr. S.A. Comunale, came before the board to discussed qualifications in designing sprinkler system for the basement of the Treasurer's Office. Mr. Waskielis referred to local facilities where they had designed sprinkler systems. Mr. Fegley and Mr. Waskielis will tour the area in need of the sprinkler system and Mr. Waskielis will return to a board meeting for further discussion.

Other Business cont.

Ralph Fegley discussed the hanging fans in the courtroom. After further discussion it was decided that the new system was design so that such fans would no longer be needed. Board agreed that they are not to be put back up.

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IN THE MATTER OF APPROVING OF THE HURON COUNTY REVOLVING LOAN FUND SEMI-ANNUAL REPORT

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Huron County Revolving Loan Fund Semi-Annual Report for the first half of 2007 has been prepared by WSOS Community Action, Inc. and submitted to the Board of Huron County Commissioners for their approval; and

WHEREAS, the Board of Huron County Commissioners has reviewed the Huron County Revolving Loan Fund Semi-Annual Report for the first half of 2007 and has found that to the best of their knowledge the data in the report as attached herein has been verified to be true and correct as of the date of this report;

now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the Huron County Revolving Loan Fund Semi-Annual Report for the first half of 2007; and further

BE IT RESOLVED, that the Huron County Revolving Loan Fund Semi-Annual Report for 2007 be made a part of this resolution hereof the same as if fully written herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

- Report on file Commissioners' Office.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on August 9, 2007.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:45 a.m.

Signatures on file.