

REGULAR SESSION

THURSDAY

NOVEMBER 29, 2007

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Mike Adelman, Gary W. Bauer, Ralph A. Fegley.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the November 27, 2007 meeting(s) were presented to the Board. Mike Adelman made the motion to waive the reading of the minutes of the November 27, 2007 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

07-411

IN THE MATTER OF TRANSFERRING FUNDS FROM THE TITLE ACCOUNT #132 TO GENERAL FUND

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, Susan Hazel, Clerk of Courts, has requested a transfer of \$2,150.00 from the Title Account #132 transfer out 132-00600-132 to the General Fund; now therefore

BE IT RESOLVED, that the Huron County Board of Commissioners hereby approves of a transfer of \$2,150.00 from the title account #132-00600-132 transfer out fund to the general fund; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

07-412

IN THE MATTER OF APPROPRIATING UNAPPROPRIATED FUNDS IN THE GENERAL FUND

Mike Adelman moved the adoption of the following resolution:

WHEREAS, there are unappropriated funds in the general fund that need to be appropriated for expenses; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of appropriating \$2,150.00 of unappropriated funds as follows:

TO: 001-00400-017 \$2,150.00

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

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Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

07-413

**IN THE MATTER OF ADVERTISING FOR THE POSITION OF CUSTODIAL WORKER
FULL TIME EMPLOYEE FOR HURON COUNTY BUILDINGS & GROUNDS DEPARTMENT**

Gary W. Bauer moved the adoption of the following resolution: and

WHEREAS, it is the desire of the Board of Huron County Commissioners to hire a Custodial Worker full time employee for the Huron County; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners will solicit applicants for the position as per Huron County Personnel Policy Manual Section 2.1 -2.5 at the Buildings and Grounds Department; and further

BE IT RESOLVED, that wages for said position is in \$9.80 per hour, 40 hours per week; and further

BE IT RESOLVED, that all those applying must submit a list of references and a Huron County application available at the Huron County Commissioners' Office or on line at www.hccommissioners.com for employment submitted to the Director of Human Resources, Huron County Office Building, Suite 102, 12 E. Main St., Norwalk, OH 44857.by end of business day (4:30 p.m.) on December 14, 2007; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

**Classified Advertisement
CUSTODIAL WORKER**

Full-time custodial worker for Huron County facilities. Must have high school diploma or equivalent valid Ohio driver's license, ability to do physical labor, ability to lift up to 50 pounds, be able to work under adverse weather conditions, be able to operate cleaning equipment, and work well with others and with the public. See full job description at www.hccommissioners.com application available at the Commissioners' Office, online, or at Huron County Human Resources, 12 E. Main St., Suite 102. Must submit completed Huron County Application for Employment by 4:30 p.m., Dec. 14, 2007, to Director of Human Resources, Huron County Office Building, Suite 102, 12 E. Main St., Norwalk, OH 44857. EEO.

Please publish:
December 6, 2007

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NOTICE OF JOB OPENING

NOVEMBER 29, 2007

The following is posted to notify employees of Huron County and Huron County agencies that a vacancy exists in the Custodial/Maintenance Unit covered by AFSCME, Ohio Council 8, Local 710.

Job Title: Custodial Worker

Wages: \$9.80 per hour starting rate in accordance with side agreement between Huron County Commissioners and AFSCME, Ohio Council 8, Local 710.

Job Duties
and

Responsibilities: See Position Description posted with this Notice.

Application and

Selection Procedures: Candidates should submit Huron County Application for Employment (available at www.hccommissioners.com or on site at 180 Milan Ave., OR 12 E. Main St., Norwalk, OH). Apply by 4:30 p.m., December 14, 2007, by mailing completed application to Huron County Office of Human Resources, Huron County Offices Building, and 12 E. Main St., Suite 102, Norwalk, OH, 44857. Qualified candidates will be contacted for an interview as soon as possible. Final recommendations will go before the Board of Huron County Commissioners for approval.

Posting Dates: Friday, November 30, 2007 until 4:30 p.m. Tuesday, December 11 2007.

07-414

IN THE MATTER OF APPROVING THE PREVENTION, RETENTION, AND CONTINGENCY PROGRAM (PRC) FOR THE HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

Mike Adelman moved the adoption of the following resolution:

WHEREAS, the Huron County Department of Job & Family Services receives funds from the Ohio Department of Job & Family Services to operate the PRC program as required by ORC Chapter 5108; and

WHEREAS, the Huron County Department of Job & Family operates the PRC program through the delivery of direct services and through contracts with various agencies, following the processes prescribed in ORC Chapter 5108; and

WHEREAS, the Huron County Department of Job & Family Services has amended its PRC plan to better serve the residents of Huron County and such plan has been discussed and reviewed by the Huron County Job & Family Service Planning Committee; and

WHEREAS, the PRC Plan of the Huron County Department of Job & Family Services, with the requirements of Chapter 5108 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the amendment to the PRC plan effective December 1, 2007 as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

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Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

* Agreement on file Commissioners' Office.

IN THE MATTER OF TRAVEL

Gary W. Bauer moved to approve the following travel request this day. Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

Jason Roblin, EMA Assistant Director cancelled travel for 12/5/07 and 12/6/07 approved October 23, 2007.

Jason Roblin, EMA Assistant Director, on December 4 – 5, 2007, to Findley, Ohio, for rail car incident training.

SIGNINGS

Scott P. Schroeder, P.E.
Poggemeyer Design Group
1168 North Main Street
Bowling Green, Ohio 43402

Dear Mr. Schroeder:

We, the Board of Huron County Commissioners are writing this letter as we have grave concerns in regards to the Huron County Courthouse Complex Energy Project. We are now approaching December and the cold weather of winter and this project has not been completed even though the substantial completion date was September 10, 2007 with final completion no later than three weeks after substantial completion.

With this in mind the following items need to be addressed immediately and we suggest that a meeting date be set to resolve such issues so that this project can be considered complete and working as originally anticipated.

- 1) Top priority -- solve the issue of dispersion of off gases
- 2) The balancing of the heating system
- 3) Controls have not been installed in Treasurer's Office or the Public Defender's Office
- 4) There are deviations between computer indicators and actual room temperatures
- 5) Gas pressure issue
- 6) Valves that need to be taken out and cleaned or replaced
- 7) Guard posts near gas main on the south side of the building
- 8) Final clean up in work areas
- 9) Final schedule to have all systems up and running efficiently in order to call this a finished project

Please respond immediately with a date that you would be available to meet with Commission President, Ralph Fegley and review these items and any other concerns that may come to recognition.

Sincerely,
THE BOARD OF HURON COUNTY COMMISSIONERS
Mike Adelman, Gary W. Bauer, Ralph A. Fegley
Pc: Bart Recker

OTHER BUSINESS

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Ralph Fegley discussed the email received from Poggemeyer Design in regards to the requested amount for extras. The contractors will need to come back and prove why they need this amount. Discussion was had in regards to the bulletin #6 in regards to which way to complete this.

Huron County Commissioners,

This email is to provide you with an update of the remaining construction items. I had a meeting with Jonathan on Monday 11/26, at IPS, to go over the remaining items and to notify him that the project needs to come to a completion ASAP and that all open items must be submitted to PDG for immediate response. If substantial completion (to Owner satisfaction) of the remaining items are not completed by the end of November, PDG upper management shall be meeting with IPS upper management early next week, to follow the AIA contract documents of notification of failure to comply with contract schedule, associated damages to Owner, and back charges for completion by other contractors.

CC: Jonathan Gray, IPS Project Manager
Phil Whaley, PDG Principal Owner
Scott Schroeder, PDG Principal Owner
Linda Amos, PDG Principal Owner

Regards,

Bart A. Recker, P.E.
Mechanical Engineer
Mechanical Department Manager
Poggemeyer Design Group
reckerb@poggemeyer.com
419-352-7537

>>> Bart Recker 11/28/2007 12:09:12 PM >>>
To: Jonathan Gray

Jonathan,
Attached is a summary of the Huron County requested extras, as to items that are agreed and disputed. This is a follow-up email to our meeting at your office on Mon 11/26, at which we discussed the attached summary. Please respond to the disputed items ASAP, no later than 12/3.

Also, please provide an update on the completion of the remaining Huron County construction items, such as:

- Boiler Flue/Exhausto termination relocation to above the 5-story office building roof line.
- Treasurer Bldg hot water control modifications/proposal (Bulletin #6), due today 11/28.
- Air & Water Balance
- Punch List Items

Thanks,

Bart A. Recker, P.E.
Mechanical Engineer
Mechanical Department Manager
Poggemeyer Design Group
reckerb@poggemeyer.com
419-352-7537

>>> Bart Recker 11/27/2007 11:44:38 AM >>>
To: dbeadle001@aol.com; Jonathan Gray
CC: pmiddleton@wadsworthslawson.com
Jonathan/Dan,

I left a message with Dan Beadle to give me a call to discuss the attached items. The system air & water balance needs to be completed ASAP, by the end of the week preferred.

Item #1: I talked to Larry Vlach, Wadsworth Slawson, he indicated that he was not aware of this issue, but would try to get out there tonight or definitely tomorrow morning.

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Item #2: Has been resolved.

Item #3: Yes Larry was on site on November 21, and corrected the items that he was aware of.

Item #4: What Bulletin? Please identify the issues, ASAP.

Response to the flow problem: I talked to the Pete Welch, Huron County Head of Maintenance; they will clean out the existing large green strainers on each floor of the 5 story office. They are working on it today 11/27, should be complete by tomorrow. The existing 5-story building requires 155 GPM per existing drawings; 26 GPM 1st floor; 18 GPM 2nd floor; 31 GPM 3rd floor; 33 GPM 4th floor; 47 GPM 5th floor. Please adjust the existing pressure control valves for the respective flow rates within 10%. It is IPS responsibility for a complete and operational heating hot water system.

Also:

- Last week, 11/21, I was told that two pumps were operating close to 265 GPM at close to 100% speed.
- Huron County maintenance is currently diverting water by adjusting valves to get flow to the upper floors of the 5-story office for heat.
- It appears that we are capable of the getting the flow to the 5th floor, but since the courthouse & jail are wide open, there is not much flow left for the existing building.
- Larry had a meeting scheduled with the Balancing Contractor on 11/14, but the Balance Contractor failed to show or reschedule the meeting.
- The current system pump pressure setpoint needs adjusted to maintain flow to all buildings. The three pumps are designed for 150 GPM, 100 Ft of head, and each (450 GPM total).

Project completion is behind schedule by almost 2-months. Any remaining open items need to be submitted in writing ASAP to get resolved. All remaining items need to be completed by the end of this month.

Thanks,

Bart A. Recker, P.E.

Mechanical Engineer

Mechanical Department Manager

Poggemeyer Design Group

reckerb@poggemeyer.com

419-352-7537

Electronic File Limitation of Liability

These documents are not intended or authorized for use on any other project, and Poggemeyer Design Group makes no representation as to their suitability for other use. Poggemeyer Design Group provides these machine-readable documents with no warranty or guarantee, express, implied or statutory, as to the accuracy, readability, suitability or fitness for a particular purpose. Documents delivered in machine-readable form may vary from those contained on paper copies of the documents. Variances may be due to the use of different software, hardware or output devices by the recipient or others from those used by Poggemeyer Design Group for original preparation and printing of the documents.

>>> "Gray, Jonathan" <JonathanGray@ipscontractor.com> 11/26/2007 4:27:34 PM >>>

Bart,

Here are a couple of items that Dan Beadle sent to me concerning the balancing of Huron County.

Jonathan H. Gray

Industrial Power Systems, Inc.

Project Manager

419-531-3121, Phone

419-260-0262, Cell

419-531-5320, Fax

jonathang@ipscontractor.com

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NOV. 26. 2007 3:33PM

AERODYNAMICS INSP CO

NO. 4569 P. 1

(313) 584-7450

FAX: (313) 584-4690

Aerodynamics Inspecting
Company



*Independent Professional Services
of Air & Hydronics Systems Balancing*
6325 Chase Rd. · Dearborn, Michigan 48126

November 26, 2007

ATTN: Jonathon Gray

Industrial Power Systems
410 Ryder Rd.
Toledo, OH. 43607
(419) 531-3121 - Office
(419) 531-5320 - Fax

**RE: OH Huron County Project
Hot water heating system**

Dear Jonathon,

There is a flow problem with the new pumps installed. They are designed for 150.0 GPM each. Three (3) pumps flow seems to be fine in the courthouse, but the county building seems to be very low on flow; the third thru fifth floors especially. We found that in the county building on each floor there is a strainer and a pressure control valve (manual adjustment).

It is our recommendation that all strainer's be checked and cleaned and the pressure control valves be adjusted to allow adequate flow to each floor. With the system running with all areas calling for flow, we can only achieve about 130.0 GPM total. The entire system needs over 350.0 GPM.

All work being requested within the county building does not appear anywhere on our contract drawing. If you have any questions regarding this issue please contact us here at the office.

Thank you,

Dan Beadle
Chief Estimator
Aerodynamics Inspecting
dbeadle001@aol.com

FIELD SERVICE OF SYSTEM SURVEY-AIR AND WATER FLOW TESTING AND BALANCING
NOISE LEVEL MEASURING



Associated Air Balance Council

Aerodynamics Inspecting
Company

November 19, 2007

ATTN: Jonathon Gray

Industrial Power Systems
410 Ryder Rd.
Toledo, OH 43607
(419) 531-3121 – Office
(419) 531-5320 – Fax

**RE: Huron County Courthouse
Project 3040-008**

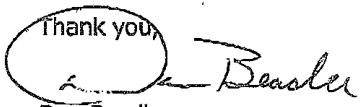
Dear Jonathon,

Aerodynamics Inspecting Company Inc. has a few items in need of some attention on the above said project. Can you please look into the issues and respond on when they have been corrected.

- 1) Boxes VV-C-11, 12, 13, 14, & 15 all on the 3rd floor would only register "0" CFM airflow and "0" CFM set point
- 2) There is no communication between AHU- #3 and the computer. The computer needs "0" on all prints CFM, UFD, etc.....
- 3) Our technician said he was told that someone would be on the site Wednesday November 21, 2007 to look into these issues. I just want to know when they have been correct.
- 4) Also my water man told me there are bigger issues on the hydronic balance than we were expecting; he said a bulletin was going to be issued? Is this correct?

Please contact me at the office or on my mobile at 313-995-5728 so we can discuss these issues.

Thank you,


Dan Beadle
Chief Estimator
Aerodynamics Inspecting
dbeadle001@aol.com

FIELD SERVICE OF SYSTEM SURVEY-AIR AND WATER FLOW TESTING AND BALANCING
INDOOR AIR QUALITY AND COMFORT LEVEL MEASURING



Associated Air Balance Council



Bulletin #1 - Due July 2, 2007

Requested Extras Total \$94,729.24 Bulletin #2 - Due July 17, 2007

Company Extra Description Total Agree Disputed Comment

Agreed Cost Cost

IPS \$13,293.00

Painting (Item 27) \$2,680.00 Approved by Commoissioners in weekly construction meeting

24" Radiators (Item 23) \$2,000.00 \$875.00 Indicated twice on summary @ two different costs

Vent Pipe Relocation (Item 20) \$1,550.00

Piping Relocation (Item 22) \$770.00

Ohio Concrete (Item 25) \$1,850.00

Restroom Exhaust Fans (Item 28) \$2,200.00 Approved by Commoissioners in weekly construction meeting

Ductwork & Pipe Insulation (Item 29) \$2,243.00

IPS additional Labor - 176 hrs (Item 30) \$12,672.00 Need supporting documentation

Integrity \$9,795.00

Item 1 - New Tile Probate \$1,350.00

Item 2 - Drywall Soffit Probate \$1,170.00

Item 3 - New Tile Clerks \$1,957.00

Item 4 - Remove Knee Wall \$195.00

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Item 5 - New Soffit 1st Courtroom \$640.00
 Item 6 - New Soffit 2nd Courtroom \$640.00
 Item 7 - Hallway wall \$650.00
 Item 8 - Room 205 Soffit \$780.00
 Item 9 - Judge Toilet Ceiling \$825.00
 Item 10 - Toilet Room Tile \$1,302.00
 Item 11 - 3rd Floor Ceiling Tile \$2,294.15 \$4,003.15 Does not Match Integrity Quote of \$7800
 Item 12 - Deduct -\$660.00 120 SqFt ceiling grid & tile = \$1302
 Item 21 - Probate Courtroom new ceiling \$780.00
 Item 24 - 3rd Floor Ceiling Trim \$1,875.00
 Item 26 - Patching for original holes not used \$2,080.00 Please identify locations
 VM \$15,490.00
 Item 13 - 6 Door Grilles \$450.00
 Item 13 - 6 Door Grilles Labor \$450.00 Integrity removed door panels
 Item 14 - Basement Return Deduct -\$2,150.00 Did not include labor deduct
 Item 15 - VVC #6 \$1,080.00
 Item 15 - VVC #6 Labor \$1,200.00
 Item 16 - VVC #4 \$4,456.00
 Item 16 - VVC #4 Labor \$7,800.00 VM Refused to work more than four 10 hour shift/week
 Item 17 - VVC #11,12,13 \$3,734.00
 Item 17 - VVC #11,12,13 \$600.00
 Item 18 - 2nd Floor Return Deduct -\$1,605.00 Did not include labor deduct
 Item 19 - 2nd Floor Supply Duct \$6,125.00
 1st Floor Removed installed spiral pipe \$1,200.00
 1st Floor Re-installed spiral pipe \$1,800.00
 3rd Floor Materials \$400.00
 3rd Floor Labor \$6,378.00
 VM Additional Cutting By OC \$9,875.00 Please identify locations
 Associated VM M.U. (Mark Up) \$988.00
 Totals \$38,578.00 \$46,921.15 \$85,499.15

Comments:

- Contractor claims and time limits per AIA Article 4.3 of the general conditions - initiated within 21 days.
- Time and Material Change Order per Spec 01028 Item 1.9.
- Drawings and Specifications per Spec 15010 Item 1.4.
- Laying Out Work per Spec 01010 Part 6 - Before ordering any materials or performing any of the work each Contractor or Subcontractor shall field verify all dimensions and be responsible for correctness of same. No extra charge or compensation will be allowed because of the difference between actual dimensions and measurements indicated on the drawings. Any differences which may be found shall be indicated to the Architect/Engineer for consideration before proceeding with the work....

Huron County Commissioners,

Below is the additional cost for Bulletin #6, I received quotes from Dundore & IPS, with control interlock to the Building Management System (BMS) as an Alternate price. If approved tomorrow, the valve assembly to control the hot water in the treasurer building could be completed by December 10th (over the weekend of 12/8 & 12/9). If the Alternate is accepted, the BMS tie-in would take some additional time for materials and programming, but the Treasurer Building hot water valve assembly could be installed and controlled by the building occupants by T-stats (off-line of the BMS) during this time.

 p;

Dundore

Materials	\$1,150.00
Balance	\$300.00
Labor	\$2,080.00
TOTAL	\$3,530.00

Add \$10,900.00 for Temp. Control Alt.

TOTAL \$14,630.00

Valve assembly installation complete within 7-10 days from commissioner approval to proceed, providing that there are no back orders on materials and not including BMS tie-in.

 p;

IPS

Materials	\$1800
Balancing	\$1000
Labor	\$2827.20
10% M.U.	\$562.72
TOTAL	\$6189.92

Add \$10,862.50 for Temp. Control Alt.

TOTAL \$17,052.42

5 days delivery of materials; 2-1/2 days for valve assembly installation thereafter.

Please advise how you would like to proceed.
Thanks,

Bart A. Recker, P.E.
Mechanical Engineer
Mechanical Department Manager
Poggemeyer Design Group
reckerb@poggemeyer.com
419-352-7537

After detailed discussion the board made the following motion and second.

Mike Adelman moved to proceed with the Bulletin #6 addition and approve the quote from Dundore in the amount of \$14,630.00 for the materials, balancing, and labor and the installation for the temperature control. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley*

At 9:45 a.m. Tom Ashleman and Sue Bommer came before the board in regards to the workers' compensation issue.

November 29, 2007

From Sue E. Bommer, SPHR, Huron County Director of Human Resources

MEMORANDUM REGARDING SALARY CONTINUATION POLICY FOR WORKERS INJURED ON THE JOB AND COVERED UNDER OHIO WORKERS' COMPENSATION

I have researched the Bureau of Workers' Compensation's (BWC) policy, including speaking with an attorney from the BWC's legal department, on salary continuation in lieu of Total Temporary Compensation. The incentive for employers to establish a salary continuation policy is to avoid the cost of a reserve being established in the case of lost-time injuries. The savings is substantial. First, the Ohio Revised Code is essentially silent on the matter of salary continuation, although discrimination complaints from employees are addressed in ORC 4123.90 if an employee feels he or she has suffered punitive actions as a result of filing a claim for Workers' Compensation. The Bureau has established a policy on salary continuation, however, and this policy states that it supersedes any company policy on the matter, collective bargaining agreements notwithstanding. (This has been established under case law in regard to mandatory usage of sick leave.) Requirements under the BWC policy include the following:

- The employer should pay holiday pay if the paid holiday is a regular benefit the Injured worker received if working.
- Vacation will accrue, as well as any other leave benefit the injured worker would normally receive if working.
- Raises are considered a regular benefit that the injured worker would have received if working.
- The employer will pay salary continuation based on the injured worker's current wages. Salary continuation is paid to the injured worker as if he/she were working.
- Wages/salary is the regular wages/salary, including benefits, which the injured worker would receive if working. The shift differential is part of the regular wages and should be included. It is up to the employer whether they will continue to pay overtime, bonuses or piecework, if the employee is not working.

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The last bullet does not specifically address on-call pay, but I would align that with shift differential and recommend paying it. It is important to keep in mind that accepting salary continuation, which works to the benefit of the employer, is entirely up to the employee.

Mr. Ashleman requested that section H be removed from the personnel policy manual in regards to sick time and vacation time accruing during wage continuation, then go back to the sheriff and DJFS and request that they do the same. The board agreed with the memo received from Sue Bommer, HR Director and Tom Ashleman, Loss Prevention and Safety Coordinator, will compose a memo to send back to Mr. Duncan's attorney in this regard.

Assistant Prosecutor's Report

Ms. Kasper stated that revised contract for God's Little Critters is in the interoffice mail. The board reviewed the tickler list with Ms. Kasper. Mr. Fegley asked Ms. Kasper how the credit policy was coming. The board agreed that the procurement card needs to be addressed promptly.

Gary Bauer discussed the Internal Revenue Service issued the 2008 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical and moving purposes. Keep as an FYI on file.

Mr. Fegley discussed the WIA board meeting in regards to the \$250,000 grant available. Mr. Fegley that Huron County has used these funds for Norwalk Concrete and Fabriweld in the amounts of \$28,000.00. Discussion was had as to who should be the driver of this either DJFS or Economic Development Council. Lowell Etzler will discuss this with Jim Wiedenheft.

No December meeting of the WIA board.

Mr. Fegley stated that the custodial contract is due to be removed.

At 10:30 a.m. the board recessed regular session.

At 10:39 a.m. regular session resumed.

Cheryl Nolan presented a letter received from Phyllis Dunlap, CT Consultants in regards to the Clarice Stephens matter. The letter was reviewed by the board and Assistant Prosecutor, Daivia Kasper, and everyone agreed that it should be sent as inserted below, with one addition requested by Ms. Kasper that it should be copied to Back Construction.

HURON COUNTY
180 Milan Avenue
Norwalk, Ohio 44857
FY2004 CHIP

Community Housing Improvement Program

Phyllis A. Dunlap, Program Administrator

440-530-2230

May 13, 2022

CERTIFIED MAIL

Ms. Clarice Stephens
4510 Egypt Road
Willard, Ohio 44890

Re: Community Housing Improvement Program FY 2004
Contract between Clarice Stephens and Back's Roofing & Construction dated 10/6/05

Dear Ms. Stephens:

In response to your request for arbitration, Huron County in compliance with the Arbitration Clause of the Contract issued a certified letter to you, Clarice Stephens, and a separate certified letter to Emery Back, Back's Roofing and Construction stating obligations which must be met in order to continue the process and resolve any issues. Your certified letter was signed for by you on October 18, 2007.

The deadline for submission of the name, address and phone number of the Arbitrator you selected

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along with the written statement enumerating the specific contract items of dispute and your proposed resolution or correction requested was due to be submitted to the Huron County Commissioners no later than ten days from the date of receipt (i.e. October 28, 2007). As you did not and have not submitted the required documentation Huron County considers this matter closed.

If you should have any questions or concerns, please do not hesitate to call me at 440-530-2230.

Very truly yours,

CT CONSULTANTS, INC.
Phyllis A. Dunlap
Program Administrator

enclosures

Cc: Cheryl Nolan, Clerk, Huron County Commissioners
Shana Garrett, Ohio Department of Development
Back's Roofing and Construction

At 10:41 a.m. Gary W. Bauer moved to adjourn. Mike Adelman seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 29, 2007.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:41 a.m.

Signatures on file.